

The City of Keizer is committed to providing equal access to all public meetings and information per the requirements of the ADA and Oregon Revised Statutes (ORS). The Keizer Civic Center is wheelchair accessible. If you require any service such as **LANGUAGE TRANSLATION** or other interpretive services that furthers your inclusivity to participate, please contact the Office of the City Recorder at least 48 business hours prior to the meeting by email at [davist@keizer.org](mailto:davist@keizer.org) or phone at (503)390-3700 or (503)856-3412. Most regular City Council meetings are streamed live through [www.KeizerTV.com](http://www.KeizerTV.com) and cable-cast on Comcast Channel 23 within the Keizer City limits. Thank you for your interest in the City of Keizer.



## **KEIZER PARKS & RECREATION ADVISORY BOARD AGENDA**

**Tuesday, August 9, 2022, 6:00 p.m.**

**Keizer Civic Center**

1. CALL TO ORDER
2. APPROVAL OF MINUTES ~ July 2022
3. APPEARANCE OF INTERESTED CITIZENS
4. NEW/OLD BUSINESS
  - ❖ Approval of Concert Series Band: Eagle Eyes Band  
<https://www.eagleeyestribute.rocks/media> (Click on 'vimeo' at the bottom of the video to get the sound.)
  - ❖ Plan Parks Tour
    - Staff Recommendation: Palma Ciega, Keizer Rapids, Bair Park
  - ❖ Park Reports:
    - Mike Pantalone: Palma Ciega & Sunset
    - Clay Rushton: Bair & Mike Whittam
    - Mathew Poteet: Keizer Little League & Clearlake
    - Matt Lawyer: Wallace House & Chalmers-Jones
    - All: Keizer Rapids Park
5. KRP TURF FIELDS REPORT: David Loudon & Lisa Cejka
6. STAFF REPORT: Robert Out
7. COUNCIL LIAISON REPORT
8. OTHER BUSINESS
  - ❖ Board Member Reporting to Council: Mathew Poteet, Monday, August 15
  - ❖ Cancel September Regular Meeting?
9. ADJOURNMENT

Reminders: **Next Board Meeting: Parks Tour Monday, September 12**



**KEIZER PARKS & RECREATION ADVISORY BOARD  
REGULAR SESSION MINUTES  
Tuesday, July 12, 2022  
6:00 p.m. Keizer Civic Center**

**CALL TO ORDER** – Chair Tanya Hamilton called the meeting to order at 6:00 p.m. Attendance was noted as follows:

**Present**

Tanya Hamilton, Chair  
David Loudon, Vice Chair  
Katie Brady  
Matt Lawyer  
Lisa Cejka  
Clay Rushton  
Michael Pantalone

**Absent:**

Mathew Poteet  
Gwen Carr

**Council Liaison Present**

Councilor Starr

**Staff Present**

Robert Johnson, Parks Division Manager  
Debbie Lockhart, Deputy City Recorder

**APPROVAL OF MINUTES:** Matt Lawyer moved for approval of the April 2022 Minutes. Lisa Cejka seconded. Motion passed as follows: Loudon, Lawyer, Carr, Rushton, Cejka and Brady in favor with Hamilton abstaining and Poteet and Pantalone absent.

**APPEARANCE OF INTERESTED CITIZENS:**

*Carolyn Homan*, West Keizer Neighborhood Association, thanked Robert Johnson for the ongoing improvements at Palma Ciega Park and asked if more clearing is planned for Wallace House Park. Mr. Johnson explained that toxic weeds have recently been mowed and spot mowing would be done to keep the area safe. The hope is to make the area a showpiece for educating others about native plants and stormwater impacts.

**NEW/OLD BUSINESS**

**Review/Discussion/Questions Regarding Volunteer Training:** Chair Hamilton urged everyone to watch the volunteer training video on the City website. Staff volunteered to email Board members the link.

**Band Approvals for KRA Summer Concert Series:** Discussion took place regarding the process of approval, whether or not to approve a band without hearing it play and setting a precedent. It was noted that the bandleader was President of the Keizer Rotary. Lisa Cejka moved to approve The Crush Band for the KRA Summer Concert Series. David Loudon seconded. Motion passed as follows: Hamilton, Loudon, Lawyer, Rushton, Cejka, Brady and Pantalone in favor with Poteet and Carr absent.

### **Park Reports:**

- **Tanya Hamilton: Country Glen** – need more bark chips to reduce the step onto the playground. | **Northview** looks good.
- **Gwen Carr:** (written report) **Claggett Creek** – visited on Monday after busy weekend... lots of trash and dirty portable toilets | **Bob Newton** - heavily used but looks good
- **David Loudon: Northridge** remains undeveloped and unused | **Hidden Creek** looks good
- **Katie Brady: Meadows & Ben Miller** – both experiencing heavy use but looking good.
- **Lisa Cejka: Ryan J. Hill** – not heavily used but in good condition | **Willamette Manor** new trees are doing well, play area bark chips are low, portable toilet is on the property line rather than the concrete pad.
- **All ~ Keizer Rapids Park:** Permanent restrooms are locked in early morning hours when working people are in park and would like to use them. *Staff will adjust timing.* Motorized scooters are using open park areas and pathways. *Board advised to call the non-emergency police number to report since signage is just being torn down and thrown into the bushes.* Some trees are dying in the arboretum. *Rotary has been contacted.*

Matt Lawyer praised Parks Staff for their work in keeping parks in good condition and pointed out that there seems to be a lack of accountability by people who are taking it upon themselves to destroy or vandalize parks. He urged everyone to call the non-emergency police number if they see these acts taking place and pointed out that the Big Toy would not be closed if vandals had not used the shade sails as trampolines.

### **STAFF REPORT:** Robert Johnson reported that

- Vandalism is putting a strain on staff efforts to keep the parks looking good.
- Big Toy shade sail posts will be reinstalled tomorrow. Staff will then replace the rubber around the posts. The play structure will be closed for 48 hours after the rubber is installed. Opening will be posted on the City website and social media.
- Amphitheater lighting has been ordered and will be installed as soon as possible after delivery.
- Contractor is finished with the irrigation at the lower field by boat ramp, hydro seeding is done and grass is germinating. The area will be opened after two mowings.
- Splash Fountain is open Wednesday-Sunday from noon to 7 p.m. Parks staff is learning to manage the fountain since the staff person hired for that has quit.
- More trees were trimmed at Palma Ciega Park. An Eagle Scout will be building a new trail down to the embankment to give the public better access to the river. September completion is anticipated.

**COUNCIL LIAISON REPORT:** Councilor Starr reported that she had been consulting with Officer Copeland about revitalizing an old project to address vandalism and give the public tools to help hold people accountable. She also shared information about recent Council and Community Diversity Engagement Committee meetings.

**OTHER BUSINESS:** Chair Hamilton suggested that the Board visit the Burnside Pump Station, which has a good view of the Willamette River, with the idea that it might be turned

into a park. It was suggested that perhaps it could be visited in the September Parks Tour. Robert will follow up on this since the area is not classified as a park.

City Manager Adam Brown updated the Parks Board on the KRP turf fields efforts and asked that someone from the Board volunteer to participate in these discussions. David Loudon and Lisa Cejka volunteered.

Katie Brady will report to Council.

**ADJOURNMENT** ~ Meeting adjourned at 6:47 p.m.

***Next Meeting: August 9, 2022***

*Approved:* \_\_\_\_\_