



## MOBILE FOOD VENDOR PREMISES PERMIT INFORMATION

A Mobile Food Vendor is defined as a non-permanent contained vehicle, typically a truck, van, or trailer which have their wheels intact and have been outfitted to prepare and serve food to pedestrian customers and patrons outside their vehicles.

A Property Owner is defined as the owner of record of real property as shown on the latest tax rolls or deed records of Marion County.

Site is defined as a space on premises designated to be occupied by one or more Mobile Food Vendor(s).

A complete list of requirements that establishes guidelines and permit requirements for Mobile Food Vendor Premises within the City of Keizer are found in **Ordinance 2019-802**.

### SUBMITTAL REQUIREMENTS:

- A complete application form
- Application Fee - \$75
- Detailed site plan including:
  - Vendor location(s).
  - Distance indicated from vendor(s) to driveway approaches, sidewalks and on-site pedestrian ways.
  - Delineate all parking spaces, both available and unavailable due to the vendor(s).
  - Indicate location and size of eating areas (if provided).



*Please allow up to 3 working days to process application.*



# MOBILE FOOD VENDOR PREMISE PERMIT APPLICATION

PROPERTY ADDRESS: \_\_\_\_\_

BUSINESS NAME AND USE: \_\_\_\_\_

PROPERTY OWNER: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

THE PROPERTY OWNER SHALL CERTIFY OR REQUIRE:

- ◆ The operation of business will comply with the City of Keizer Ordinance 2019-802.
- ◆ All Mobile Food Vendors display their current Marion County Environmental Health Department License.
- ◆ Premise must comply with all American with Disability Act accessibility requirements.
- ◆ Bathroom facilities must be provided for Mobile Food Vendor and customers during business hours.
- ◆ No grey water shall be discharge on the premise.
- ◆ All Mobile Food Vendors must be mobile and on wheels at all times when present.
- ◆ All Mobile Food Vendors shall not be on premise more than four consecutives days without being open for business.
- ◆ Mobile Food Vendor site must be located in an improved parking lot or hard surface area and not located in a public right-of-way.
- ◆ The Mobile Food Vendor will conform to all applicable laws and regulations, including building, zoning, environmental, and sign code regulations.
- ◆ Hours of operation will be limited to between 6:00 am and 11:00 pm.
- ◆ The storage of any type of supplies, materials or equipment must be fully contained with Mobile Food Vendor except 1 grill, barbeque or cooking surface can be located outdoors.
- ◆ All litter, trash and materials on the property associated with the Mobile Food Vendor is the responsibility of the property owner and will be disposed of properly.
- ◆ If a temporary covered eating area is provided, must be kept in good condition and maintained.

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Date