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KEIZER PARKS & RECREATION ADVISORY BOARD AGENDA
Tuesday, July 14, 2020, 6:00 p.m.
Keizer Civic Center

1. CALL TO ORDER
2. APPROVAL OF MINUTES ~ June 2020
3. APPEARANCE OF INTERESTED CITIZENS
4. NEW/OLD BUSINESS
 - Park Reports:
 - Tanya Hamilton: Bob Newton & Ben Miller
 - Dylan Juran: Sunset & Claggett Creek
 - David Loudon: Northview & Meadows
 - Jeff Sargent: Northridge & Ryan J. Hill
 - Wayne Frey: Clear Lake & Palma Ceia
5. STAFF REPORT
6. COUNCIL LIAISON REPORT
7. OTHER BUSINESS
8. ADJOURNMENT

Reminders:

Next Board Meeting
Tuesday, August 11, 2020

Board Member Reporting to Council: Jeff Sargent, **Tuesday, July 20**



**KEIZER PARKS & RECREATION ADVISORY BOARD
REGULAR SESSION MINUTES
Tuesday, June 9, 2020
6:00 p.m. Keizer Civic Center**

CALL TO ORDER – Chair David Loudon called the meeting to order at 6:00 p.m.

ATTENDANCE

Present

David Loudon, Chair
Tanya Hamilton, Vice Chair
Wayne Frey
Michael Pantalone
Jeff Sargent
Dylan Juran
Clay Rushton

Absent

Matt Lawyer
Clint Holland

Staff Present

Robert Johnson, Parks Division Manager
Debbie Lockhart, Deputy City Recorder
Councilor Roland Herrera

VOLUNTEER APPRECIATION: Laura Anson on behalf of the Volunteer Coordinating Committee expressed appreciation for the time and dedication of the members of the Parks Advisory Board and distributed cookies as a token of appreciation.

APPROVAL OF MINUTES: Tanya Hamilton moved for approval of the March 2020 Minutes. Clay Rushton seconded. Motion passed as follows: Rushton, Juran, Loudon, Pantalone, Hamilton and Sargent in favor with Frey abstaining and Holland and Lawyer absent.

APPEARANCE OF INTERESTED CITIZENS: *Pat Fisher*, Keizer, distributed information about Peace Poles, explained that she is a member of the Rotary E-Club of One World and that this is project she hopes to accomplish with funding from the Keizer Rotary and the E-Club of One World Rotary. She explained that there are over 250,000 poles around the world and she hopes to put them in visible places around Keizer, specifically one at the Keizer Rotary Amphitheatre in Keizer Rapids Park, Country Glen and Wallace House Park. Tanya Hamilton suggested one be placed at the Ryan J. Hill Memorial Park. Clay Rushton suggested that perhaps poles could be black or other colors with white writing rather than just white poles with black writing.

Wayne Frey moved that the Parks Advisory Board support and allow peace poles to be installed in the parks mentioned. Dylan Juran seconded. Motion passed as follows: Frey, Rushton, Juran, Loudon, Pantalone, Hamilton and Sargent in favor with Holland and Lawyer absent.

NEW/OLD BUSINESS

- **Grant Request – Palmer Snapp:** Peggy Moore introduced Palmer Snapp and explained that he is hoping to do an Eagle Scout project that will benefit the Peggy & Jerry Moore Community Garden. Palmer Snapp from Troop 121 shared details of his plans for the project and provided information about various donations and discounts that were promised. He explained that he would purchase the items needed and submit the receipts for reimbursement when the project is complete and that he expects to be finished by June 30. Tanya Hamilton moved that the Parks Advisory Board approve Palmer Snapp's grant request for \$201.83. Jeff Sargent seconded. Motion passed as follows: Frey, Rushton, Juran, Louden, Pantalone, Hamilton and Sargent in favor with Holland and Lawyer absent.
- **Approval of Summer Concert Series Bands Not Previously Approved:** Staff reminded the Board that since Festivals Advisory Board has been disbanded, the duty of approving bands for the Summer Concert Series has been assigned to the Parks Board. It was noted that "All that Sound" is not a band but a sound technology service that is assisting the 'Hope United' band which is on the 'Previously Approved' list. Mike Pantalone moved to approve the Kenny Sears Band, Ellen Whyte Band and Jeanne Gregg Band for the Summer Concert Series. Dylan Juran seconded. Motion passed as follows: Frey, Rushton, Juran, Louden, Pantalone, Hamilton and Sargent in favor with Holland and Lawyer absent.
- **Approval of Keizer Festivals Advisory Board Pre-Approved Concert Series Bands:** Dylan Juran moved that the Parks Advisory Board approve the Festival Advisory Board 'Pre-approved' list of bands. Mike Pantalone seconded. Motion passed as follows: Frey, Rushton, Juran, Louden, Pantalone, Hamilton and Sargent in favor with Holland and Lawyer absent.
- **Park Reports**
 - o **Mike Pantalone: Mike Whittam:** Community Garden is being put to good use; some trees are down at the north end towards the neighborhood/ball park.
 - o **Country Glen:** Play structure is still taped off due to Covid-19; blacktop on the walkway has a drop-off on the edges that might prove to be a hazard; tall trees on the south side of the park have roots going under the blacktop and are cracking it; it appears weed control was used on the walking surface except along the edge; there are dandelions on the north side of the park/south side of the street, a broken bench, graffiti on the picnic tables and trees with broken branches. Mowing is being done regularly and looks very nice. Robert explained that asphalt repair is on the list for the next budget year, spraying will be done in key areas and he will check on the broken bench.
 - o **Clay Rushton: Willamette Manor:** Looks good, play structure is taped off pursuant to the governor's order. **Bair Park** has some trash but otherwise looks good.
 - o **Clint Holland: Keizer Little League & Hidden Creek:** Absent – no report.
 - o **Matt Lawyer: Chalmers-Jones & Wallace House:** Absent – No report.

STAFF REPORT: Robert Johnson reported that he had put in an order for summer temporary staffing to help keep grass mowed. Willamette Manor tennis/pickleball court was scheduled to be surfaced this week, but the rain postponed that. Hopefully it will be done next week. Hopefully, the Northview Terrace Park swing set will be installed by the end of the month. When the installation is complete, staff will add wood chips. Ruts under swings will be filled when the playgrounds are opened. Parks received \$15,000 for the Parks Matching Grant program in the next fiscal year Budget. Sails at the Big Toy will be installed when the playgrounds are re-opened.

COUNCIL LIAISON REPORT: Councilor Roland Herrera reported that the next fiscal year Budget had been approved. He commended Finance Director Tim Wood and Budget Committee Chair Marlene Parsons. He announced that there would be two public hearings on the Charter Review: June 15 and July 6, and commended the business community, children and police department during this difficult time.

OTHER BUSINESS: None

ADJOURNMENT ~ Meeting adjourned at 7:02 p.m.

Next Meeting: July 14, 2020

Approved: _____