



**KEIZER PARKS & RECREATION ADVISORY BOARD
REGULAR SESSION MINUTES
Tuesday, January 8, 2019
6:00 p.m. Keizer Civic Center**

CALL TO ORDER - Chair David Loudon called the meeting to order at 6:02 p.m.
ATTENDANCE

Present

David Loudon, Chair
Matt Lawyer
Donna Bradley
Clint Holland
Wayne Frey
Dylan Juran
Ben Hittle

Council Liaison:

Roland Herrera

Absent:

Zaira Marin Flores
One Position Vacant

Staff Present

Robert Johnson, Parks Division Manager
Debbie Lockhart, Deputy City Recorder

APPROVAL OF MINUTES: Clint Holland moved for approval of the December 2018 Minutes. Dylan Juran seconded. Motion passed as follows: Loudon, Lawyer, Bradley, Holland, and Frey in favor with Juran and Hittle abstaining, Marin-Flores, absent and one position vacant.

APPEARANCE OF INTERESTED CITIZENS: None

NEW/OLD BUSINESS

Election of Chair and Vice Chair: David Loudon and Matt Lawyer were elected by unanimous consent to serve as Chair and Vice Chair respectively.

Solar Eclipse Plaque Report: No report

3-5 Year Parks Plan for Dedicated Park Fee: Mr. Johnson reviewed the list which he had emailed to Board members. Wayne Frey suggested that the pathway on the south side of Country Glen Park along Labish ditch be leveled. Mr. Johnson responded that a small project like that can be fit into a more significant project budget. He noted that he would make a note of the need to keep it on the radar and do it next time asphalt work is done. Matt Lawyer suggested shade trees, benches and maybe some swings be included in Country Glen Park along with shade trees around the Big Toy. Mr. Johnson responded that staff is looking into installing shade kites over the Big Toy; there were nine trees planted around the Big Toy about a year after it was completed. They will get to be 50-100 feet tall and will provide shade in the next few years. Staff is hoping to put in a couple of picnic shelters as well.

Matt Lawyer moved to forward the 3-5 Year Park Project Plan to City Council for approval. Dylan Juran seconded. Motion passed as follows: Louden, Lawyer, Bradley, Holland, Juran, Hittle and Frey in favor with Marin-Flores, absent and one position vacant.

Update on Exercise Equipment in Parks: Dylan Juran reported that Council seemed lukewarm on the idea of the National Fitness Campaign equipment and that the high cost may have been a concern. Matt Lawyer suggested that if the Board worked out a way to get funding, Council might consider it. He suggested someone from the Board talk to Kaiser Permanente.

Jeff Davis reported that he had an incomplete proposal when he approached the Rotary; he didn't have prices on concrete and site prep. Rotary, however, is interested once the proposal is complete. They indicated that they would be willing to fund \$10,000. He is also talking to Legacy Health in Woodburn. Board recommended names of concrete companies for him to contact. Clint Holland indicated he would talk to Salem Concrete. Board members urged Mr. Davis to apply for a Park Matching Grant.

Park Reports:

- Park Reports:
 - Zaira Flores-Marin: Claggett Creek & Wallace House – No report
 - Dylan Juran
 - Palma Ciega – It is still there.
 - Willamette Manor – Tennis court is in need of repair. The park has a new pathway but there are places that need to be filled adjacent to the pathway. *Dennis Phipps*, Keizer, complained that the pathway is 8-10 inches above adjacent land and a hazard. Robert Johnson responded that the West Keizer Neighborhood Association complained about the pathways at the last meeting. Fill dirt is on site and will be used to level the area next to pathways but weather has prevented staff from getting a back hoe in to do the work. The finish on the pathways will be improved with the seal coat and staff will work on the uneven edging as weather permits. The tennis court will be replaced in July with the new budget. Staff will solicit input from the neighborhood to see if they want basketball or pickle ball included in the new court.
 - David Louden: Bair & Ben Miller – No report. He asked that his report be put on the agenda for next month.
 - Ben Hittle
 - Sunset: Extremely wet and muddy
 - Northview: Has nice new basketball court and pathway
 - Wayne Frey:
 - County Glen looks good. A resident's fence on the east side of the park has graffiti on it. He suggested that a mural be painted on the park side of the private residents' fences and shared a history of what was done in Ontario. Mr. Johnson indicated that he would advise Code Enforcement about the graffiti.

- Hidden Creek: The fallen tree has been removed; irrigation put in by the Hidden Creek Homeowners' Association is working well.

STAFF REPORT: Robert Johnson reported that the bathrooms at Keizer Rapids Park are coming along. They should be open by spring. Conversations are underway with the skate park designers for phase 2 of the skate park rehab. All other parks are soggy but detailed pruning and minor cleanup is being done.

COUNCIL LIAISON REPORT: Councilor Herrera welcomed new Board member Ben Hittle and new Councilors and commended Councilors Ryan and Anderson for their past efforts.

OTHER BUSINESS:

- **Claggett Creek Watershed Council Report:** No January meeting. A lot planned for the next few months. They are looking for new members for the Executive Council.
- **Parks Foundation Report:** Money is still available for grants.
- **Other:**
 - Matt Lawyer announced that the money was finally received from "Go Fund Me" so the solar greenhouse project is now complete.
 - Wayne Frey reported that the Traffic Safety/Bikeways/Pedestrian Committee would like to work with the Parks Board on applying for a Safe Routes to Parks grant. Matt Lawyer added that those grants are mostly 'study grants' but it is something that could be explored. He volunteered to work with the committee to develop a plan.

ADJOURNMENT ~ Meeting adjourned at 6:48 p.m.

Next Meeting: February 12, 2019

Approved: 02-12-19