



**KEIZER PARKS & RECREATION ADVISORY BOARD AGENDA**  
**Tuesday, February 11, 2020, 6:00 p.m.**  
**Keizer Civic Center**

1. CALL TO ORDER
2. APPROVAL OF MINUTES ~ January 2019
3. APPEARANCE OF INTERESTED CITIZENS
4. NEW/OLD BUSINESS
  - Park Reports:
    - Mike Pantalone: Meadows & Clear Lake
    - Clay Rushton: PFC Ryan J. Hill Memorial & Northridge
    - Clint Holland: Keizer Little League & Mike Whittam
    - Matt Lawyer: Chalmers-Jones & Bob Newton
  - Reassignment of Parks
5. STAFF REPORT
6. COUNCIL LIAISON REPORT
7. OTHER BUSINESS
8. ADJOURNMENT

**Reminders: Next Board Meeting: Tuesday, March 10, 2020**

**Board Member Reporting to Council: Mike Pantalone, Tuesday, February 18**

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**KEIZER PARKS & RECREATION ADVISORY BOARD  
REGULAR SESSION MINUTES  
Tuesday, January 14, 2020  
6:00 p.m. Keizer Civic Center**

**CALL TO ORDER** – Chair David Loudon called the meeting to order at 6:00 p.m.

**ATTENDANCE**

**Present**

David Loudon, Chair  
Matt Lawyer, Vice Chair  
Michael Pantalone  
Jeff Sargent  
Dylan Juran  
Clint Holland  
Clay Rushton  
Wayne Frey  
Tanya Hamilton

**Absent:**

Councilor Roland Herrera

**Staff Present**

Robert Johnson, Parks Division Manager  
Debbie Lockhart, Deputy City Recorder

**ELECTION OF CHAIR & VICE CHAIR:** David Loudon and Tanya Hamilton were elected to serve as Chair and Vice Chair respectively.

**APPROVAL OF MINUTES:** Dylan Juran moved for approval of the December 2019 Minutes. Mike Pantalone seconded. Motion passed as follows: Loudon, Lawyer, Pantalone, Sargent, Juran, Rushton, Holland and Frey in favor, with Hamilton abstaining.

**APPEARANCE OF INTERESTED CITIZENS:** Chair Loudon welcomed new member Tanya Hamilton who then shared information about herself with the Board.

*Spencer Millis*, Keizer, thanked the Board for helping him accomplish his Eagle Scout project which is behind the amphitheater at Keizer Rapids Park. He circulated pictures of the completed project and explained that donations were received from Cherry City Electric, the City of Keizer, Industrial Paint, and May Trucking Company.

**NEW/OLD BUSINESS**

➤ **Memorial Policy** – Board members reviewed the text to be considered. After lengthy discussion they agreed that the *application for a memorial should contain a brief summary of the person who is being memorialized*. This would not be included on the memorial itself, but would be published on the web. Staff indicated that the compilation of this information would be appropriate for the Keizer Points of

Interest Committee. Additionally, Board members agreed that *'Replacement' verbiage should be: Existing memorials may be replaced by another memorial with the approval of the Parks Board.*"

Dylan Juran moved that the Parks Advisory Board submit the entire text of the "Additional text to be considered" (highlighted text) of the memorial policy as edited (see italics above). Mike Pantalone seconded. Motion passed unanimously as follows: Louden, Lawyer, Pantalone, Sargent, Juran, Rushton, Holland, Frey and Hamilton in favor.

➤ **Park Reports**

- Tanya Hamilton: **Claggett Creek** – Plastic rim around play structure has been repaired with 'foamy stuff' which looks weird. Paint on the bridge is bubbling up. *Robert Johnson indicated that staff is considering replacing the play structure a year earlier than planned because the toy is showing signs of wear.* **Wallace House** – Graffiti on slide, footholds/hand grips on climbing wall are not big enough. *Staff will investigate.*
- Dylan Juran: **Palma Ciega** is still there and being used. **Willamette Manor** sport court and new fence look very nice.
- David Louden: **Bair** - No broken limbs after the windstorm. *Robert explained that a lot of tree pruning has been done to remove dead limbs so that saves in maintenance and cleanup.* **Ben Miller** looking good.
- Jeff Sargent: **Sunset** – Graffiti on wooden sign; benches secured for winter. **Northview** – Vandalism on basketball backboard, base of stairs off Wiesner is slippery. *Robert indicated that the stairs will be replaced this coming year.*
- Wayne Frey: **Country Glen** – Sign for soccer field needs to be removed, portions of creek trail have bumps that need smoothing and repaving, shelter fascia needs painting. *Robert noted that he hoped to get to that this summer.* **Hidden Creek** – Portions of creek trail have bumps that need smoothing and repaving.

**STAFF REPORT:** Robert Johnson

- Referred to a map of Clear Lake Park noting that last month Wayne Frey had suggested putting in a soccer field in the area behind the current tree growth on the west portion of the park. That land is owned by the city and is 130 x 250 feet so it would be large enough for a practice soccer field. Parking would have to be in the neighborhood or at the school. However, there is a pedestrian pathway that cuts through one corner and that would have to be rerouted. The area is fairly level except near the trees where the roots are raising the ground.
- The boat ramp floats have been removed since the river level has come up. They are stored in the parking lot.
- The Charge house demolition project will be done on January 23. Once it is removed grass will be planted until other plans are made.

- About half the parks were graffitied this weekend. The park entry signs were targeted. Removal of graffiti on those is time consuming. Photos have been forwarded to the police.

**COUNCIL LIAISON REPORT:** Councilor Herrera reported on recent Council actions including passage of a no camping ordinance and a work session to discuss Council goals. He also shared information about Salem/Keizer Beacons.

**OTHER BUSINESS:** Clint Holland reported that he is pursuing putting cameras in some of the parks and has received the go-ahead from Chief Teague who specifically asked that they be put in the skatepark. Clint plans on putting together a matching grant request for cameras at Keizer Little League Park, the Keizer Rotary Amphitheater and Carlson Skatepark. Discussion followed regarding camera details and recordings being viewed from a centralized location.

Matt Lawyer announced the upcoming Keizer Little League Park Long Range Planning Task Force meeting.

*Board member to Council:* Tanya Hamilton will report.

**ADJOURNMENT** ~ Meeting adjourned at 7:23 p.m.

***Next Meeting: February 11, 2020***

*Approved:* \_\_\_\_\_