



**KEIZER PARKS & RECREATION ADVISORY BOARD
REGULAR SESSION MINUTES
Tuesday, December 14, 2021
6:00 p.m. Keizer Civic Center**

CALL TO ORDER – Chair David Loudon called the meeting to order at 6:00 p.m. Attendance was noted as follows:

Present

David Loudon, Chair
Tanya Hamilton, Vice Chair
Matt Lawyer
Gwen Carr
Clay Rushton
Mathew Poteet
Dustin Karstetter
Wayne Frey
Michael Pantalone

Council Liaison Present

Councilor Kohler for Councilor Smith

Staff Present

Robert Johnson, Parks Division Manager
Debbie Lockhart, Deputy City Recorder

APPROVAL OF MINUTES: Dustin Karstetter moved for approval of the November 2021 Minutes. Wayne Frey seconded. Motion passed as follows: Loudon, Hamilton, Lawyer, Karstetter, Carr, Rushton, Frey and Poteet in favor with Pantalone abstaining.

APPEARANCE OF INTERESTED CITIZENS:

Carol Phipps, from the West Keizer Neighborhood Association, thanked the Board for their work on the Parks Master Plan and their efforts to include Palma Ciega Park in the Plan. She specifically thanked Matt Lawyer and Matthew Poteet.

NEW/OLD BUSINESS

Park Reports:

- **Mike Pantalone: Sunset & Willamette Manor:** No report
- **Clay Rushton: Bair:** Some limbs are down from windstorm. Since the park has been cleared out neighbors are able to keep an eye on it better. **Hidden Creek:** No report.
- **Mathew Poteet: Keizer Little League:** Branches down by the bathrooms/ concessions, garbage blown everywhere, pads still out and need to be taken in for the winter. (Robert will send the Park Management people this information.) **Palma Ciega:** Branches hanging down in the first grove of trees.

- **Matt Lawyer: Northview:** Getting some use when the rains let up. **Wallace House:** Planned project was cancelled.

STAFF REPORT: Robert Johnson reported that crews have been busy picking up debris from the recent wind storm, winter detail to all parks will begin next week including dealing with graffiti and vandalism in some parks. Staff is trying to figure out how to remove graffiti on sports courts without damaging the surface and trying to find sturdier locks to replace the ones that were broken in the Keizer Rapids Park restrooms. The Parks Master Plan needs to be approved by Planning Commission (in January) before going to Council, so it will be on the February Council agenda.

COUNCIL LIAISON REPORT: Councilor Kohler thanked the Board for their efforts.

OTHER BUSINESS: Matt Lawyer will report at the December 20 Council meeting.

ADJOURNMENT ~ Meeting adjourned at 6:12 p.m.

Next Meeting: January 11, 2022

Approved: 01-11-22