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**KEIZER PARKS & RECREATION ADVISORY BOARD AGENDA**  
**Tuesday, February 8, 2022, 6:00 p.m.**  
**Keizer Civic Center**

1. CALL TO ORDER
2. APPROVAL OF MINUTES ~ January 2022
3. APPEARANCE OF INTERESTED CITIZENS
4. NEW/OLD BUSINESS
  - ❖ Park Reports:
    - Mike Pantalone: Palma Ciega & Sunset
    - Clay Rushton: Bair & Mike Whittam
    - Mathew Poteet: Keizer Little League & Clearlake
    - Matt Lawyer: Wallace House & Chalmers-Jones
    - All: Keizer Rapids Park
5. STAFF REPORT
6. COUNCIL LIAISON REPORT
7. OTHER BUSINESS
  - ❖ Board Member Reporting to Council: Mike Pantalone, Tuesday, February 22
8. ADJOURNMENT

Reminders: **Next Board Meeting: Tuesday, March 8, 2022**



**KEIZER PARKS & RECREATION ADVISORY BOARD  
REGULAR SESSION MINUTES  
Tuesday, January 11, 2022  
6:00 p.m. Keizer Civic Center**

**CALL TO ORDER** – Chair David Loudon called the meeting to order at 6:00 p.m.  
Attendance was noted as follows:

**Present**

David Louden, Chair  
Tanya Hamilton, Vice Chair  
Matt Lawyer  
Gwen Carr  
Lisa Cejka  
Katie Brady  
Michael Pantalone

**Council Liaison Present**

Councilor Starr

**Staff Present**

Robert Johnson, Parks Division Manager  
Debbie Lockhart, Deputy City Recorder

**Absent:**

Mathew Poteet  
Clay Rushton

**ELECTION OF CHAIR & VICE CHAIR:** Matt Lawyer nominated Tanya Hamilton for Chair and David Louden for Vice Chair. He thanked David for his dedication and service and for the many years he had served as Chair. With no further nominations, Tanya Hamilton and David Louden were elected by unanimous consent to serve a Chair and Vice Chair respectively.

**APPROVAL OF MINUTES:** Mike Pantalone moved for approval of the December 2021 Minutes. Lisa Cejka seconded. Motion passed as follows: Louden, Hamilton, Lawyer, Carr, and Pantalone in favor with Cejka and Brady abstaining and Rushton and Poteet absent.

**APPEARANCE OF INTERESTED CITIZENS:** None

**NEW/OLD BUSINESS**

**Park Reports:**

- **Tanya Hamilton:** *Bob Newton* ~ White paint on tennis court. Robert Johnson explained that it was the result of vandalism and has been cleaned as much as possible. Vandals used the white brush-on paint throughout the park as well as blue spray paint | *Ryan J. Hill* ~ Front side looks great. Did not check back side.
- **Gwen Carr:** *Claggett Creek* ~ Looks good. Scuff marks on pathway. | *Mike Whittam* ~ Some branches, construction nearby, fairly clean.

- **David Louden:** *Northridge* ~ Overgrown as usual. Need to work on entrance easements at least on the north end. | *Chalmers Jones* ~ Looks good.
- **Katie Brady:** *Meadows & Ben Miller* ~ Drove by both and they both look good.
- **Lisa Cejka:** *Clear Lake* ~ Looks good, some dogs off leash, a few bits of branches down from the windstorm. | *Country Glen* ~ Looks good. Some graffiti on bridge.

**REASSIGNMENT OF PARKS:** Each Board member chose one park and the names of remaining parks were drawn at random for the second assignment. Results follow:

1. Tanya Hamilton: Country Glen & Northview
2. Mike Pantalone: Palma Ceia & Sunset
3. Gwen Carr: Claggett Creek & Bob Newton
4. Clay Rushton: Bair & Mike Whittam
5. David Louden: Hidden Creek & Northridge
6. Mathew Poteet: Keizer Little League & Clearlake
7. Katie Brady: Ben Miller & Meadows
8. Matt Lawyer: Chalmers-Jones & Wallace House
9. Lisa Cejka: Ryan J. Hill & Willamette Manor

**STAFF REPORT:** Robert Johnson reported that crews have been busy picking up debris from the recent windstorm. New trees have been ordered and staff will be working on planting them at Claggett Creek, Country Glen, Willamette Manor, Wallace House, Bob Newton, and Keizer Rapids Park. Volunteers to help with this project are always welcome. Reconstruction of the footbridge at the Keizer Rapids Park play structure will begin tomorrow. A new tractor has been purchased to replace the 15-year old Kobota.

**COUNCIL LIAISON REPORT:** Councilor Starr had no report.

**OTHER BUSINESS:** Matt Lawyer announced the First Citizen Banquet and noted that plans are underway for the Civic Center Cleanup and the Keizer Rapids Park tree planting.

**ADJOURNMENT** ~ Meeting adjourned at 6:28 p.m.

***Next Meeting: February 8, 2022***

Approved: \_\_\_\_\_