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KEIZER PARKS & RECREATION ADVISORY BOARD AGENDA
Tuesday, January 10, 2023, 6:00 p.m.
Keizer Civic Center

1. CALL TO ORDER
2. ELECTION OF CHAIR & VICE CHAIR
3. APPROVAL OF MINUTES ~ December 2022
4. APPEARANCE OF INTERESTED CITIZENS
5. NEW/OLD BUSINESS
 - Re-assignment of Parks
 - Park Reports:
 - Tanya Hamilton: Country Glen & Northview
 - Gwen Carr: Claggett Creek & Bob Newton
 - David Loudon: Northridge & Hidden Creek
 - Katie Brady: Meadows & Ben Miller
 - Lisa Cejka: Ryan J. Hill & Willamette Manor
 - All: Keizer Rapids Park
6. STAFF REPORT
7. COUNCIL LIAISON REPORT
8. OTHER BUSINESS
 - Board Member Reporting to Council: **Matt Lawyer, TUESDAY, January 17**
9. ADJOURNMENT

Reminders:

Next Board Meeting
Tuesday, February 14, 2023



**KEIZER PARKS & RECREATION ADVISORY BOARD
REGULAR SESSION MINUTES
Tuesday, December 12, 2022
6:00 p.m. Keizer Civic Center**

CALL TO ORDER – Chair Tanya Hamilton called the meeting to order at 6:00 p.m.
Attendance was noted as follows:

Present

Tanya Hamilton, Chair
Matt Lawyer
Lisa Cejka
Gwen Carr
Katie Brady
Michael Pantalone
Clay Rushton

Absent:

David Loudon, Vice Chair
Mathew Poteet

Council Liaison Present

Councilor Shaney Starr

Staff Present

Adam Brown, City Manager
Robert Johnson, Parks Division Manager
Debbie Lockhart, Deputy City Recorder

APPROVAL OF MINUTES: Lisa Cejka moved for approval of the November 2022 Minutes. Katie Brady seconded. Motion passed as follows: Hamilton, Lawyer, Carr, Pantalone, Brady and Cejka in favor with Rushton abstaining and Poteet and Loudon absent.

JENNY AMMON – ENVIRONMENTAL TEAM thanked everyone who helped with the planting at Labish. She explained that a canopy cover survey was done of Claggett and Labish because more shade means lower water temperatures. Then a streamside plant program took place over the fall months. Robert Johnson helped by taking care of the plants before they were planted. She urged everyone to check the ‘streamside plant program’ on the city website for updates and volunteer opportunities.

She noted that other volunteer opportunities include Trashy Tuesday which is a litter cleanup program with signups available now and the Adopt-a-Street program which is in place to keep litter out of the waterways. Volunteers are always needed for these programs.

She also invited everyone to attend a ‘Lunch and Learn’ webinar hosted by Marion Soil & Conservation District encouraging the use of native plants and an ‘Urban Beavers and Water Quality’ webinar.

APPEARANCE OF INTERESTED CITIZENS: None

NEW/OLD BUSINESS

Park Reports:

- **Mike Pantalone:** *Palma Ciega* - Amazing! Bench and trail wonderful! / *Sunset* - Some leaves on north side of park but otherwise looks great.

- **Clay Rushton:** *Bair & Mike Whittam* - Both in good shape.
- **Mathew Poteet:** *Keizer Little League & Clearlake* - No report. Chair Hamilton indicated she would check out these parks since Mathew had been missing so many meetings.
- **Matt Lawyer:** *Wallace House* - Some broken parts on play structure (reported previously) / *Chalmers-Jones* - Looking good.
- **All:** *Keizer Rapids Park* - The cross country coach at McNary has inquired about getting a hog fuel pathway next to the asphalt one for his runners. He is also interested in the lower part of Wallace House Park and the old gravel pit. A few trees have fallen in the disc golf area. Lots of graffiti on the portable toilet, fence, metal storage box, snack shack and sasquatch.

STAFF REPORT: Robert Johnson reported that

- The windstorm took down most of the remaining leaves so staff is almost done with leaf cleanup.
- The river is still low enough to keep the docks in. As soon as it gets a little higher the boat ramp sections will be removed. He will be watching river level predictions.
- Kids have been doing donuts in the grass and continue to deface property with graffiti.

COUNCIL LIAISON REPORT: Councilor Starr commended Public Works on their Holiday Parade float and reported that an ordinance addressing off-leash dogs in area parks will be on the next Council agenda.

OTHER BUSINESS:

❖ *Board Member Reporting to Council:* Tanya Hamilton, Monday, December 19

ADJOURNMENT ~ Meeting adjourned at 6:48 p.m.

Next Meeting: December 13, 2022

Approved: _____