



**KEIZER PARKS & RECREATION ADVISORY BOARD  
REGULAR SESSION MINUTES  
Tuesday, December 10, 2019  
6:00 p.m. Keizer Civic Center**

**CALL TO ORDER** – Chair David Loudon called the meeting to order at 6:02 p.m.

**ATTENDANCE**

**Present**

David Loudon, Chair  
Matt Lawyer, Vice Chair  
Michael Pantalone  
Jeff Sargent  
Dylan Juran  
Clint Holland (6:08)  
Clay Rushton (6:10)  
Wayne Frey

**Absent:**

Zaira Flores-Marin  
Councilor Roland Herrera

**Staff Present**

Robert Johnson, Parks Division Manager  
Debbie Lockhart, Deputy City Recorder

**APPROVAL OF MINUTES:** Dylan Juran moved for approval of the November 2019 Minutes. Wayne Frey seconded. Motion passed as follows: Loudon, Lawyer, Pantalone and Frey in favor, Sargent and Juran abstaining, Rushton and Holland absent at time of vote and Flores-Marin absent.

**APPEARANCE OF INTERESTED CITIZENS:** Chair Loudon welcomed new member Jeff Sargent who then shared information about himself with the Board.

**NEW/OLD BUSINESS**

- *Memorial Policies* – Matt Lawyer explained that he had reviewed the examples provided by staff and put something together but had not finalized anything for the Board to review yet. He will continue working with Mike and Wayne and will hopefully have something for the Board to review at the January meeting. Staff informed the Board that the City Attorney has suggested that they develop the concepts and let the Legal Department come up with the specific language.
- *Bike Rack Inventory:* Wayne Frey reported that he had visited all 19 parks. Ten parks have bike racks, 2 parks that do not have them are near swimming pools that have them. There should be bike racks at the Big Toy, Meadows and Sunset.

Robert Johnson pointed out that the pool racks belong to the pools and therefore are not available for public use. The Big Toy has a bike rack but it was removed for the Shade Sail project and would be reinstalled soon. He has a donated rack and is planning on putting it near the play structure at Meadows this winter. A bike rack at

Sunset would need to be placed in the park interior rather than the entry.

It was suggested that this inventory might be useful in applying for 'Safe Routes to Parks' grants. Board asked staff to incorporate this information into the individual park pages on the website.

➤ *Park Reports*

- \* *Mike Pantalone: Meadows & Clear Lake* – Both looking good
- \* *Clay Rushton: PFC Ryan J. Hill Memorial & Northridge* – No report.
- \* *Clint Holland: Keizer Little League* – There is not enough parking to accommodate tournaments. Clint will meet with Bill and Robert to discuss this.  
**Mike Whittam** - People take very good care of their plots.
- \* *Matt Lawyer: Chalmers-Jones* – Always busy; beginning to see a problem with homeless using the area. **Bob Newton** – A well-used park, but wet this time of year.

**STAFF REPORT:** Robert Johnson reported that

- \* Willamette Manor sports court fence is about 95% complete. The resurfacing will be done this spring. The park is experiencing a problem with homeless people taking over the park and playground. The Police Department has been helping to remove them. Parks Staff is then kept busy cleaning up all the trash left behind.
- \* It has not been necessary to remove any of the floats at the boat ramp; usually it has to be done in November. Staff will continue to monitor the water level.

**COUNCIL LIAISON REPORT:** Councilor Herrera was absent.

**OTHER BUSINESS:** Matt Lawyer reported that he had done a poll on Facebook asking the neighborhood around Country Glen if they supported having a soccer field at the park. Most said they would use it and that they wanted it available year-round. The survey sparked a conversation with Keizer Soccer Club. They may be interested in pursuing other avenues. Matt suggested that Wayne use this information and contacts to move forward on his soccer field plan.

Wayne suggested that the field west of the trees at Clearlake Park be developed into a soccer field. Robert noted that parking might be a problem but he would look into it.

*Board member to Council:* Matt Lawyer will report.

**ADJOURNMENT** ~ Meeting adjourned at 6:34 p.m.

**Next Meeting: January 14, 2020**

Approved: 01-14-2020