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**KEIZER PARKS & RECREATION ADVISORY BOARD AGENDA**  
**Tuesday, June 8, 2021, 6:00 p.m.**  
**Keizer Civic Center**

1. CALL TO ORDER
2. APPROVAL OF MINUTES ~ May 2021
3. APPEARANCE OF INTERESTED CITIZENS
4. NEW/OLD BUSINESS
  - Grant Request – Isabella Biondi
  - Park Reports:
    - Mike Pantalone: Sunset & Willamette Manor
    - Clay Rushton: Bair & Hidden Creek
    - Mathew Poteet: Keizer Little League & Palma Ceia
    - Matt Lawyer: Northview & Wallace House
5. STAFF REPORT
6. COUNCIL LIAISON REPORT
7. OTHER BUSINESS
8. ADJOURNMENT

**Reminders: Next Board Meeting: Tuesday, July 13, 2021**

**Board Member Reporting to Council: Mathew Poteet, Monday, June 21**



**KEIZER PARKS & RECREATION ADVISORY BOARD  
REGULAR SESSION MINUTES**

**Tuesday, May 11, 2021**

**6:00 p.m. Keizer Civic Center**

**CALL TO ORDER** – Chair David Loudon called the meeting to order at 6:07 p.m. It was noted that Dylan Juran had submitted his resignation, effective May 31, in order to spend more time with his family. He had apologized via email to the Board members for not being able to attend his last meeting.

**ATTENDANCE**

**Present**

David Loudon, Chair  
Tanya Hamilton, Vice Chair  
Dustin Karstetter  
Matt Lawyer  
Wayne Frey  
Clay Rushton (6:13)

**Absent:**

Dylan Juran  
Mathew Poteet  
Michael Pantalone

**Staff Present**

Robert Johnson, Parks Division Manager  
Debbie Lockhart, Deputy City Recorder

**Council Liaison Present**

Councilor Kohler for Councilor Smith

**VOLUNTEER APPRECIATION:** Jane Herb, on behalf of the Volunteer Coordinating Committee expressed appreciation for the efforts of the Board and distributed cookies as a token of appreciation.

**APPROVAL OF MINUTES:** Tanya Hamilton moved for approval of the March and April 2021 Minutes. Dustin Karstetter seconded. Motion passed as follows: Loudon, Lawyer, Hamilton, Frey and Karstetter in favor with Pantalone, Poteet and Juran absent and Rushton absent at time of vote.

**APPEARANCE OF INTERESTED CITIZENS:** *Master Sergeant Javier Martin-Vinas, Ruth Morales, Arthur Johnson and John Harp* representing the McNary Junior ROTC, offered a proposal for an obstacle course at Keizer Rapids Park noting that the McNary Junior ROTC would be responsible for fundraising for the project, the business community would help with marketing and sponsorship, and the Corps of Engineers would help with the building and installation. They explained that the course would benefit the entire community and allow the McNary Junior ROTC members to practice

and compete in greater challenges. They requested that the course be included in the updated Parks Master Plan and that they be allowed to move forward on the project at the appropriate time. Parks Division Manager Robert Johnson provided additional information regarding where the course would be located and timing.

Matt Lawyer moved to suspend the rules to discuss including this project in the current Master Plan Update. Tanya Hamilton seconded. Motion passed as follows: Louden, Lawyer, Hamilton, Rushton, Frey and Karstetter in favor with Pantalone, Poteet and Juran absent.

Matt Lawyer moved to add the proposed project to the Keizer Rapids Park Master Plan. Dustin Karstetter seconded.

Each spokesperson fielded questions and provided clarification, speaking enthusiastically about the benefits this project would provide to the community.

Motion passed as follows: Louden, Lawyer, Hamilton, Rushton, Frey and Karstetter in favor with Pantalone, Poteet and Juran absent.

## **NEW/OLD BUSINESS**

**Points of Interest Park Information Signage Approval:** Staff directed attention to the proposed informational verbiage developed by the Points of Interest Committee and provided information and clarification. Board reviewed and expressed support.

Matt Lawyer moved to include the historical data in the Parks Master Plan. Dustin Karstetter seconded. Motion passed as follows: Louden, Lawyer, Hamilton, Rushton, Frey and Karstetter in favor with Pantalone, Poteet and Juran absent.

## **Park Reports:**

- **Tanya Hamilton: Bob Newton** is looking good and has a lot of activity. There is a broken plastic piece by the portable toilet that presents a hazard. Mr. Johnson reported that a new piece has been ordered that will make it safer. | **Ryan J. Hill** – drove by and it looks good. Mr. Johnson added that fresh bark dust was spread there recently.
- **Dylan Juran: Mike Whittam | Claggett Creek** – No report.
- **David Louden: Northridge** has nothing going on. | **Chalmers Jones** is looking spiffy.
- **Dustin Karstetter: Meadows** looks good; still some branches and cut logs remaining to be removed. | **Ben Miller** is in good shape.
- **Wayne Frey: Clear Lake:** suggested picnic tables and trash cans be brought into the park. | **Country Glen** storm damage has been cleaned up and branches removed. Many healthy trees remain. Pavement has been marked for repair. Mr. Johnson added that the City is seeking quotes for the repair and hopes to have them completed before the end of the fiscal year.

**STAFF REPORT:** Robert Johnson reported that the Parks Master Plan update has been extended to the end of September; the Little League Park Proposals have been scored and tabulation is being finalized; Claggett Creek Park is open; Arts Commission is considering placing a Sasquatch at Keizer Rapids Park; all parks are being heavily used on weekends.

**COUNCIL LIAISON REPORT:** Councilor Kohler thanked the Board for their efforts and for the Parks Tour.

**OTHER BUSINESS:** Matt Lawyer voiced appreciation for all the work Dylan Juran did during his six years on the Board and for his enthusiasm and willingness to engage. He also announced that the Claggett Creek Watershed Council is looking for volunteers to serve on the General Council.

Dustin Karstetter reported that the Chair of the Traffic Safety/Bikeways/Pedestrian Committee had asked him if it would be possible to meet jointly with the Parks Board to discuss the possibility of some pedestrian throughways in area parks. Staff indicated that the two chairs should coordinate possible dates for joint work sessions and come back to respective Boards to determine a specific date.

Clay Rushton will report to Council.

**ADJOURNMENT** ~ Meeting adjourned at 7:15 p.m.

***Next Meeting: June 8, 2021***

Approved: \_\_\_\_\_

**A new submission has been received for Parks Improvement Matching Grant Program  
Application at 06/03/2021 3:46 PM**

**Name of**

**Organization or Individual:** Keizer Public Arts Commission

**Address & Phone:** 930 Chemawa Road NE

**Email:** [LockhartD@keizer.org](mailto:LockhartD@keizer.org)

**Project Director:** Isabella Biondi

**Address & Phone:** 973 mistletoe loop N 97303, Keizer, OR

**Project Director Email:** [doodledragonsbb@gmail.com](mailto:doodledragonsbb@gmail.com)

**Proposed Park Site:** Keizer Rapids Park

**Is the project identified in the current Parks Master Plan?:** No

**Estimated project start date:** July 1st

**Estimated project completion date:** August 15th

**BUDGET (Donations):**

**Parks Board Matching Grant Donation:** 200

**Private Cash/Material Donations:** 200

**Corporate Sponsorship:** 200

**Labor (estimated value):** 1600

**Will a recognition sign be required?:** No

**Type of Project (check all that apply):** New park Feature(s)

**Project**

**Description: :**

The project will be three sets of wings that will be painted on one of the outside walls of the bathrooms near the Big Toy in Keizer Rapids Park. In the Public Arts Commission Master Plan, one of their long term goals is to install five pieces of Insta Art made in public areas, and this mural will be the first of its kind. These murals will be a great way to add a lot of life to the places that they are in and give the city of Keizer a unique identity. The murals will be designed in a way to make them appealing for photos that people would be enticed to post on social media sites like Instagram. The project itself will require paint and paint brushes to complete. The mural will be worked on over a six week period in which I will sketch and paint the mural over the course of that time.

**Signature (electronic signature accepted):** Bella Biondi

**Additional information:**

No File Uploaded