



CITY MANAGER'S WEEKLY UPDATE

September 20, 2024

Adam J. Brown, City Manager

Community Engagement – I attended the Keizer Public Art Commission this week.

Turf Fields at Keizer Rapids Park Turf Fields

It's official. The Oregon Parks and Recreation Commission approved our grant for \$634,660 for phase II. This will allow us to complete the bathroom and pedestrian improvements to the Facility. We will need to execute an Inter-Governmental Agreement with the State prior to going out to bid. Plans are nearly ready for bid. We can also make an official announcement.

We have been steadily working on the short-term agreement in a very cooperative way. Public Works Director Bill Lawyer, City Attorney Joe Lindsay, and I have been very pleased with how well it has gone and how good it has been to work with the newly formed Keizer Community Fields Association (KCFA).

This short-term agreement will be the template for the long-term agreement. As we add in the things that will be in the long-term agreement we would like to share that with the Council and get their feedback.

We have already had someone spinning donuts in the gravel parking lot this week. It's really important that we start some fund raising for the phase 3. Council President Starr has been assisting me in looking at the former Parks Foundation as a conduit for accepting funds.

Emergency Management – I completed the annual state emergency management capability assessment. This is a very long extensive questionnaire. Topics include Infrastructure systems, cybersecurity, communication, transportation, public information, planning, and risk management.

As I was completing this survey I became aware that we don't have mutual aid agreements with Cherriots or Salem-Keizer School District. Our interest would be able to use their busses to transport people. I reached out to the emergency managers and they all agreed that we should have something. We will start by sitting down across the table together and then put something together.

Vehicle Purchases – The Police Chief received one of the new Durango Police Vehicles that was budgeted in the Fiscal Plan for \$44,610 now. Other vehicles were ordered but have not arrived.

Please consider this notice as per our policy. It will be outfitted by Wireworks for a cost of another \$22,800.

Legislative Priorities – I submitted the City Council’s approved legislative priorities as approved in Monday’s meeting well prior to the deadline.

Green Paint – We are going to hold off until later in the year for the bicycle lane painting at the very least, to see if we have more money. We will probably address it in the budget before or about the same time as we determine whether we have money to address it.

Sister City – I have been communicating with Ed Davis and Chuck Itoh about how we get interested citizens for a sister city association. My experience has taught me that we need a strong group as the backbone organization to support the relationship. Iyo already has a non-profit group set up. Mr. Davis and Mr. Itoh are willing to help find interested persons.

I also reached out to Mayor Takechi as a gesture of good will and to reassure him that we are still very interested in exploring this relationship. They are very interested in hosting us. My experience, was that beyond the airfare there is not a lot of cost to visiting them. They typically have host visitors in home stays just like exchange students. Reciprocally, we would need a strong committee to host their city officials when they come to Keizer. Interested citizens should contact the city manager’s office.

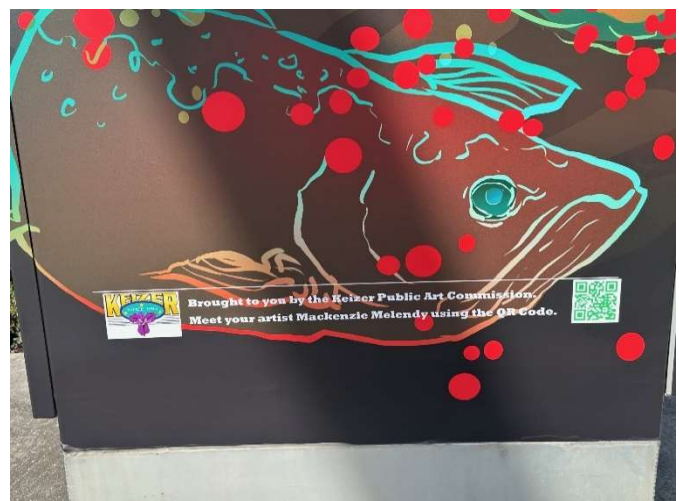
Memorandum of Understanding (MOU) – Staff is working with Keizer Police Association (KPA) on an agreement that is consistent with the retire rehire policy approved by the City Council.

Keizer Rapids Park – Chief Copeland has made additional patrols at Keizer Rapids Park, especially after dark. They recorded 27 visits in the last week and a half. That is an attempt to cut down on any nefarious activities going on after dark.

PGE Graffiti Paint – Great news! We received paint from PGE to cover graffiti on their boxes. I had met with them several months ago and they had said they would give it some thought. They provided some paint to us and said they could supply more. That’s a great step. Thank you, PGE! Also, Salem Electric has just chosen to be responsive to complaints and take care of them on their own.

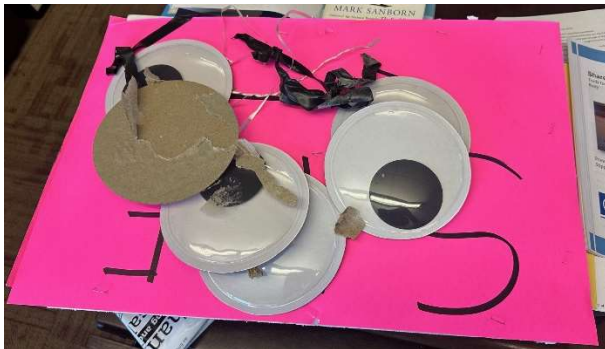
Keizer Police Association - Sergeants – We have received a first proposal for the Sergeants Union to begin negotiations as authorized by the most recent legislative session.

Utility Box Wrap – We have been very excited to get the box wrap on Lockhaven and Keizer Station Blvd. It was installed this morning. Below are some pictures I took.





Vandalized Art – I pulled over and got in the circle at Chemawa and Verda to clean the cows from all of the stuff people have been attaching to them. Most recently they attached googly eyes on each cow’s face. This is all the stuff I pulled off them today. I still need to go back with some cleaner to get the adhesive tape off.



Human Resources

The HRIS Implementation Team is making steady progress having successfully processed the first of two parallel payrolls and loading current employee information into the PeopleGuru platform. Up next will be employee registrations to confirm the accuracy of their personal data and training for all supervisors on time capture processes and responsibilities. As a reminder, employees will have access both on their desktops and on their mobile phones so once we’ve fully implemented, they will be able to log in and out for time capture as well as access pay and benefit information 24/7.

We have several job openings with the City: Municipal Utility Laborer (closes 10/15), Police Officer, Certified Lateral Police Officer, Environmental & Technical Division Manager and Event Center Support (all open until filled). Interviews are taking place this week for the Environmental & Technical Division Manager (1st Round) and for the recently closed Executive Assistant for the Keizer Police Department (2nd Round). We also have a number of sworn officer candidates in the background, psych and physical assessment stages of the recruitment process. We're looking forward to adding more great members to the best municipal employee team in the state!

Last but not least, we're preparing for the arrival of our new HR Director, Garrett Klever next Wednesday, September 25th. As a reminder, Garrett will be in his role on day one. Beginning that day, he can be reached in the HR Director's Office and at the current HR Director phone number at 503.856.3417. Also beginning that day, HR Director Emeritus, Machell DePina, will be working out of a separate office on special projects while assisting in Garrett's orientation, HRIS implementation and being a resource to Garrett as needed during the previously planned overlap period of a couple months.

Police

Upcoming Community Events

On October 2, we will have a "Coffee with a Cop" event at the Keizer Grange Hall/REC located at 441 Chemawa Rd N from 3:00 PM to 5:00 PM. It will be National Coffee with a Cop Day, come join us!

On October 7, Keizer Police Department will be at the Keizer Fire Department for their "open house" from 6:00 PM to 8:00 PM.

On October 13, from 1:00 PM to 4:00 PM, the Keizer Police Department and Crossroads Church will be hosting a "Faith & Blue" event at the Keizer City Hall Park. Please come join us!

Patrol Division

Officers responded to a burglary at a vacant residence. Upon their arrival, Officers located three suspects inside the residence. All three suspects were arrested and removed from the property.

Officers responded to a report of a missing elderly female with dementia. Patrol, along with multiple Detectives began canvassing the area. After canvassing the area, an Everbridge alert was sent out to the public. Calls immediately came in and the missing female was located at a local hospital.

Officers assisted Tigard Police Department, who was pursuing a wanted suspect with US Marshall Federal warrants. The suspect eventually abandoned his vehicle near the Keizer Water Tower. Multiple agencies arrived in the area and located the suspect alongside the fence of the Little League Fields.

Officers responded to a fight where four juveniles were assaulting one. Upon arrival, many of the juveniles attempted to flee on foot but were detained by Officers. One of the juveniles was found to have brass knuckles on his person. The juvenile was arrested and transported to the Marion County Juvenile Detention Center.

Criminal Investigation Division (CID)

Detectives executed a Search Warrant on a residence outside of the city earlier this week on a Sex Abuse-Rape case. Some detectives also attended In-Service training, as well as child abuse, and cell phone examiner training.

Traffic Safety Unit (TSU)

This week, our traffic officer and our Code Enforcement Officer worked on several parking complaints. There were some crashes that appeared to be serious from the public's perspective but ended up being fairly minor.

Follow-up is still being conducted on the hit-and-run from last week, as the vehicle has yet to be located. In addition to regular duties, our officer has been busy in several neighborhoods and school areas, fielding various speeding and general congestion complaints.

Property and Evidence Unit

Our property and evidence technicians continue to work on downloading videos from our old in-car video program, which will no longer be accessible in December.