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**KEIZER PARKS & RECREATION ADVISORY BOARD AGENDA**  
**Tuesday, November 10, 2020, 6:00 p.m.**  
**Keizer Civic Center**

1. CALL TO ORDER
2. APPROVAL OF MINUTES ~ October 2020
3. WELCOME TO DUSTIN KARSTETTER
4. APPEARANCE OF INTERESTED CITIZENS
5. NEW/OLD BUSINESS
  - Park Reports:
    - Tanya Hamilton: Bob Newton & Ben Miller
    - Dylan Juran: Sunset & Claggett Creek
    - David Loudon: Northview & Meadows
    - Dustin Karstetter: Northridge & Ryan J. Hill
    - Wayne Frey: Clear Lake & Palma Ceia
6. STAFF REPORT
7. COUNCIL LIAISON REPORT
8. OTHER BUSINESS
9. ADJOURNMENT

Reminders:

**Next Board Meeting**  
**Tuesday, December 8, 2020**

Board Member Reporting to Council: Clint Holland, **Monday, November 16**



**KEIZER PARKS & RECREATION ADVISORY BOARD  
REGULAR SESSION MINUTES  
Tuesday, October 13, 2020  
6:00 p.m. Keizer Civic Center**

**CALL TO ORDER** – Chair David Loudon called the meeting to order at 6:00 p.m.  
**ATTENDANCE**

**Present**

David Loudon, Chair  
Tanya Hamilton, Vice Chair  
Wayne Frey  
Matt Lawyer  
Clint Holland  
Michael Pantalone  
Dylan Juran  
Clay Rushton

**Absent**

One Position Vacant  
Councilor Roland Herrera

**Staff Present**

Debbie Lockhart, Deputy City Recorder

**APPROVAL OF MINUTES ~ August/September 2020:** Matt Lawyer moved for approval of the August and September 2020 Minutes. Tanya Hamilton seconded. Motion passed as follows: Loudon, Hamilton, Frey, Lawyer, Holland, Pantalone, Juran and Rushton in favor with one position vacant.

**APPEARANCE OF INTERESTED CITIZENS:** None

**NEW/OLD BUSINESS**

Park Reports:

- o Mike Pantalone: *Country Glen* – in good shape, heavy usage, green grass | *Mike Whittam* – looking good
- o Clay Rushton: *Bair* – looking good, walking path through park helps keep it clean | *Willamette Manor* – grass damaged near pickle ball court (wheel mark)
- o Clint Holland: *Keizer Little League* - Lots of traffic, practice on weekdays/tournaments on weekends. Working with Robert on parking, safety guidelines were being followed but adjustments were made in order to sell concessions. Groups are responsible for enforcement of guidelines. Would like to have hand dryers in restrooms. | *Hidden Creek* – No report
- o Matt Lawyer: *Chalmers-Jones* – heavy usage, splash park now closed for the season | *Wallace House* – Claggett Creek Watershed Council led almost 30 volunteers to clean up the park, filled 6 cy dumpster, planted over 100 plants, removed 2 homeless camps, spread grass seed over lower area.

**STAFF REPORT:** Robert Johnson reported:

- Splash fountain is shut down for the year
- Shade sales at the Big Toy have been removed for the season
- Claggett Creek Park
  - Replacement of play structure has begun; completion due 11/20
  - Northern parking lot will be repaved. Adjustments were made to the detention pond/swale so that the lot could be 60' wide for the entire length and accommodate more cars with head-in parking.
- Hidden Creek/Country Glen paving will be done after Claggett parking lot. Hoping to do more than originally planned and resolve trip hazards.
- Eagle Scout Projects:
  - Wallace House Park – new wood chip trail from parking lot to upper flat area and then down towards newly cleared area
  - Chalmers-Jones Gazebo – being cleaned and primed with rust attacking primer. Anticipate painting to be complete by end of October.
  - Trail work done at Keizer Rapids Park
  - Greenhouse improvements at Peggy & Jerry Moore Community Garden

**COUNCIL LIAISON REPORT:** None

**OTHER BUSINESS:** In response to questions regarding clearing at Wallace House Park and spraying at area parks, Robert Johnson explained that no formal environmental studies were done prior to clearing out the lower area of Wallace House Park but staff worked with City Environmental Department. It was determined that removing homeless camps, needles, and debris that could harm children or could float down the river would have a positive impact. Use of sprays in parks is limited and signs are posted in the parks when they have been used. The City subcontracts out the spraying to professionals. There are restrictions along the river and professionals are qualified to know what can be used.

**ADJOURNMENT** ~ Meeting adjourned at 6:36 p.m.

***Next Meeting: November 10, 2020***

Approved: \_\_\_\_\_

Position #	Keizer Parks Advisory Board Roster						
	Updated: November 3, 2020						
Member	Address/Phone/E-Mail	Appnted	Exp	Council Rpt	Park Assignment*	Park Report	
1	Tanya Hamilton	4735 Harcourt Avenue 503-510-2779 <a href="mailto:trmhamilton@hotmail.com">trmhamilton@hotmail.com</a>	2019	12/22	January	Bob Newton	Jan-Mar-May- July Sept-Nov
						Ben Miller	
2	Mike Pantalone	6844 Arborwood Court NE 503-508-0885 Work Cell: 503-932-2305 <a href="mailto:johnpantalone@comcast.net">johnpantalone@comcast.net</a> <a href="mailto:mike.pantalone@dhsosha.state.or.us">mike.pantalone@dhsosha.state.or.us</a>	2019	12/22	February	Country Glen	Feb-Apr-Jun- Aug-Oct-Dec
						Mike Whittam	
3	Dylan Juran	765 Ventura Street N 503-385-6188 <a href="mailto:dylanjuran@me.com">dylanjuran@me.com</a>	2014	12/22	March	Sunset	Jan-Mar-May- July Sept-Nov
						Claggett	
4	Clay Rushton	908 Bair Road NE 503-881-0394 <a href="mailto:clayrushton@gmail.com">clayrushton@gmail.com</a>	2019	12/23	April	Bair	Feb-Apr-Jun- Aug-Oct-Dec
						Willamette Manor	
5	David Louden	639 Dennis Lane N 503-588-7922 / 503-990-1033 <a href="mailto:oryankeeman@comcast.net">oryankeeman@comcast.net</a>	2012	12/23	May October	Northview	Jan-Mar-May- July Sept-Nov
						Meadows	
6	Clint Holland	4315 Shoreline Drive 503-910-3232 <a href="mailto:clinholland@gmail.com">clinholland@gmail.com</a>	2005	12/20	June November	Keizer Little League	Feb-Apr-Jun- Aug-Oct-Dec
						Hidden Creek	
7	Dustin Karstetter	7255 Laurelridge Loop NE 503-409-0124 <a href="mailto:dakarstetter@hotmail.com">dakarstetter@hotmail.com</a>	2020	12/21	July	Northridge	Jan-Mar-May- July Sept-Nov
						Ryan J. Hill	
8	Matt Lawyer	7055 Pierce Drive N Day/Eve: 808-393-8700 <a href="mailto:Matlawyer82@yahoo.com">Matlawyer82@yahoo.com</a>	2016	12/21	August December	Chalmers-Jones	Feb-Apr-Jun- Aug-Oct-Dec
						Wallace House	
9	Wayne Frey	5870 River Road N 541-709-8873 <a href="mailto:Freywayne79@gmail.com">Freywayne79@gmail.com</a>	2017	12/21	September	Clearlake	Jan-Mar-May- July Sept-Nov
						Palma Ciega	
Roland Herrera, Council Liaison <a href="mailto:hererrar@keizer.org">hererrar@keizer.org</a>		Robert Johnson, Staff Liaison 503-856-3569 <a href="mailto:JohnsonR@keizer.org">JohnsonR@keizer.org</a>			Debbie Lockhart, Deputy City Recorder 503-856-3418, <a href="mailto:lockhardt@keizer.org">lockhardt@keizer.org</a>		

\* All members share Keizer Rapids Park assignment.