



MINUTES
KEIZER CITY COUNCIL
Monday, December 19, 2022
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Laura Reid, Councilor
Shaney Starr, Councilor
Kyle Juran, Councilor
Daniel Kohler, Councilor
Roland Herrera, Councilor
Youth Councilor Angelica Sarmiento Avendano

Staff:

Adam Brown, City Manager
Tim Wood, Assistant City Manager
Shannon Johnson, City Attorney
Shane Witham, Planning Director
Bill Lawyer, Public Works Director
Andrew Copeland, Police
Tracy Davis, City Recorder

Absent:

Elizabeth Smith, Councilor

FLAG SALUTE

Adam Ray from Scout Troop 719 led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS**

Colleen Busch, Keizer Fire Board member, provided an update regarding Fire District holiday events, the status of the new Fire Chief recruitment, vacancies and upcoming meetings.

**COMMITTEE
REPORTS**

Tanya Hamilton, shared information regarding the recent Parks Board meeting noting that matching grant opportunities are available for anyone interested in improving a park. She also reported on information that the Board had received from Keizer's Environmental Education Coordinator, Jenny Ammon which included information about volunteer opportunities.

PUBLIC COMMENT

Mayor Clark acknowledged for the record written comments received from *Jacque Moir* and *Pat Ehrlich* regarding the Gubser neighborhood Miracle of Christmas Lights display; *Julia Goin* regarding dog leashing; and *Chris French*, Cherriots, providing the SKPS ridership report. She also read into the record a note from *Barbara Miner* and *B.J. Toewe* of the Keizer Community Library,.

PUBLIC HEARING
a. RESOLUTION -
Recognizing
Amended

Mayor Clark opened the Public Hearing.

City Manager Adam Brown summarized his staff report.

Tammy Kunz explained that the additional area was the only section in Keizer that is not included in another neighborhood association and

Boundaries of the Northeast Keizer Neighborhood Association

fielded questions regarding the boundaries.

With no further testimony Mayor Clark closed the public hearing.

Councilor Reid moved that the Keizer City Council adopt a Resolution Recognizing Amended Boundaries of the Northeast Keizer Neighborhood Association, Acknowledging Name Change and Accepting Revised By-Laws; Amending Resolution No. R2022-3280. Councilor Kohler seconded. Motion passed as follows:

AYES: Clark, Reid, Herrera, Kohler, Starr and Juran (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Smith (1)

ADMINISTRATIVE ACTION

a. Keizer Chamber of Commerce First Citizen Banquet – Request for Waiver of Community Center Fees

City Recorder Tracy Davis summarized her staff report.

Councilor Reid moved that the Keizer City Council approve the requested waiver of the Community Center rental fee but charge for staffing and outside security in the amount of \$1200 for the 2023 Keizer Chamber of Commerce First Citizens Banquet. Councilor Kohler seconded. Motion passed as follows:

AYES: Clark, Reid, Herrera, Kohler, Starr and Juran (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Smith (1)

b. ORDINANCE – Amending Keizer Development Code Regarding Sections 1.200, 2.119, 2.306, 2.405 and 3.107; Amending Ordinance 98-389

Planning Director Shane Witham reminded Council that they had directed staff to prepare this ordinance at their last meeting.

Councilor Reid moved that the Keizer City Council adopt a Bill for an Ordinance Amending Keizer Development Code Regarding Section 1.200 (Definitions), Section 2.119 (General Employment (EG)), Section 2.306 (Storm Drainage), Section 2.405 (Manufactured Home Parks), and Section 3.107 (Partitions); Amending Ordinance 98-389. Councilor Kohler seconded. Motion passed as follows:

AYES: Clark, Reid, Herrera, Kohler, Starr and Juran (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Smith (1)

c. ORDER – In the Matter of the Amendment of Rates for Franchise Solid Waste

City Manager Adam Brown summarized his staff report. Discussion followed regarding the discount programs and notification of consumers.

Councilor Reid moved that the Keizer City Council adopt an Order In the Matter of the Amendment of Rates for Franchise Solid Waste Collection Within the City of Keizer, effective as of February 1, 2023. Councilor Kohler seconded. Motion passed as follows:

**Collection
Within the City
of Keizer**

AYES: Clark, Reid, Herrera, Kohler, Starr and Juran (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Smith (1)

**CONSENT
CALENDAR**

- a. RESOLUTION – Authorizing City Manager to Enter Into Personal Services Agreement for Professional Audit Services with Grove, Mueller, & Swank, P.C.
- b. RESOLUTION – Authorizing the Mayor to Enter Into Oregon Public Works Emergency Response Cooperative Assistance Agreement
- c. RESOLUTION – Accepting the Canvass of Election Votes from the November 8, 2022 General Election for the Keizer City Council Positions (Mayor and Positions No. 4, 5, and 6), City of Keizer Measure 24-468 (Establishes a Library Services Fee Within the City of Keizer), and City of Keizer Measure 24-269 (Prohibits Psilocybin-Related Businesses Within the City of Keizer)
- d. Approval of November 28, 2022 Work Session Minutes
- e. Approval of December 5, 2022 Regular Session Minutes

Councilor Reid moved that the Keizer City Council approve the Consent Calendar. Councilor Kohler seconded. Motion passed as follows:

AYES: Clark, Reid, Kohler, Starr and Juran (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Smith (1)
ABSENT AT TIME OF VOTE: Herrera (1)

OTHER BUSINESS

Mayor Clark noted that she would continue to represent Keizer on the Mid-Willamette Valley Area Commission on Transportation and would appoint Councilor Elect Husseman as the alternate. She will also represent Keizer on the Climate Friendly and Equitable Communities Committee and would come back with an alternate later.

STAFF UPDATES

Mr. Brown praised the Keizer Holiday Lights parade.

Lt. Copeland shared information about upcoming events and past holiday events and announced that recruitment is underway for a full time police officer.

Shane Witham gave a 'shout out' to his daughter Damaris who graduated from George Fox University this last weekend.

Public Works Director Bill Lawyer explained that a contractor has been hired to paint/clean the fire-damaged gazebo. Painting will be done when the weather is warmer

**COUNCIL MEMBER
REPORTS**

Councilor Starr reported that Councilor Juran won the ugly sweater contest at a Chamber event. She also reported on recent events and meetings she had attended, praised the Keizer Chamber for their holiday

event efforts and thanked the Keizer Police for their community work.

Councilor Kohler reported on recent events and meetings, noted that he hoped his Jewish friends were celebrating the first day of Hanukkah today and announced that there would be no Community Dinner in December.

Councilor Reid voiced appreciation for people who make the holidays special, reported on recent meetings and events, noted that McNary is on winter break and announced the Mary Poppins production at McNary in January.

Councilor Herrera thanked everyone for birthday wishes and for attending his recent retirement/fundraiser and wished everyone happy holidays.

Youth Councilor Angelica Sarmiento announced upcoming McNary events.

Mayor Clark reported on recent meetings and events she had attended and urged people in need of shelter to ride the bus for free to get to available shelters.

AGENDA INPUT

January 3, 2023 – 7:00 p.m. (Tuesday) ~ City Council Regular Session
• City Council Oath of Office
January 9, 2023 – 6:00 p.m. ~ City Council Work Session
January 17, 2023 – 7:00 p.m. (Tuesday) ~ City Council Regular Session

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:02 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

Councilor #2 – Shaney Starr

~ Absent ~

Councilor #5 – Elizabeth Smith

Councilor #3 – Kyle Juran

Councilor #6 – Daniel R. Kohler

Minutes approved: 01-17-23