



**KEIZER PARKS & RECREATION ADVISORY BOARD
REGULAR SESSION MINUTES
Tuesday, May 14, 2019
6:00 p.m. Keizer Civic Center**

CALL TO ORDER - Chair David Loudon called the meeting to order at 6:00 p.m.

ATTENDANCE

Present

David Louden, Chair
Matt Lawyer, Vice Chair
Clint Holland
Wayne Frey
Ben Hittle
Donna Bradley
Michael Pantalone
Zaira Marin-Flores¹

Absent:

Dylan Juran

Council Liaison Present:

Roland Herrera

Staff Present

Robert Johnson, Parks Division Manager
Debbie Lockhart, Deputy City Recorder

APPROVAL OF MINUTES: Mike Pantalone moved for approval of the April 2019 Minutes. Ben Hittle seconded. Motion passed as follows: Louden, Lawyer, Holland, Hittle, Frey, Bradley, Pantalone and Marin-Flores² in favor with Juran absent.

APPEARANCE OF INTERESTED CITIZENS: None

NEW/OLD BUSINESS

Youth Grant Program: Matt Lawyer reported that he had incorporated changes in the language suggested at the last meeting and sent the document to Bill Lawyer and Robert Johnson. It will need to be approved by the City Attorney as well. He expects to have something for the next meeting.

Park Reports:

- Zaira Flores-Marin: **Claggett Creek** – Basketball court is complete and getting a lot of use. There is still a pile of dirt in the park. **Wallace House** - Playground surface is weathering poorly. Robert Johnson responded that the surface was the first iteration of that material and that newer versions perform better but if the newer version is installed the curbing won't be high enough. It will need to be replaced eventually but staff is waiting for further wear.

¹ & ² Changed to Flores-Marin before approval at 6-11-19 meeting.

- Dylan Juran: Palma Ciega & Willamette Manor – No report
- David Loudon: **Bair** – Questioned if pathway around fence could be graveled. Robert Johnson responded that the pathway was created by the neighbors and if the City improves it the City will need to maintain it. **Ben Miller** – Would like to get rid of the cherry tree stump and would like a paved parking strip in front of the park. Mr. Johnson responded that he has a volunteer who will be removing the stump and that paving the strip for parking is out of Parks Division jurisdiction and would have to be approved by both Stormwater and Street Departments.
- Ben Hittle: **Sunset** – No report. **Northview** - Looking good.
- Wayne Frey: **Country Glen** – Soccer field is up and running; anticipating replacing the goals at the end of the year. **Hidden Creek** – Looking good; tree rounds and fallen tree have been removed.

Inventory of Area Park Bike Racks: Wayne Frey explained that he has started a bike rack inventory for schools and wants to do an inventory of parks. He has a form that he will send to Board members so they can assist by inventorying their parks. It is anticipated that the inventory may be helpful if applying for a 'Safe Routes to Parks' grant.

STAFF REPORT: Robert Johnson reported that:

- The recent good weather has given parks a jump start for the summer; all parks have seen a large amount of trash but a temporary employee started working on Saturday to help with litter control.
- The dirt work is complete at Willamette Manor Park and has been seeded.
- A public meeting was held to receive input on the skate park improvements and was well attended. At one point he counted 41 people from ages 13 to 50+ participating in the lobby. There were multiple tables set up with design concepts and participants filled in note cards with their suggestions.
- Excavations for the fitness stations at Claggett Creek and Country Glen parks is complete. Staff anticipates that the projects will be complete by July 1.
- Additional funding for the grant program was approved by the Budget Committee.

COUNCIL LIAISON REPORT: Councilor Herrera announced the kickoff lunch for KeizerFest and shared a story about Allie Martinez who was chosen to play in the All-American softball games but cannot afford to go. He urged anyone who wanted to donate to contact Pat Curran at Whiteaker Middle School.

OTHER BUSINESS:

- **Keizer Little League Park Long Range Planning Task Force:** Matt Lawyer reported that the two baseball organizations have developed a plan for establishment of a third entity which would be responsible for maintenance and operations of the facility and will work to meet the individual operational needs of both organizations. They have also been looking at concession plans, long term goals and initial operating procedures.

- **Claggett Creek Watershed Council Soggy Day in the Park:** Matt Lawyer reported that there were about 200-250 people who attended in spite of the fact that it was Easter weekend. He also announced that some students from Whiteaker Middle School had organized a cleanup event at the arboretum.
- **Other:** Robert Johnson formally thanked Darrell Richardson for all he has done for Keizer noting that in the 12 years he has worked for Keizer staff has mowed Sunset Park twice because Darrell has been doing it for the past 35 years as well as moving benches and taking care of the trees. Mr. Richardson is moving away and will be missed.

ADJOURNMENT ~ Meeting adjourned at 6:32 p.m.

Next Meeting: June 11, 2019

Approved: 06-11-19