



**KEIZER PARKS & RECREATION ADVISORY BOARD AGENDA**  
**Tuesday, January 8, 2019, 6:00 p.m.**  
**Keizer Civic Center**

1. CALL TO ORDER
2. APPROVAL OF MINUTES ~ December 2018
3. APPEARANCE OF INTERESTED CITIZENS
4. NEW/OLD BUSINESS
  - Election of Chair and Vice Chair
  - Solar Eclipse Plaque Report
  - 3-5 Year Parks Plan for Dedicated Park Fee
  - Update on Exercise Equipment in Parks
  - Park Reports:
    - Zaira Flores Marin: Claggett Creek & Wallace House
    - Dylan Juran: Palma Ciega & Willamette Manor
    - David Loudon: Bair & Ben Miller
    - Ben Hittle: Sunset & Northview
    - Wayne Frey: Country Glen & Hidden Creek
5. STAFF REPORT
6. COUNCIL LIAISON REPORT
7. OTHER BUSINESS
  - Claggett Creek Watershed Report – Matt Lawyer
  - Parks Foundation Report – Donna Bradley
  - Other
8. ADJOURNMENT

**Reminders: Next Board Meeting - Tuesday, February 12, 2019**

Board Member Reporting to Council: Zaira Flores-Marin, Tuesday, January 22

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**KEIZER PARKS & RECREATION ADVISORY BOARD  
REGULAR SESSION MINUTES  
Tuesday, December 11, 2018  
6:00 p.m. Keizer Civic Center**

**CALL TO ORDER** - Chair David Loudon called the meeting to order at 6:03 p.m.  
**ATTENDANCE**

**Present**

David Louden, Chair  
Matt Lawyer  
Donna Bradley  
Clint Holland  
Wayne Frey

**Council Liaison:**  
Roland Herrera

**Absent:**

Jim Taylor, Vice Chair  
Zaira Marin Flores  
Dylan Juran  
One Position Vacant

**Staff Present**

Robert Johnson, Parks Division Manager  
Debbie Lockhart, Deputy City Recorder

**APPROVAL OF MINUTES:** Wayne Frey moved for approval of the November Minutes. Donna Bradley seconded. Motion passed as follows: Louden, Lawyer, Bradley, Holland, and Frey in favor with Marin-Flores, Juran and Taylor absent and one position vacant.

**APPEARANCE OF INTERESTED CITIZENS:** None

**NEW/OLD BUSINESS**

**Naming of Community Gardens on Rickman:** Parks Division Manager Robert Johnson explained that staff was contacted by a citizen who wanted to name the community garden at Rickman (near the Carlson Skate Park) after Peggy and Jerry Moore since they had contributed so much time and effort into making the garden so appealing. Matt Lawyer provided additional information.

Clint Holland moved that the Keizer Parks Advisory Board recommend that Council name the community garden on Rickman 'The Peggy & Jerry Moore Community Garden'. Donna Bradley seconded.

Discussion followed with Mr. and Mrs. Moore indicating that they appreciated the thought but were concerned that it would appear that the park belonged to them instead of the people who use it. Board members explained that other park amenities are named for other people or organizations.

Motion passed as follows: Louden, Lawyer, Bradley, Holland, and Frey in favor with Marin-Flores, Juran and Taylor absent and one position vacant.

**Naming Arboretum:** Robert Johnson summarized information provided to the Parks Board in their agenda packet. Clint Holland moved that the Keizer Parks Advisory Board recommend that Council name the tree arboretum at Keizer Rapids Park 'The Keizer Rotary Arboretum in Honor of Wilbur Blum'. Matt Lawyer seconded. Motion passed as follows: Louden, Lawyer, Bradley, Holland, and Frey in favor with Marin-Flores, Juran and Taylor absent and one position vacant.

**3-5 Year Parks Plan for Dedicated Park Fee:** Mr. Johnson reviewed the list which he had distributed at the meeting, fielded questions and provided additional information. Board members indicated that they wanted to move the Bair Park lighting to year one and to include additional lighting at Hidden Creek in that project. It was suggested that when the Charge house is demolished, Habitat for Humanity be contacted to assist in the demolition and/or recycle useable items. Additional discussion took place regarding parking lot locations. Mr. Johnson urged Board members to consider new projects for year 2 with the SDC methodology update. Regarding installing wheelchair accessible swings, Mr. Johnson indicated that as play structures are replaced, the right surface can be put in and wheelchair accessible swings can be installed then.

**Discussion on Claggett Creek Linear Park:** Matt Lawyer reported that he had met with Richard Walsh who had suggested that the Board develop a centralized path concept along the green area on the east side of Keizer from Lockhaven to Claggett Middle School. Mr. Walsh had urged that the Board apply for funding for the project through the Safe Routes to Parks grant program. Mr. Lawyer noted that this could possibly be done with the help of the Traffic Safety/Bikeways/Pedestrian Committee. It could be a long-term goal and a collaborative effort with both committees working together and moving toward applying for the Safe Routes to Parks grant next year and/or the HEAL grant.

**Update on Solar Eclipse Marker at Keizer Rapids Park:** Clint Holland had no report at this time.

**Update on Exercise Equipment in Parks:** Matt Lawyer showed a video about exercise equipment and grants sponsored by National Fitness Campaign. He noted that he, Dylan and Zaira had met and discussed this opportunity and that Dylan will explore creating partnerships with local health facilities for funding. The equipment/court cost is \$120,000 with NFC contributing \$30,000, the City \$60,000, and the community \$30,000.

Jeff Davis, Keizer, noted that that equipment would go well in Keizer Rapids Park. He shared information regarding exercise equipment that he is proposing for Wallace House, Meadows, Claggett and Country Glen parks noting that his goal is to have some sort of equipment in every Keizer park. He noted that he planned on soliciting donation from Keizer Rotary and would then come to the Parks Board for a matching grant. He also plans on asking for funds from the Parks Foundation. The total cost for the proposed equipment would be approximately \$26,000. Mr. Johnson distributed information about a piece of equipment that allows for seven different exercises and which four people could use simultaneously. He noted that it is sturdy (used in penal institutions) and vandal resistant.

Clint Holland moved to support the exercise equipment/placement plan for the four area parks. Donna Bradley seconded. Motion passed as follows: Louden, Lawyer, Bradley, Holland, and Frey in favor with Marin-Flores, Juran and Taylor absent and one position vacant.

**Park Reports:**

- Park Reports:
  - Vacant Position: Meadows & Clear Lake: No report
  - Donna Bradley
    - PFC Ryan J. Hill Memorial – No change
    - Northridge – No change
  - Clint Holland
    - Keizer Little League – No change. Several projects that were not completed this year will be scheduled for next year.
    - Mike Whittam – Looks nice all the time
  - Matt Lawyer
    - Chalmers-Jones - Wet
    - Bob Newton – Saw people playing pickle ball on the new court

**STAFF REPORT:** Robert Johnson reported that leaf season is over; he is getting great feedback on the parks, and the new basketball court at Claggett is getting a lot of use.

**COUNCIL LIAISON REPORT:** Councilor Herrera shared information from the recent Council meeting and announce that Dan Kohler and Elizabeth Smith will be sworn in at the January 7 meeting. He thanked outgoing Councilors Bruce Anderson and Amy Ryan and invited everyone to the Keizer United meeting at C-TEC where the culinary class will provide lunch. He also announced the upcoming Hall of Fame event and the First Citizen dinner.

**OTHER BUSINESS:**

- **Claggett Creek Watershed Council Report:** Participated in a joint project with Keizer Pack 12 Scouts. Meetings will resume in January; they are looking for two new members. The annual Ben Miller Park cleanup will be in February; April will be the Annual Soggy Day in the Park; and May will be the Civic Center cleanup.
- **Parks Foundation Report:** Foundation is meeting quarterly; solar panel project at the Peggy & Jerry Moore Community Garden is nearing completion; will be exploring planting shade trees and placing benches in the dog park and work continues on getting shade sails for the Big Toy.

**ADJOURNMENT** ~ Meeting adjourned at 7:47 p.m.

***Next Meeting: January 8, 2019***

Approved: \_\_\_\_\_

## **Parks Priorities 3-5 year plan**

December 2018

### **Year 1 – FY 19/20**

- Skate Park Update
- Willamette Manor Sport Court Replacement
- Northview Swing Set Replacement
- Replace 2000 F-250
- Tree Work System Wide

### **Year 2 – FY 20/21**

- Replace Northview Stairs
- Big Toy Picnic Shelters (2)
- Demo Charge House and Gravel Pad for Food Trucks
- Power and Water for Food Truck Pads
- Resurface and Expand North Parking Lot at Claggett Creek
- Repair Backstops/Fences at Claggett Creek & Other Parks
- Master Plan/SDC Methodology Update
- Tree Work System Wide

### **Year 3 – FY21/22**

- New Pathway Lighting at Bair Park and Additional Lighting at Country Glen
- Create Equipment Access to Lower Portion of Wallace House
- Replace Claggett Play Structure
- Paint Gazebo at Chalmers Park
- Tree Work System Wide
- Replace Kubota Tractor

#### **Year 4 – FY 22/23**

- Picnic Shelter by the River at Keizer Rapids
- Replace Play Structure at Bob Newton
- Expand Trail/Road to Boat In Camp Site in Keizer Rapids
- Replace Play Structure at Ben Miller
- Tree Work System Wide

#### **Year 5 – FY 23/24**

- New Sports Court at Keizer Rapids
- Expand Parking Lot by Dog Park at Keizer Rapids
- Replace 2 Zero Turn Mowers

ADA Compliance Items from Consultants Report – To be determined when report is finalized.  
Funding may be available in year 2 and 3 of the plan to possibly address the high priorities.