



**KEIZER PARKS & RECREATION ADVISORY BOARD
REGULAR SESSION MINUTES
Tuesday, August 13, 2019
6:00 p.m. Keizer Civic Center**

CALL TO ORDER – Vice Chair Matt Lawyer called the meeting to order at 6:02p.m.
ATTENDANCE

Present

Matt Lawyer, Vice Chair
Clint Holland
Michael Pantalone
Dylan Juran
Zaira Flores-Marin

Absent:

David Loudon, Chair
Donna Bradley
Wayne Frey
One Position Vacant

Robert Johnson, Parks Division Manager

Council Liaison Present:

Cathy Clark for Roland Herrera

Staff Present

Debbie Lockhart, Deputy City Recorder

APPROVAL OF MINUTES: Mike Pantalone moved for approval of the July 2019 Minutes. Zaira Flores-Marin seconded. Motion passed as follows: Holland, Lawyer and Pantalone in favor with Juran and Flores-Marin abstaining, Loudon, Bradley and Frey absent and one position vacant.

APPEARANCE OF INTERESTED CITIZENS

Peggy and Jerry Moore, Keizer, announced that they would be coming to the October meeting with a grant request to replace the boxes in the garden and make them taller so that root vegetables can be grown.

NEW/OLD BUSINESS

Grant Requests

Spencer Millis: Applicant was not in attendance but Board agreed that since the request was for only \$300 and they were familiar with the project, they would consider it. It was noted that this is the first grant in the Youth Grant Program and that Robert Johnson will buy the materials rather than reimburse Mr. Millis. Clint Holland provided additional information on the project. Board members indicated that they wanted Mr. Millis to submit photos and a report upon completion of the project.

Mike Pantalone moved that the Parks Advisory Board accept the grant proposal of Spencer Millis with the understanding that when the project is complete he will

submit a report either in person or via email. Clint Holland seconded. Motion passed as follows: Holland, Lawyer, Juran, Flores-Marin and Pantalone in favor with Loudon, Bradley and Frey absent and one position vacant.

Wayne Frey: Board members noted that this request was substantially different from the one submitted at the previous meeting and since Mr. Frey was not available to answer questions they would postpone making a decision until the next meeting.

September 9 Park Tour Planning: Board members agreed to visit the following parks: Claggett, Northview, Keizer Little League and Bob Newton. The tour will begin at the shelter at Claggett Creek Park at 6 p.m. on Monday, September 9.

Park Reports:

- *Mike Pantalone:* **Meadows** is looking very good. Users asked if one picnic table could be moved closer to the play area so that parents could sit there while their children play. **Clear Lake** remains obscure. There is graffiti on one of the trees. Mike will send a picture to Robert.
- *Donna Bradley:* **PFC Ryan J. Hill Memorial & Northridge** – No report
- *Clint Holland:* **Keizer Little League** is not being watered like it has in the past. They have 1 or 2 games a night there. **Mike Whittam** is a thriving community garden. The people using the park are very happy.
- *Matt Lawyer:* **Chalmers-Jones** is being used all the time. The homeless issues in the area are being handled by police and city staff. **Bob Newton** is a fun park

STAFF REPORT: Robert Johnson was absent. No report.

COUNCIL LIAISON REPORT: Mayor Clark provided information regarding the solar sails that will be installed at the Big Toy in Keizer Rapids Park and skate park improvements. She also informed the Board that the proposed Park Host at Keizer Rapids Park will not be possible due to the fact that the State regulations for Park Hosts are specific to campgrounds. The City will rent out the house and funds will go into the Parks Fund.

OTHER BUSINESS:

Matt Lawyer reported that the Keizer Little League Park Long Range Planning Task Force would be meeting September 4 for a first look at By-Laws of the combined organizations.

Clint Holland announced that Sprague Little League is in the World Series playoffs, commended Parks staff for their stellar work in the parks, reported that the chemical toilet at the boat-in campsite was burned down, and suggested that surveillance cameras, security lights and locking gates at the two driveways be installed at Keizer Rapids Park.

Zaira Flores-Marin questioned who is responsible for taking care of memorial pieces in area parks, specifically the one at the north end of Claggett, which is a garden trellis

and appears to be in disrepair. She volunteered to do additional research into who it is memorializing and how long it has been there.

Committee members agreed by consensus to cancel the September 10 meeting since they would be attending the September 9 Work Session/Parks Tour on the day before.

Board member reporting to Council: Matt Lawyer volunteered to report at the August 19 Council meeting.

ADJOURNMENT ~ Meeting adjourned at 6:52 p.m.

Next Meeting: October 8, 2019

Approved: 10-08-19