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**KEIZER PARKS & RECREATION ADVISORY BOARD AGENDA**  
**Tuesday, January 12, 2021, 6:00 p.m.**  
**Keizer Civic Center**

1. CALL TO ORDER
2. ELECTION OF CHAIR/VICE CHAIR
3. APPROVAL OF MINUTES ~ December 2020
4. APPEARANCE OF INTERESTED CITIZENS
5. NEW/OLD BUSINESS
  - Park Reports:
    - Tanya Hamilton: Bob Newton & Ben Miller
    - Dylan Juran: Sunset & Claggett Creek
    - David Loudon: Northview & Meadows
    - Dustin Karstetter: Northridge & Ryan J. Hill
    - Wayne Frey: Clear Lake & Palma Ceia
  - Reassignment of Parks
6. STAFF REPORT
7. COUNCIL LIAISON REPORT
8. NEXT BOARD MEETING: Tuesday, February 9, 2021 (In-Person or Virtual?)
9. OTHER BUSINESS
10. ADJOURNMENT

Reminders:

Board Member Reporting to Council: Tanya Hamilton, **Tuesday**, January 19



**KEIZER PARKS & RECREATION ADVISORY BOARD  
REGULAR SESSION MINUTES  
Tuesday, December 8, 2020  
6:00 p.m. Keizer Civic Center**

**CALL TO ORDER** – Chair David Loudon called the meeting to order at 6:00 p.m.

**ATTENDANCE**

**Present**

David Loudon, Chair  
Tanya Hamilton, Vice Chair  
Wayne Frey  
Matt Lawyer  
Dylan Juran  
Clay Rushton

**Council Liaison Present**

Roland Herrera

**Absent:**

Clint Holland  
Michael Pantalone  
Dustin Karstetter

**Staff Present**

Bill Lawyer, Public Works Director  
Robert Johnson, Parks Division Manager  
Debbie Lockhart, Deputy City Recorder

**APPROVAL OF MINUTES ~ November 2020:** Matt Lawyer moved for approval of the November 2020 Minutes. Dylan Juran seconded. Motion passed as follows: Loudon, Frey, Lawyer, Juran and Rushton in favor with Hamilton abstaining and Holland, Karstetter and Pantalone absent.

**APPEARANCE OF INTERESTED CITIZENS:**

*Lisa Cejka*, Keizer, commended Public Works employees for their consistent helpfulness and responsiveness to complaints and noted that removal of parts of the floating dock has made it difficult for hunters and fishermen to launch their boats. Robert Johnson responded that the usual sections have been removed but water level is low this year. Launching boats will get easier when the water comes up.

*Mike Bays*, McNary Youth Baseball Vice President, announced that the organization would like to do T-Ball at Claggett Creek Park and in return for exclusive use would redo and maintain the baseball field and put in extra volunteer time to pick up trash and keep the park looking good. They are expecting to have 48 games. Robert Johnson explained that the City works closely with other youth sports such as rugby and soccer so he would need to meet with MYB to discuss timing. He indicated that he did not feel he could give them exclusive rights but was willing to work with all organizations so that everyone could use the fields on different days.

*Carol Doerfler*, President of West Keizer Neighborhood Association, urged that update of the Parks Master Plan be delayed until after the pandemic so that maximum input can be reached from the public. She also suggested that a link to the survey and

possibly a paper one be placed in the water bill for maximum coverage. Public Works Director Bill Lawyer explained that the completion date is scheduled for April 30, 2021 so that the Plan is completed before the Budget process, but if reasonable public input is not received, the deadline will be extended. Outreach is planned to various groups through various methods and is vital to the project.

*Carol Holman*, Keizer, voiced concern regarding choices offered in the survey noting that some people might define choices different than others. She urged that other options for expressing opinions will be utilized in addition to the survey.

*Tom Holman*, suggested that 8-12 foot walls to be used by people who like to do folk art (taggers) be part of park amenities because it is a different form of art and would be innovative. He pointed out that rock & roll in a park amphitheater or parks designed for skaters were once not considered desirable. Dylan Juran added that he would like to be involved in providing a place for students to play video games as part of the Parks & Recreation Department. Both ideas are 'thinking outside the box'.

## **NEW/OLD BUSINESS**

**MIG Presentation on Parks Master Plan Update:** Robert Johnson introduced Cindy Mendoza with MIG. She provided background about MIG and reviewed Parks Master Plan goals, the role of the Parks Advisory Board, and engagement opportunities. She noted that response to surveys during the pandemic has been overwhelmingly greater than during normal times. She reviewed the Keizer park system, inventory, character, access, recreation facilities, community activities and use, and maintenance/operations.

A suggestion was made to reach out to Latinos and the faith community, neighborhood associations, sports groups, schools and underserved population. Board urged staff to give MIG data from the park fee survey regarding maintenance and amenities. Board members were urged to review the current master plan and then visit their assigned parks and inventory improvements/amenities to determine what remained to be done and to recommend possible additional improvements.

Ms. Mendoza fielded questions and explained that diversity of people responding to the survey was more important than the number of responses received. She noted that MIG expected to get 2,000 participants but that 400 responses would statistically represent the City.

### **Park Reports:**

- **Mike Pantalone:** *Country Glen & Mike Whittam* ~ no report
- **Clay Rushton:** *Bair & Willamette Manor* ~ both parks looking good. There is a lot of debris in the grove of trees at Willamette Manor.
- **Clint Holland:** *Keizer Little League & Hidden Creek* ~ no report
- **Matt Lawyer:** *Chalmers-Jones* ~ gazebo looks great/skate park is getting heavy use | *Wallace House* ~ still continuing to hear good things regarding the bottom area. Might make annual cleanup of that area a Claggett Creek Watershed Council project.

**Farewell to Clint Holland:** Mr. Holland was not in attendance but several Board members expressed their gratitude for Mr. Holland's years of volunteer service.

**STAFF REPORT:** Robert Johnson reported that:

- Claggett Creek play structure was still under construction. It has been delayed due to cold weather. New completion date is December 24.
- Leaf season is almost done. Staff has been working hard on getting them mulched so that they can move on to winter projects.
- Volunteers are waiting for dry weather to complete installation of exercise equipment at Keizer Rapids Park and Wallace House Park.

**COUNCIL LIAISON REPORT:** Councilor Herrera congratulated Trish Crenshaw on her Volunteer of the Quarter award, reviewed recent committee appointments and shared information about the sidewalk public hearing at the last Council meeting. He urged everyone to be safe and wear their masks and commended them for 'hanging in there' during the pandemic.

**OTHER BUSINESS:** Matt Lawyer urged everyone to complete the Parks Master Plan Update survey and share it with others and to support the Miracle of Lights. He added that the Keizer Network of Women would be getting food boxes out to needy families.

**ADJOURNMENT** ~ Meeting adjourned at 7:28 p.m.

***Next Meeting: January 12, 2021***

Approved: \_\_\_\_\_

**MEETING: January 12, 2021**

**TO: PARKS BOARD MEMBERS**

**FROM: ROBERT JOHNSON, PARKS BOARD STAFF LIAISON**

**SUBJECT: CONDUCT OF UPCOMING MEETING**

At the January 4, 2021 City Council meeting, the City Council adopted the Fourth Declaration of Local State of Emergency (COVID-19) Ordinance which contains the following language for City Committees, Boards, and Commission:

All standing and ad hoc committee/board/commission meetings and activities will be held either virtually via electronic platform, or in-person at the initial direction of the chair with ratification of the committee/board/commission. For in-person meetings, state-required mask protocols and social distancing requirements are required for both participants and audience members.

The Board should determine by minute motion whether they wish to meet virtually or in-person for the next meeting.

Please contact me if you have any questions. Thank you.