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KEIZER PARKS & RECREATION ADVISORY BOARD AGENDA
Tuesday, December 8, 2020, 6:00 p.m.
Keizer Civic Center

1. CALL TO ORDER
2. APPROVAL OF MINUTES ~ November 2020
3. APPEARANCE OF INTERESTED CITIZENS
4. NEW/OLD BUSINESS
 - MIG Presentation on Parks Master Plan Update
 - Park Reports:
 - Mike Pantalone: Country Glen & Mike Whittam
 - Clay Rushton: Bair & Willamette Manor
 - Clint Holland: Keizer Little League & Hidden Creek
 - Matt Lawyer: Chalmers-Jones & Wallace House
 - Farewell to Clint Holland
5. STAFF REPORT
6. COUNCIL LIAISON REPORT
7. OTHER BUSINESS
8. ADJOURNMENT

Reminders: **Next Board Meeting:** Tuesday, January 12, 2021

Board Member Reporting to Council: **Matt Lawyer**, Monday, December 21 (ZOOM)



**KEIZER PARKS & RECREATION ADVISORY BOARD
REGULAR SESSION MINUTES
Tuesday, November 10, 2020
6:00 p.m. Keizer Civic Center**

CALL TO ORDER – Chair David Loudon called the meeting to order at 6:00 p.m.

ATTENDANCE

Present

David Loudon, Chair
Wayne Frey
Matt Lawyer
Clint Holland
Michael Pantalone
Dylan Juran
Clay Rushton
Dustin Karstetter

Absent:

Tanya Hamilton, Vice Chair

Council Liaison Present

Roland Herrera

Staff Present

Robert Johnson, Parks Division Manager
Debbie Lockhart, Deputy City Recorder

APPROVAL OF MINUTES ~ October 2020: Mike Pantalone moved for approval of the October 2020 Minutes. Matt Lawyer seconded. Motion passed as follows: Loudon, Frey, Lawyer, Holland, Pantalone, Juran and Rushton in favor with Karstetter abstaining and Hamilton absent.

WELCOME TO DUSTIN KARSTETTER: Board members welcomed Dustin Karstetter and he introduced himself.

APPEARANCE OF INTERESTED CITIZENS:

Gavin Eisele reported on his Eagle Scout project and circulated his phone with pictures of the completed project. He indicated that he would forward the pictures to staff for printing and archiving with the Parks Board meeting materials.

Blayne Elder reported on his Eagle Scout project. He thanked Herc Rental and Rodda Paints for their generous donations, reported that it took longer than expected, volunteer hours were double what was anticipated because the structure was in need of more repair than originally estimated, and the project went over budget by \$273.

Matt Lawyer moved to suspend the rules in order to address an item not on the agenda. Clay Rushton seconded. Motion passed as follows: Loudon, Frey, Lawyer, Holland, Pantalone, Juran, Karstetter and Rushton in favor with Hamilton absent.

Dylan Juran noted that with the increase in volunteer hours, the match would still be met if the amount was increased.

Matt Lawyer moved to increase the grant amount by \$273 for a total of \$923. Clint Holland seconded. Motion passed as follows: Louden, Frey, Lawyer, Holland, Pantalone, Juran, Karstetter and Rushton in favor with Hamilton absent.

Carol Phipps, Keizer, Vice President of West Keizer Neighborhood Association, thanked the Board for all the work done at Wallace House Park.

NEW/OLD BUSINESS

Park Reports:

- **Tanya Hamilton:** *Bob Newton & Ben Miller* – No Report
- **Dylan Juran:** *Sunset* Neighbor is done with their driveway project so that has been adjusted and looks good. | *Claggett Creek* – Under Construction
- **David Louden:** *Northview* – Could not see water problem that was there last time. The 'Private Drive' signpost is broken | *Meadows* – Safety stickers are starting to come off the play structure. Robert Johnson responded that the sign belongs to the swimming pool club and they are in the process of repairing it.
- **Dustin Karstetter:** *Northridge* – Could not find public access. Robert Johnson explained that there is limited access but it is not in good locations. He will meet with him to show him the access points on the east side of the park. | *Ryan J. Hill* – Looks good. Water feature is turned off. Suggested that some sort of honorarium to soldiers and veterans from Keizer be put in the park. Robert Johnson explained that the City had worked closely with Ryan Hill's mother who was involved in the process of naming the park and putting in the flag poles. He suggested that Mr. Karstetter should get her feedback on the idea. The water feature has been turned off for about five years because it leaks into the vault and floods the pump. In order to work properly, it needs to be reconstructed so it is currently a dry creek bed landscape feature.
- **Wayne Frey:** *Clear Lake* and *Palma Ceia* – Suggested a bench or picnic table in both parks. Robert Johnson responded that he has an Eagle Scout interested in building picnic tables so there may be some available.

STAFF REPORT: Robert Johnson reported:

- MIG, the consultant that wrote the 2008 Parks Master Plan, is doing the update. They are planning on making an appearance at the December Parks Board meeting. That is when Board involvement will officially begin.
- Leaves came down quickly this year and then the rains started. Normally staff tries to mulch as many of them as possible with the mower. Right now it is too wet and soggy so they are taking it one day at a time.
- Claggett Creek Park play structure is under construction. Completion is anticipated by November 20. The parking lot off Chemawa has been widened and resurfaced, almost doubling the parking capacity. It has been striped and bumpers have been ordered and will be installed when they are received.

COUNCIL LIAISON REPORT: Councilor Herrera reviewed meetings and events he had attended and announced upcoming ones. He praised Parks employee Franklin Wall for his hard work and helpful attitude.

OTHER BUSINESS: Matt Lawyer praised Dylan Juran for his courage in running for Council, urged everyone to engage in the master plan update process and to bring a vision for parks to the process.

ADJOURNMENT ~ Meeting adjourned at 6:46 p.m.

Next Meeting: December 8, 2020

Approved: _____