KEIZER PARKS & RECREATION ADVISORY BOARD AGENDA
Tuesday, May 14, 2019, 6:00 p.m.
Keizer Civic Center

1. CALL TO ORDER
2. APPROVAL OF MINUTES ~ April 2019
3. APPEARANCE OF INTERESTED CITIZENS
4. NEW/OLD BUSINESS
   - Youth Grant Program
   - Park Reports:
     - Zaira Flores Marin: Claggett Creek & Wallace House
     - Dylan Juran: Palma Ciea & Willamette Manor
     - David Louden: Bair & Ben Miller
     - Ben Hittle: Sunset & Northview
     - Wayne Frey: Country Glen & Hidden Creek
5. STAFF REPORT
6. OTHER BUSINESS
7. ADJOURNMENT

Reminders: **Next Board Meeting**
Tuesday, June 11, 2019

Board Member Reporting to Council: Dylan Juran, Monday**,** May 20

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KEIZER PARKS & RECREATION ADVISORY BOARD
REGULAR SESSION MINUTES
Tuesday, April 9, 2019
6:00 p.m. Keizer Civic Center

CALL TO ORDER - Chair David Louden called the meeting to order at 6:00 p.m.
ATTENDANCE

Present
David Louden, Chair
Matt Lawyer, Vice Chair
Clint Holland
Wayne Frey
Dylan Juran
Ben Hittle
Donna Bradley
Michael Pantalone
Zaira Marin-Flores

Council Liaison:
Roland Herrera

Staff Present
Robert Johnson, Parks Division Manager
Debbie Lockhart, Deputy City Recorder

APPROVAL OF MINUTES: Matt Lawyer moved for approval of the March 2019 Minutes. Donna Bradley seconded. Motion passed as follows: Louden, Lawyer, Holland, Juran, Hittle, Frey, Bradley and Pantalone in favor, with Marin-Flores abstaining.

VOLUNTEER APPRECIATION: Laura Anson on behalf of the Volunteer Coordinating Committee expressed gratitude to the Board for their dedication to the city and their ongoing volunteer efforts and distributed cookies as a token of appreciation.

APPEARANCE OF INTERESTED CITIZENS
Jeff Davis, Keizer, provided an update on the installation of exercise equipment at Claggett Creek and Country Glen Parks. He explained that Mark Caillier will be overseeing the site preparation and concrete installation and they will work with Robert Johnson to determine the most appropriate locations. Mr. Johnson added that the multi-use piece of equipment has directions for use and there will be fall protection beneath the chin-up bar similar to what is in place under play structures.

Patti and Michael Tischer, Keizer, explained that Michael is working on his Eagle Scout project which is a “Little Free Library” that will be placed near the Big Toy at Keizer Rapids Park. Michael explained how the “little Libraries” work and added that it will be registered in the national register as well. He will stock it and oversee its operation for two years.

Richard Walsh, Keizer, provided a history of the caretaker at Keizer Rapids Park and went on record opposing having a renter at the old caretaker house. He explained that all parts of the park should be used by all the people of Keizer and it is important to have a caretaker in the house rather than a renter because a renter would be affected by the noise and public events. He explained that a lot of trouble had been taken to buy that house so that renters would not have an impact on the park uses and it is also important to have the eyes and ears of a caretaker in the park at all times. He added that since the caretaker has been gone, vandalism and homeless camps have gone up.

Matt Lawyer explained that this issue was already brought to Council and received a 'resounding no' from them. Mr. Walsh pointed out that that since then Oregon law has changed making it virtually impossible to remove a renter unless they break their lease. He suggested that perhaps the position could be filled by a person who was not a city employee and the contract could be patterned after those used for caretakers by the Oregon State Parks. He also suggested that the caretaker could be responsible for mowing the park, maintaining the new bathrooms, emptying trash and picking up litter. He suggested that this be put on the agenda at a Council meeting so that public input could be received.

Dylan Juran moved that the Parks Advisory Board recommend that Council look again into the caretaker issue at Keizer Rapids Park based on the recently passed rental laws. Clint Holland seconded. Motion passed unanimously as follows: Louden, Lawyer, Holland, Juran, Hittle, Frey, Bradley, Marin-Flores and Pantalone in favor.

CHANGES IN MATCHING GRANT APPLICATION: Matt Lawyer distributed suggested changes that he had emailed to the Board prior to the meeting. He noted that if the Board agrees with the changes, then staff will tweak the language and get approval from the legal department and bring the final version back to the Board for approval. He pointed out that the youth will have to have a sponsor and therefore accountability. Discussion followed with Dylan Juran noting that he had spoken with Laurie Shaw Casarez with the City of Salem Youth Program and she had indicated that she would be happy to assist the Board in developing a program. Discussion followed with Board members tweaking language and formatting.

Board members agreed by consensus that they were satisfied with the language and would like to move forward with what had been developed at the meeting.

NEW/OLD BUSINESS

Park Reports:

- Mike Pantalone: Meadows - Branch down/vandalized bench; Clear Lake - okay
- Donna Bradley: PFC Ryan J. Hill Memorial & Northridge – both okay
- Clint Holland: Keizer Little League – net is up over the wheel down below; Mike Whittam – work is just starting on the garden plots
- Matt Lawyer: Chalmers-Jones – got a face lift through the community center cleanup event; Bob Newton – no report
- Wayne Frey reported that the river is up; yellow tape is keeping people out of flooded areas.

STAFF REPORT: Robert Johnson

- Urged the Board to review the proposal for the skate park and provided details regarding transitions, overlay areas and flat work. He added that staff is planning on having a public meeting so skaters can provide input on what they want.
- Reported that the bathrooms are open at Keizer Rapids Park and functioning well. They were thrashed after spring break and ran out of toilet paper on the weekends. There is no staffing on weekends at this time but temporary staffing for summer is coming on next month. The bathrooms lock automatically at sunset. The cost was approximately $400,000 which was paid for with grant money.
- Mowing is being done when possible. With the Parks Fee staff is able to mow faster and more efficiently and is no longer seeking volunteers to mow.

COUNCIL LIAISON REPORT: Councilor Herrera thanked the Board for volunteering, shared information from past meetings and events he had attended and announced upcoming ones.

OTHER BUSINESS:

- **Keizer Little League Park Long Range Planning Task Force:** Matt Lawyer reported that the task force had been meeting over the past several months and reached a general consensus that both organizations will partner with the City and form a separate entity to take control of the complex itself. Both organizations will continue to operate their programs as they have in the past. He provided details on what the task force is considering to meet the sustainability goal noting that both groups would like to rename the facility. Another meeting will be scheduled soon.
- **Other**: Matt Lawyer urged everyone to attend the next Council meeting because a group of young people will be recognized for their volunteer efforts. He urged Board members to nominate candidates for Volunteer of the Quarter.
- **Soggy Day in the Park**: Matt Lawyer announced that the event is planned for April 20. He provided details and noted that the event is in need of volunteers.

ADJOURNMENT ~ Meeting adjourned at 7:36 p.m.

Next Meeting: May 14, 2019

Approved: _____