



**CITY OF KEIZER**  
**VOLUNTEER COORDINATING COMMITTEE MINUTES**  
**August 20, 2020**

Chair Daisy Hickman called the meeting to order at 6:00 p.m. In attendance were:

**Present:**

Daisy Hickman, Chair  
 Larry Jackson, Vice Chair  
 Trish Crenshaw  
 Sarah Head  
 Laura Anson  
 Mike Wiltfong

**Absent:**

Robin Wilson

**Council/Staff Present:**

Dan Kohler for Marlene Parsons  
 Debbie Lockhart, Deputy City Recorder

**PUBLIC TESTIMONY:** Rich Rodriguez spoke about sustainability, global climate change, fossil fuel, planning and tracking of emissions and energy use and the need for a sustainability plan. He indicated he would be forming a Sustainability Committee.

**APPROVAL OF MINUTES:** Larry Jackson moved for approval of the June 2020 minutes. Mike Wiltfong seconded. Motion passed as follows: Hickman, Jackson, Anson, Head, Wiltfong and Crenshaw in favor with Wilson absent.

**COMMITTEE MEMBER APPOINTMENTS:**

**Planning Commission** (2 positions vacant): A media release was distributed and applications were received from *Derek Bish, Jane Herb, Hamadi Jackson, Kathy Lincoln, Mathew Poteet, Rich Rodriguez, Shannon Flowers* and *Francisco Saldivar*. The committee reviewed the applications and heard testimony from Jane Herb, Kathy Lincoln and Francisco Saldivar. Mr. Rodriguez withdrew his application. Other candidates were not in attendance so their applications were not considered.

Trish Crenshaw moved to close nominations. Mike Wiltfong seconded. Motion passed as follows: Hickman, Jackson, Anson, Head, Crenshaw and Wiltfong in favor with Wilson absent.

A ballot vote was taken for Position 4 as follows:

| <b>PLANNING COMMISSION</b> | Hickman | Head | Jackson | Anson | Crenshaw | Wiltfong |
|----------------------------|---------|------|---------|-------|----------|----------|
| Jane Herb                  |         |      |         | X     | X        |          |
| Kathy Lincoln              |         |      |         |       |          | X        |
| Francisco Saldivar         | X       | X    | X       |       |          |          |

A ballot vote was taken for Position 5 as follows:

| <b>PLANNING COMMISSION</b> | Hickman | Head | Jackson | Anson | Crenshaw | Wiltfong |
|----------------------------|---------|------|---------|-------|----------|----------|
| Jane Herb                  |         | X    |         | X     | X        |          |
| Kathy Lincoln              | X       |      |         |       |          | X        |
| No Vote                    |         |      | X       |       |          |          |

Laura Anson moved to recommend Council approve Francisco Saldivar and Jane Herb to fill positions 4 and 5 on the Planning Commission. Trish Crenshaw seconded. Motion passed as follows: Hickman, Jackson, Anson, Head, Crenshaw and Wiltfong in favor with Wilson absent.

**Budget Committee** (4 positions vacant): A media release was distributed and applications were received from *Derek Bish, Gerard Graveline, Jane Herb, Hamadi Jackson, Mathew Poteet, Rich Rodriguez, and Francisco Saldivar*. The committee reviewed the applications and heard testimony from Gerard Graveline, Jane Herb, Rich Rodriguez and Francisco Saldivar. Ms. Herb withdrew her application. Other candidates were not in attendance so their applications were not considered.

Trish Crenshaw moved to close nominations. Sarah Head seconded. Motion passed as follows: Hickman, Jackson, Anson, Head, Crenshaw and Wiltfong in favor with Wilson absent.

A ballot vote was taken for Positions 3 & 4 as follows:

| <b>BUDGET COMMITTEE</b> | Hickman | Head | Jackson | Anson | Crenshaw | Wiltfong |
|-------------------------|---------|------|---------|-------|----------|----------|
| Gerard Graveline        |         |      | X       | X     |          | X        |
| Rich Rodriguez          |         |      |         |       |          |          |
| Francisco Saldivar      | X       | X    |         |       | X        |          |

Larry Jackson moved to recommend Council approve Gerard Graveline and Francisco Saldivar to fill positions 3 and 4 on the Budget Committee. Sarah Head seconded. Motion passed as follows: Hickman, Jackson, Anson, Head, Crenshaw and Wiltfong in favor with Wilson absent.

A ballot vote was taken for Position 2

| <b>BUDGET COMMITTEE</b> | Hickman | Head | Jackson | Anson | Crenshaw | Wiltfong |
|-------------------------|---------|------|---------|-------|----------|----------|
| Rich Rodríguez          |         |      |         |       |          |          |
| No Vote                 | X       | X    | X       | X     | X        | X        |

No further action was taken. Staff indicated that recruitment for the remaining two vacancies would continue.

**Keizer Points of Interest Committee (KPIC):** A media release was distributed and an application was received from *Lisa Cejka* and *Mathew Poteet*. The committee reviewed the applications and heard testimony from Ms. Cejka. Mr. Poteet was not in attendance so his application was not considered.

Larry Jackson moved to close nominations. Trish Crenshaw seconded. Motion passed as follows: Hickman, Jackson, Anson, Head, Crenshaw and Wiltfong in favor with Wilson absent.

Sarah Head moved to recommend Council approve Lisa Cejka to fill position 7 on the Keizer Points of Interest Committee. Trish Crenshaw seconded. Motion passed as follows: Hickman, Jackson, Anson, Head, Crenshaw and Wiltfong in favor with Wilson absent.

**OTHER BUSINESS:** Staff reviewed upcoming expiring committee terms.

**NEXT MEETING DATE:** October 15, 2020

**ADJOURNMENT:** The meeting adjourned at 7:34 p.m.

Minutes approved: 10-15-20