



**KEIZER PARKS & RECREATION ADVISORY BOARD
REGULAR SESSION MINUTES
Tuesday, July 9, 2019
6:00 p.m. Keizer Civic Center**

CALL TO ORDER - Chair David Louden called the meeting to order at 6:00 p.m.
ATTENDANCE

Present

David Louden, Chair
Matt Lawyer, Vice Chair
Clint Holland
Wayne Frey
Michael Pantalone

Council Liaison Present:
Roland Herrera

Absent:

Dylan Juran
Zaira Flores-Marin
Donna Bradley
One Position Vacant

Staff Present

Robert Johnson, Parks Division Manager
Debbie Lockhart, Deputy City Recorder

APPROVAL OF MINUTES: Clint Holland moved for approval of the June 2019 Minutes. Mike Pantalone seconded. Motion passed as follows: Louden, Holland, Frey and Pantalone in favor with Lawyer abstaining, Bradley, Juran and Flores-Marin absent and one position vacant.

APPEARANCE OF INTERESTED CITIZENS

Carol Doerfler, Keizer, asked the questions about care of Sunset Park, automatic irrigation schedule, tennis court repair schedule and park maintenance. Robert Johnson responded.

Spencer Mills, Keizer, shared information about an Eagle Scout project he has planned: a waterproof, locking 5'x3'x30" metal box on a concrete slab near the amphitheater which can be used to store equipment and supplies for the amphitheater. He indicated that he planned on submitting a grant request to the Board at this meeting but left the paperwork at home. Chair Louden urged Mr. Mills to get his application in and to work with Robert Johnson on the project. Dan Kohler provided information about the project and the work Mr. Mills has done.

Wayne Frey, Keizer, distributed paperwork for replacement soccer goals along with a grant request. He reviewed the request and noted that the amounts are from a 2016 catalog and that he lacks \$523 in the matching part. Discussion followed regarding the use of steel vs. aluminum goals, lawn mowers, grass height and what qualifies as a donation. Mr. Frey was urged to update his request with current prices, compare costs and

maintenance between steel and aluminum posts, find a source for the deficit, and submit his request no later than August 6.

Jeff Davis, Keizer, announced that he was attending the meeting to celebrate the completion of the exercise installation at Country Glen Park and Claggett Creek Park. He thanked the Keizer Rotary, Knife River, Brad Swinford from Salem Concrete, Mark Caillier, and Randy Miller (Herc Rentals) and concluded noting that he hopes to submit a grant request for two or three more parks for review at the August Parks Board meeting.

NEW/OLD BUSINESS

Park Reports:

- Zaira Flores-Marin: (Report read into the record.) **Claggett Creek** – exercise station is completely installed. Large dirt area where the dirt pile used to be. (Mr. Johnson responded that the area has been smoothed and seeded.) **Wallace House** – No report. Clint Holland informed the Board that there was a fire in the lower level of the park recently but it was contained by the Fire District.
- Dylan Juran: **Palma Ciega & Willamette Manor** – No report
- David Loudon: **Bair** – Downed limbs and tall grass. Fill is still needed around the pathway. **Ben Miller** – Tree stump is still there, otherwise the park looks good.
- Ben Hittle: **Sunset & Northview** – Position vacant, no report.
- Wayne Frey: **Country Glen** – Has new exercise station. **Hidden Creek** – Pulled a few weeds himself, challenged board members to pull weeds in their parks.

Inventory of Area Park Bike Racks: Wayne Frey explained that he has taken pictures of racks in parks. This is a work in progress. Mr. Johnson noted that he was looking forward to hearing Wayne's inventory list and his suggestions.

STAFF REPORT: Robert Johnson reported that

- Willamette Manor tennis court has gone out to bid. He is looking forward to getting the project started this summer.
- Mowing at Bair Park is planned for this week. They will be using the flail mower and the weed eater.
- The dirt work is finished around the new exercise stations and basketball court at Claggett Creek Park.
- Bids for moving/repurposing the Charge house at Keizer Rapids Park went out.
- The courts at Claggett and Northview will be striped for futsal when the paint arrives – hopefully next month.
- He will not be at the next meeting.

COUNCIL LIAISON REPORT: Councilor Herrera shared information about the recent Council Work Session and urged everyone to register their neighborhood for National Night Out before the deadline of July 30.

OTHER BUSINESS: Matt Lawyer announced the upcoming Homegrown Theater performance of Shakespeare in the Park. Clint Holland announced the next concert at the Keizer Rotary Amphitheater. Staff announced recruitment for a volunteer to fill the vacancy on the Parks Board.

Board member reporting to Council: Matt Lawyer volunteered to report at the July 15 Council meeting.

ADJOURNMENT ~ Meeting adjourned at 7:04 p.m.

Next Meeting: August 13, 2019

Approved: 08-13-19