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KEIZER PARKS & RECREATION ADVISORY BOARD AGENDA
Tuesday, March 9, 2021, 6:00 p.m.
Keizer Civic Center

1. CALL TO ORDER
2. APPROVAL OF MINUTES (2) ~ February 9 and 25, 2021
3. APPEARANCE OF INTERESTED CITIZENS
4. NEW/OLD BUSINESS
 - Board Member Volunteer to Review and Grade Keizer Little League Park Management Proposals (March 16-21)
 - Park Reports:
 - Tanya Hamilton: Bob Newton & Ryan J. Hill
 - Dylan Juran: Mike Whittam & Claggett Creek
 - David Loudon: Northridge & Chalmers Jones
 - Dustin Karstetter: Meadows & Ben Miller
 - Wayne Frey: Clear Lake & Country Glen
5. STAFF REPORT
6. COUNCIL LIAISON REPORT
7. NEXT MEETING – In Person or Virtual or Cancel?
8. OTHER BUSINESS
9. ADJOURNMENT

Reminders: **Next Meeting: Council/Board Parks Tour**
 Monday, April 12, 2021
 Regular Board Meeting (Cancelled?)
 Tuesday, April 13, 2021

Board Member Reporting to Council: **Dylan Juran, Monday, March 15**



**KEIZER PARKS & RECREATION ADVISORY BOARD
REGULAR SESSION MINUTES
Tuesday, February 9, 2021
6:00 p.m. Keizer Civic Center**

CALL TO ORDER – Chair David Loudon called the meeting to order at 6:00 p.m.

ATTENDANCE

Present

David Loudon, Chair
Tanya Hamilton, Vice Chair
Dylan Juran
Matt Lawyer
Mathew Poteet
Clay Rushton
Dustin Karstetter (6:05)

Absent:

Wayne Frey
Michael Pantalone

Staff Present

Robert Johnson, Parks Division Manager
Debbie Lockhart, Deputy City Recorder

Council Liaison Present

Councilor Smith

APPROVAL OF MINUTES: Matt Lawyer moved for approval of the January 2021 Minutes. Clay Rushton seconded. Motion passed as follows: Loudon, Lawyer, Hamilton, Poteet and Rushton in favor with Juran abstaining, Pantalone and Frey absent and Karstetter absent at time of vote.

APPEARANCE OF INTERESTED CITIZENS: None

NEW/OLD BUSINESS

Park Reports:

- **Mike Pantalone: Sunset** – Written report submitted: Looks great. It looks to have been recently cleaned as the branches and debris have been pushed into piles. | **Willamette Manor** - Appears to be in very good shape. Some deadfall from the trees but it appeared to be confined to immediately under the trees. There was one large branch on the west side of the park and a branch on the roof of covered area.
- **Clay Rushton: Bair** – Looks good. | **Hidden Creek** – Still there.
- **Mathew Poteet: Keizer Little League & Palma Ceia** – Both looking good.
- **Matt Lawyer: Northview & Wallace House** – Both looking good. Claggett Creek Watershed Council planning a fall cleanup for lower part of Wallace House Park.

STAFF REPORT: Robert Johnson reported that

- Council would like to have a Parks Tour this spring. He suggested touring three parks in the spring and three in the fall. Tanya Hamilton moved that Carlson Skate Park, Wallace House and Willamette Manor Parks be visited on the Spring Parks Tour on April 12. Dustin Karstetter seconded. Motion passed as follows: Loudon,

Lawyer, Hamilton, Poteet, Juran, Karstetter and Rushton in favor with Pantalone and Frey absent.

- Jeff Davis is continuing his efforts towards installation of exercise equipment in parks. Weather has caused some delay. He may be approaching the Board for a grant to put down rubberized fall protection at the three equipment sites.
- A request for proposals for 10-year management of the Keizer Little League fields has gone out. Responses are due on March 12.
- MIG had indicated that a significant amount of responses to the Parks Survey were done by a robot and were therefore disqualified. However, there were over 400 received that were genuine.
- MIG wants to meet in a special meeting with Parks Board members as part of their outreach efforts. Board members agreed by consensus to meet in person with MIG on February 25 in the Council Chambers.
- Council passed an Order allowing McNary Baseball to reserve areas of Claggett Creek Park as requested at the last Parks Board meeting.

COUNCIL LIAISON REPORT: Councilor Smith introduced herself and thanked the Board for their efforts and for their regular reports to Council. She asked members to email her with concerns, questions or requests and suggested that more posts be put on the City's Facebook page to keep the community engaged.

OTHER BUSINESS: Matt Lawyer urged everyone to participate in the upcoming Community Center Cleanup and announced that the Claggett Creek Watershed Council is recruiting for Board positions.

Dylan Juran will report to Council in place of Mike Pantalone

Next Meeting: February 25, 2021 In Person

ADJOURNMENT ~ Meeting adjourned at 6:40 p.m.

Approved: _____



**KEIZER PARKS & RECREATION ADVISORY BOARD
WORK SESSION MINUTES
Thursday, February 25, 2021
6:00 p.m. Keizer Civic Center**

CALL TO ORDER – Chair David Loudon called the meeting to order at 6:00 p.m.

ATTENDANCE

Present

David Loudon, Chair
Tanya Hamilton, Vice Chair
Dylan Juran
Matt Lawyer
Mathew Poteet
Dustin Karstetter
Wayne Frey

Absent:

Michael Pantalone
Clay Rushton

Staff Present

Robert Johnson, Parks Division Manager
Tracy Davis, City Recorder

Council Liaison Present

Councilor Kohler

WELCOME AND INTRODUCTIONS: Robert Johnson introduced Cindy Mendoza from MIG.

PARKS MASTER PLAN PROCESS UPDATE: Ms. Mendoza shared a slide presentation covering the Parks Master Plan planning process update, community outreach priorities, important park qualities, pre-COVID activities, funding priorities, missing amenities and features, the West Keizer Neighborhood focus group, key needs and opportunities, park classifications, asset management, and enhancement opportunities, ADA and accessibility, park distribution, level of service, trail connectivity, recreation, long-term opportunities, and key sites.

Discussion then took place regarding reclassification or divesting of undeveloped parks, enhancing parks, replanting indigenous plants, beavers, increasing indoor recreation facilities, park access, system development charges, development of trails, partnering with the school district, ADA accessibility and City-provided recreation opportunities. Board members supported including the Keizer Little League Park in the Master Plan even if the City does not maintain the fields. It was also suggested that a perimeter walking trail be put around Claggett Creek Park

Next Meeting: *March 9, 2021 In Person*

ADJOURNMENT ~ Meeting adjourned at 7:53 p.m.

Approved: _____