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**KEIZER PARKS & RECREATION ADVISORY BOARD AGENDA**  
**Tuesday, June 14, 2022, 6:00 p.m.**  
**Keizer Civic Center**

1. CALL TO ORDER
2. APPROVAL OF MINUTES ~ April 2022
3. APPEARANCE OF INTERESTED CITIZENS
4. NEW/OLD BUSINESS
  - ❖ Jenny Ammon – Environmental
  - ❖ Band Approvals for KRA Amphitheater Summer Concert Series
    - Bridge City Blues Band: <https://bridgecitybluesband.com/>
  - ❖ Park Reports:
    - Mike Pantalone: Palma Ciega & Sunset
    - Clay Rushton: Bair & Mike Whittam
    - Mathew Poteet: Keizer Little League & Clearlake
    - Matt Lawyer: Wallace House & Chalmers-Jones
    - All: Keizer Rapids Park
5. STAFF REPORT
6. COUNCIL LIAISON REPORT
7. OTHER BUSINESS
  - ❖ Board Member Reporting to Council: Matt Lawyer, Tuesday, June 21
8. ADJOURNMENT

Reminders: **Next Board Meeting: Tuesday, July 12, 2022**



**KEIZER PARKS & RECREATION ADVISORY BOARD  
REGULAR SESSION MINUTES  
Tuesday, April 12, 2022  
6:00 p.m. Keizer Civic Center**

**CALL TO ORDER** – Chair Tanya Hamilton called the meeting to order at 6:00 p.m.  
Attendance was noted as follows:

**Present**

Tanya Hamilton, Chair  
David Louden, Vice Chair (6:04)  
Mathew Poteet  
Katie Brady  
Matt Lawyer  
Gwen Carr  
Lisa Cejka  
Michael Pantalone  
Clay Rushton

**Council Liaison Present**

Councilor Starr

**Staff Present**

Robert Johnson, Parks Division Manager  
Debbie Lockhart, Deputy City Recorder

**VOLUNTEER APPRECIATION:** Laura Anson on behalf of the Volunteer Coordinating Committee expressed gratitude to Board members for their continued commitment and dedication to the City and distributed cookies as a token of appreciation.

**APPROVAL OF MINUTES:** Correction made to minutes. Matt Lawyer moved for approval of the March 2022 Minutes as corrected. Mike Pantalone seconded. Motion passed as follows: Hamilton, Lawyer, Carr, Pantalone, Rushton, Cejka, Poteet and Brady in favor with Louden absent at time of vote.

**APPEARANCE OF INTERESTED CITIZENS:**

*Carol Phipps*, West Keizer Neighborhood Association, thanked Robert Johnson for meeting with the association at Palma Ciega Park and announced plans for a workday on May 7 from 9 to 12. The City will provide some equipment and neighbors will assist. She invited members of the Parks Board and Claggett Creek Watershed Council to assist.

**NEW/OLD BUSINESS**

**Band Approvals for KRA Summer Concert Series:** Staff shared information about EDGE and Matt Lawyer shared information about Rhythm & Business. Matt Lawyer moved to approve Edge and Rhythm & Business for the KRA Summer Concert Series. Motion passed unanimously as follows: Hamilton, Louden, Lawyer, Carr, Pantalone, Rushton, Cejka, Poteet and Brady in favor.

**Park Reports:**

- **Mike Pantalone ~ Sunset:** two small piles of debris, otherwise park looks great. | **Palma Ciega:** Ivy and brush has been cleared so river is visible from park. Path is clear to river. Park looks good.
- **Clay Rushton ~ Bair & Mike Whittam:** Both are looking good.
- **Mathew Poteet ~ Keizer Little League:** New roofs on dugouts. | **Clearlake:** No report.
- **Matt Lawyer ~ Wallace House:** Grass is a little long. | **Chalmers-Jones:** Skate Park in constant use; mosaic project is good to go.
- **All ~ Keizer Rapids Park:** Chips have been put down on the pathway from the start of the disc golf course to the meadow; peace pole has been put up and there is now a sign showing why the orange fence is up.

**Cancel May meeting?** Staff explained that the Chambers would be in use by the Budget Committee but the Board could meet in one of the smaller rooms. Discussion followed regarding possible need for meeting. Lisa Cejka moved to cancel the May meeting and meet again in June. Katie Brady seconded. Motion passed unanimously as follows: Hamilton, Louden, Lawyer, Carr, Pantalone, Rushton, Cejka, Poteet and Brady in favor.

**STAFF REPORT:** Robert Johnson reported that

- The boat docks that are removed seasonally have been re-installed.
- The first summer temporary employee starts next week.
- A plan is in place for improving Palma Ciega Park over the next few years. A tree service is clearing ivy, removing hazardous trees and limbing trees to allow for a better river view.
- Jenny Ammon with the Stormwater Department will be coming to a future meeting to share what her role is in the City and how we can work together in the future.
- There has been only minor vandalism over the past month.
- Stair lighting at the amphitheater has been repaired.

**COUNCIL LIAISON REPORT:** Councilor Starr brought attention to the Peer Court status report and expressed the hope that it would be getting back to a regular schedule and shared information about the recent Council Work Session on the turf fields at Keizer Rapids Park.

**OTHER BUSINESS:** Matt Lawyer reported on the Civic Center clean-up event and thanked the volunteers that participated. He shared details about the April 23 Cleanup/ Environmental event and Soggy Day at the Park.

Clay Rushton will report to Council.

**ADJOURNMENT** ~ Meeting adjourned at 6:29 p.m.

***Next Meeting: June 14, 2022***

Approved: \_\_\_\_\_