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## Community Diversity Engagement Committee Meeting Agenda Tuesday, April 5, 2022, 6:00 PM ~ Council Chambers

1. Call to Order
2. Volunteer Appreciation – Soraida Cross
3. Appearance of Interested Citizens
4. Adoption of Mission Statement: ‘Exists to strengthen our community through active listening in order to strengthen and encourage civic engagement, understanding and empowerment and to advise the City Council on issues that are critical to connecting our community.’
5. Adoption of 2022 Goals:
  - Annual Report Matrix (See Packet)
  - Listening Sessions
  - Proclamations
  - Recommendations for monthly celebrations
  - Land Acknowledgement
  - Cultural engagement with students
6. Development of ‘Equity Agreements’ (Stay Engaged, Listen to Understand, Speak Truth Responsibly, Expect and Accept Non-disclosure, Be Willing to do Things Differently and Experience Discomfort, Confidentiality, etc.)
7. Review City Equity Statement (on City website): The City of Keizer regards all people with dignity and respect and strives to carry these values out in providing our services to all the people of Keizer.
8. Committee Presentation Assignments
9. Recognition of April Observances: *Law Day, Asian Pacific Heritage Month* and *Jewish American Heritage Month*
10. Other Business
11. Staff Liaison Report
12. Adjourn

Next Meeting: May 3, 2022



**CITY OF KEIZER**  
**COMMUNITY DIVERSITY ENGAGEMENT COMMITTEE MINUTES**  
**March 1, 2022, 6:00 p.m.**

Chair Rosilez called the meeting to order at 6:00 p.m. Attendance was noted as follows:

**Present:**

Anthony Rosilez  
Markey Toomes  
Kim Freeman  
Kacey McCallister  
Nevaeh Music  
Laura Reid  
Shaney Starr

**Absent:**

Dr. R. W. Taylor  
Claire Snyder

**Staff:**

Tim Wood, Finance Director  
Tracy Davis, City Recorder

**APPROVAL OF MINUTES:** Shaney Starr moved for approval of the January 2022 Minutes. Laura Reid seconded. Motion passed as follows: Rosilez, Toomes, Freeman, McCallister, Music, Reid and Starr in favor with Taylor and Snyder absent.

**APPEARANCE OF INTERESTED CITIZENS:** Tammy Kunz explained that she is forming a new neighborhood association in northeast Keizer and that she would like to become involved with the committee. She submitted a letter of interest and her resume.

**OTHER BUSINESS**

**Mission: What do we want to accomplish this year?** Discussion took place with members of the committee contributing the following suggestions to be included in the Mission Statement: Connectivity, community engagement, community liaisons, advisory to Council, encouraging and engaging, engaging with groups to strengthen the community, empowering, actively listening and listening to understand. Additional dialogue ensued regarding developing a baseline matrix for an annual report, listening sessions at alternative locations, exploring opportunities through review of group minutes, providing a safe environment for students to safely discuss and disagree, diverse groups, including the senior population, the point where diversity becomes exclusionary, development of cultural diversity engagement clubs, development of an equity statement, and agreements to listen to understand, accept non-closure and experience discomfort. Committee members also considered the City Council Diversity, Equity and Inclusion resolution that was adopted in 2020, the importance of 'walking the walk', and adding or removing monthly recognitions.

The following Mission Statement was then submitted: *Exists to strengthen our community through active listening in order to strengthen and encourage civic engagement, understanding and empowerment and to advise the city council on issues that are critical to connecting our community.*

Committee discussed the following goals:

- Annual Report Matrix
- Listening Sessions
- Proclamations
- Recommendations for monthly celebrations
- Land Acknowledgement
- Cultural engagement with students

Action Items:

- Committee member assignments of presentations at meetings for days/months that are on the list of approved observances and commemorative months.
- **Possible Alternate Meeting Locations:** Members agreed to consider this at a future meeting.

#### **STAFF LIAISON REPORT**

- **Oregon Public Meeting Law Requirements:** Mr. Wood reviewed public meetings laws that would need to be followed.
- **Community Prosperity Funding Grant:** Committee members focused on the goals in Mr. Woods' staff report. Following discussion on various items in the staff report, Committee members indicated that they supported investment in food truck pods and revitalization of the focal points and wished to explore youth support further.

Discussion then took place regarding creating display items with the City equity statement and the committee mission statement for use when attending meetings in the community.

**ADJOURN** Meeting adjourned at 7:30 p.m.

***Next meeting: Tuesday, April 5, 2022***





**COMMUNITY DIVERSITY ENGAGEMENT  
COMMITTEE PRESENTATION ASSIGNMENTS**  
*Updated March 29, 2022*

<b>Month</b>	<b>Observance</b>	<b>CDE Committee Member</b>
February	African American History Month	
March	Women's History Month	
March	Irish-American Heritage Month	
May 1	Law Day	
May	Asian Pacific Heritage Month	
May	Jewish American Heritage Month	
June	Lesbian, Gay, Bisexual, Transgender and Queer Month	
September 17	Constitution Day & Citizenship Day	
Sept 15 ~ Oct 15	National Hispanic Heritage Month	Markey Toomes
October	National Disability Employment Awareness Month	
November	American Indian Heritage Month	Niveah Music
December 10	Human Rights Day	
Adds??	Child Abuse Prevention Month (April)	
	Senior Citizens Month (May 1963)	