



**KEIZER PARKS & RECREATION ADVISORY BOARD
REGULAR SESSION MINUTES
Tuesday, March 12, 2019
6:00 p.m. Keizer Civic Center**

CALL TO ORDER - Chair David Loudon called the meeting to order at 6:04 p.m.

ATTENDANCE

Present

David Loudon, Chair
Matt Lawyer, Vice Chair
Clint Holland
Wayne Frey
Dylan Juran
Ben Hittle
Donna Bradley
Michael Pantalone

Council Liaison:

Dan Kohler for Roland Herrera

Absent:

Zaira Marin-Flores

Staff Present

Robert Johnson, Parks Division Manager
Debbie Lockhart, Deputy City Recorder

APPROVAL OF MINUTES: Matt Lawyer moved for approval of the February 2019 Minutes. Dylan Juran seconded. Motion passed as follows: Loudon, Lawyer, Holland, Juran, Hittle, Frey and Pantalone in favor, with Bradley abstaining and Marin-Flores absent.

APPEARANCE OF INTERESTED CITIZENS

Peggy & Jerry Moore, Keizer, submitted a thank you letter to the Parks Board, provided an update of the garden, beds and greenhouse, and shared anticipated plans. They noted that Greenridge Solar out of Tualatin was their biggest contributor: they did not charge full price for the parts or the work and contributed \$1500 in kind. Because it was an older greenhouse that was donated and no one knew if the lights, fans or heaters worked, Greenridge also bought an exhaust fan, light and heater and donated that.

FUNDING FOR YOUTH PROJECTS

Matt Lawyer distributed and reviewed a plan on what youth project fund could look like adding that he has talked to youth groups, scouts, etc., and received positive feedback. He suggested that \$2,000 be allowed for the projects for the first year and invited discussion. Robert Johnson indicated that staff is supportive of the concept and recommends looking closely at the matching grant program; rewriting it so that the youth projects would fit into it. This would allow flexibility to work with the youth. Approval of all projects would remain at the discretion of the board.

Following lengthy discussion Matt Lawyer moved to recommend that the Parks Board ask the Budget Committee to increase the matching grant program to \$15000, and that the Parks Board change the language in the application to 'grants *may be* reimbursable grants', and add the youth portion of this to funding up front as opposed to when the project is completed at the discretion of the Parks Board. Dylan Juran seconded.

Donna Bradley indicated she was opposed to this because she felt the funding should be kept separate and tracked separately. Clint Holland indicated he was opposed because he felt like the youth programs might use up all the funds available leaving none for other projects.

Motion passed as follows: Louden, Lawyer, Juran, Hittle, Frey and Pantalone in favor, with Bradley and Holland opposed and Marin-Flores absent.

NEW/OLD BUSINESS

- Park Reports:
- Zaira Flores Marin: Claggett Creek & Wallace House – No report
- Dylan Juran: Palma Ciega & Willamette Manor – No report
- David Louden: Bair & Ben Miller – Bair Park gophers are happy, Ben Miller needs gravel in parking area
- Ben Hittle: Sunset & Northview – Sunset has some branches down, Northview looks good.
- Wayne Frey: Country Glen & Hidden Creek – Country Glen on the creek side of the pavement there are holes that need repair and leveling that needs to be done, Hidden Creek pathway has some lifting and cracks that need repair.

STAFF REPORT: Robert Johnson reported that spring is just around the corner, grass is beginning to grow and gophers are digging. Staff is fertilizing area parks and anticipates that mowing will begin sometime next week.

COUNCIL LIAISON REPORT: Councilor Kohler thanked the Board for their work.

OTHER BUSINESS:

- **Claggett Creek Watershed Council Report:** Matt Lawyer reported that the Council was given the “Chair’s Choice” Award by the Council of Governments. This Saturday is the annual Civic Center Cleanup and next month is the Second Annual Soggy Day in the Park.
- **Parks Foundation Report:** Donna Bradley reported that the Foundation is working with the City to fund the solar sails over the Big Toy.
- **Other:** Staff urged everyone to submit local photographs for use on the City website.

ADJOURNMENT ~ Meeting adjourned at 7:33 p.m.

Next Meeting: April 9, 2019

Approved: 04-09-19