



**KEIZER PARKS & RECREATION ADVISORY BOARD  
REGULAR SESSION MINUTES  
Tuesday, February 8, 2022  
6:00 p.m. Keizer Civic Center**

**CALL TO ORDER** – Chair Tanya Hamilton called the meeting to order at 6:01 p.m.  
Attendance was noted as follows:

**Present**

Tanya Hamilton, Chair  
David Loudon, Vice Chair  
Matt Lawyer  
Gwen Carr  
Lisa Cejka  
Michael Pantalone (6:03)  
Clay Rushton

**Council Liaison Present**

Councilor Starr

**Staff Present**

Robert Johnson, Parks Division Manager  
Debbie Lockhart, Deputy City Recorder

**Absent:**

Mathew Poteet  
Katie Brady

**APPROVAL OF MINUTES:** Matt Lawyer moved for approval of the January 2022 Minutes. Lisa Cejka seconded. Motion passed as follows: Hamilton, Loudon, Lawyer, Carr and Cejka in favor with Pantalone absent at time of vote, Rushton abstaining and Poteet and Brady absent.

**APPEARANCE OF INTERESTED CITIZENS:**

*Carolyn Holman*, representing the West Keizer Neighborhood Association, thanked the Board for keeping Palma Ciega Park in the Parks Master Plan and asked that the park be made more usable. She noted that neighbors have indicated that they would like to help with cleanup of limbs, debris and clutter, urged that regular mowing be scheduled and requested a viewing bench and trash receptacle.

*Carol Phipps*, Keizer, reported that the pathway behind Wallace House Park is eroded away on one side so that there is a substantial drop off. She requested that it be backfilled and possibly a white line be painted on the edge of the asphalt to visually caution walkers. Robert Johnson responded that crews have been in the park trying to resolve the problem. Fill will be brought in if needed. Alternatives to painting the line will be explored as well.

**NEW/OLD BUSINESS**

**Park Reports:**

- **Mike Pantalone:** Palma Ciega Looking good | **Sunset** some fresh dirt piles – possibly gophers; a few piles of branches.

- **Clay Rushton: Bair** Looking good | **Mike Whittam** Target shopping cart in park (Robert will take care of this).
- **Mathew Poteet: Keizer Little League & Clearlake** No report
- **Matt Lawyer: Wallace House** a group of young people cleaned up the park recently | **Chalmers-Jones** being used even at night with the use of vehicle headlights.
- **All: Keizer Rapids Park** Some branches down but not on pathway, very well used, portable toilet at boat in campsite very clean. Regarding disc golf unused concrete bases, Robert explained that the Disc Golf Club is still actively working in the park and the final cleanup is coming up. Regarding the boat dock being out of water, Robert explained that the river is low but the seasonal floats will not be put back until April at the earliest to allow for snowmelt runoff.

**STAFF REPORT:** Robert Johnson reported that:

- After the Master Plan is adopted staff will focus on scheduling improvements. Small ones will be done in this budget cycle; larger ones will be considered in the 3-5 year plan.
- There is \$12,500 remaining in the matching grant program. Anyone with a project is urged to apply for a grant. The Arts Commission is planning to submit a grant request for funding the mosaic at the splash fountain at the next meeting. The money has to be spent by June 30.
- Over 30 trees have been planted with 27 more coming up. Ten new street trees have been ordered for Country Glen. They are two different species of Maples and will be planted alternately to highlight varying fall color.
- Extensive vandalism continues at the Keizer Rapids Park restrooms including graffiti, fire and moving landscape boulders into the facilities. The skate park and Bob Newton Park were tagged during the same time.

**COUNCIL LIAISON REPORT:** Councilor Starr reported that the Updated Parks Master Plan was approved by Council. She urged everyone to assist the Community Diversity Engagement Committee in finding ways to engage the community, connect with different populations and encourage participation by reaching out and inviting them to meetings.

**OTHER BUSINESS:** Matt Lawyer announced the Civic Center Cleanup and Soggy Day in the Park events, shared details of last year's events and thanked Loren's for their participation.

Mike Pantalone will report to Council.

**ADJOURNMENT** ~ Meeting adjourned at 6:33 p.m.

***Next Meeting: March 8, 2022***

Approved: 03-08-22