



**KEIZER PARKS & RECREATION ADVISORY BOARD
REGULAR SESSION MINUTES
Tuesday, July 13, 2021
6:00 p.m. Keizer Civic Center**

CALL TO ORDER – Chair David Loudon called the meeting to order at 6:00 p.m. Attendance was as follows:

Present

David Louden, Chair
Tanya Hamilton, Vice Chair
Matt Lawyer
Wayne Frey
Mathew Poteet
Clay Rushton
Dustin Karstetter
Michael Pantalone
Gwen Carr

Council Liaison Present

Councilor Herrera for Councilor Smith

Staff Present

Robert Johnson, Parks Division Manager
Debbie Lockhart, Deputy City Recorder

WELCOME TO NEW MEMBER GWEN CARR: Ms. Carr was welcomed to the Board and introduced herself.

APPROVAL OF MINUTES: Tanya Hamilton moved for approval of the June 2021 Minutes. Mathew Poteet seconded. Motion passed as follows: Lawyer, Hamilton, Rushton, Poteet and Frey in favor, with Pantalone, Louden and Carr abstaining and Karstetter absent at time of vote.

APPEARANCE OF INTERESTED CITIZENS: Carol Doerfler inquired about the Parks Master Plan Review status. Robert Johnson explained that there would be a booth at the KeizerFEST on August 7 for public input. He encouraged Neighborhood Associations to use this opportunity to share their ideas. The project continues to move forward. It was extended to September in order to receive more input. He will check with the consultants to see if they plan more outreach to the neighborhood associations before the deadline.

NEW/OLD BUSINESS

Grant Request – Daniel Schoonover from Capitol City Disc Golf Club shared information about the club and its volunteer activities and tournaments, and reviewed his grant request. Lengthy discussion followed regarding the actual figures of his request, fundraising, and solicitation of sponsorships and donations. Board members noted that this was the beginning of the fiscal year and that it might be prudent to conserve the monetary resources available.

Dustin Karstetter moved to amend the grant amount. Tanya Hamilton seconded. Motion passed unanimously as follows: Louden, Hamilton, Lawyer, Rushton, Poteet, Frey, Pantalone, Karstetter and Carr.

Following additional discussion Tanya Hamilton moved to grant \$2500 for this project. Mike Pantalone seconded. Motion passed unanimously as follows: Louden, Hamilton, Lawyer, Rushton, Poteet, Frey, Pantalone, Karstetter and Carr.

Approval of New Band for KRA Concert Series: Dustin Karstetter moved to approve the Jeanne Gregg Band for the KRA Concert Series. Clay Rushton seconded. Motion passed unanimously as follows: Louden, Hamilton, Lawyer, Rushton, Poteet, Frey, Pantalone, Karstetter and Carr.

Park Reports:

- **Tanya Hamilton: Bob Newton:** Looks great; yard debris by play structure. Robert noted that this is pruning left by staff for pickup | **Ryan J. Hill:** Has not looked at back side but from the front it is looking good.
- **Gwen Carr: Mike Whittam:** Park looks good; some piles of branches that may need to be cleaned up | **Claggett Creek:** Amazing park! Some trash around after July 4 but it has now all been picked up.
- **David Louden: Northridge:** A complicated park with no access but it looks good from across the creek | **Chalmers Jones:** Splash Fountain is working.
- **Dustin Karstetter: Meadows:** Looks good; there is a loose handle on the small toy and the top part of fence is damaged. Robert indicated that staff is aware of the fence damage and plans to repair it; they will check the small toy. | **Ben Miller:** Looks good.
- **Wayne Frey: Clear Lake & Country Glen:** No report due to current disability.

STAFF REPORT: Robert Johnson reiterated what he had told Ms. Doerfler about the booth at KeizerFEST, announced that the pathway at Country Glen has been paved but the contractor needs to touch up a couple of spots, the damaged bench will be replaced; the new stairs at Northview Terrace Park off Wiesner are complete with railing down the center, splash fountain is operating okay but there has been a chlorine shortage and it is possible that it may need to be closed if the City is unable to get the chlorine needed to operate it. Parks have now been posted for no fires and no charcoal. Volunteers would be welcome at the KeizerFEST booth. Anyone interested should email him. Regarding using pump station grounds as parks, he explained that the decision would need to be approved by Council and area neighbors. He volunteered to take Board members to visit the different sites.

COUNCIL LIAISON REPORT: Councilor Herrera urged everyone to support the KeizerFEST, the KRA concert series and local businesses. He reported that Wes Hare is the Interim City Manager, commended the people who cleaned up Country Glen Park and shared information about the Community Diversity and Engagement Work Group.

OTHER BUSINESS: Matt Lawyer shared information about Claggett Creek Watershed Council cleanup events and membership.

ADJOURNMENT ~ Meeting adjourned at 7:25 p.m.

Next Meeting: August 10, 2021

Approved: 08-10-21