



**MINUTES**  
**KEIZER CITY COUNCIL**  
**Monday, December 5, 2022**  
**Keizer Civic Center, Council Chambers**  
**Keizer, Oregon**

**CALL TO ORDER**

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

**Present:**

Cathy Clark, Mayor  
Elizabeth Smith, Councilor  
Laura Reid, Councilor  
Shaney Starr, Councilor  
Kyle Juran, Councilor  
Daniel Kohler, Councilor  
Roland Herrera, Councilor  
Youth Councilor Angelica Sarmiento Avendano

**Staff:**

Adam Brown, City Manager  
Shannon Johnson, City Attorney  
Shane Witham, Planning Director  
Bill Lawyer, Public Works Director  
John Teague, Police Chief  
Tracy Davis, City Recorder

**FLAG SALUTE**

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS  
OF BUSINESS**

**2023 United States of America Miss Oregon Kira Johnson and 2022 United States of America Miss Oregon Sofia Boru:** Miss Johnson explained that her platform involves helping youth and adults understand the opioid and fentanyl crisis and making harm reduction a priority. Miss Boru thanked Keizer for their assistance over the past year, noted that she focused on prevention of domestic violence during her reign and shared information about her current mentoring efforts.

**PROCLAMATION – Human Rights Day:** Mayor Clark read the proclamation. There was no one in the audience to accept it.

**2022 Holiday Card Winner Presentation – Opal Fricke:** A video showing Opal Fricke, winner of the 2022 Holiday Card Art contest, was shown. Councilor Reid announced that the 2023 contest is now open and urged everyone to check out the display case showing past winning cards.

Staff shared information about the trees in the lobby decorated by Police, Public Works, Finance, Planning, Human Resources and City Recorder Office.

**COMMITTEE  
REPORTS**

City Recorder Tracy Davis summarized her staff report.

Councilor Smith moved that the Keizer City Council accept the Volunteer

**a. Volunteer  
Coordinating  
Committee  
Recommendations  
for Appointment**

Coordinating Committee recommended appointments of Tanya Hamilton, Mike Pantalone and Gwen Carr to positions 1, 2 and 3 respectively on the Parks Advisory Board, and Brenda Lamb and Hersch Sangster to positions 1 and 2 respectively on the Traffic Safety-Bikeways-Pedestrian Committee, all terms expiring December 31, 2025. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Councilor Reid gave the Keizer Public Arts Commission report including the status of Rosalie's Cows and efforts to maintain the cultural history poles and Sasquatch in Keizer Rapids Park and urged anyone interested to submit art for the 2023 Holiday Card.

**PUBLIC COMMENT**

Mayor Clark acknowledged written comments received from numerous residents on Mistwood and Meadowlark and *Dale and Alice Koger, Sarah Diehm, Melissa Carter, Derek Settlemoir, and Rosalie Gossman* regarding the Miracle of Lights Christmas Lights Display route.

*John Misener, Diane Dodson, Noah Seitz and Sarah Greenleaf*, Keizer, expressed opposition the proposed route change to include the Mistwood Meadowlark loop for the Miracle of Lights because of increased traffic, safety and the inability of some of the elderly residents on the loop to decorate their homes.

*Allison Coriano* provided some history related to the decision to change the route and collection point and volunteered to host the collection tent on her parents' property on 14<sup>th</sup> next year.

Lengthy discussion took place regarding the permitting process, organization of the event, involving more residents in the decision-making process and traffic impacts. Mayor Clark asked staff to re-evaluate the approval process for permits in residential areas to ensure that all residents are allowed input. City Manager Adam Brown explained that he had told the organizers that the route could be changed and the City would expedite approval.

City Attorney Shannon Johnson verified that it was the consensus of Council to (1) ask staff to work with the organizers to change the route this year, pointing out that that would be the appropriate thing to do, and (2) look at the current ordinance with regard to the criteria and make recommendations to Council on whether or not they want to change it.

Mayor Clark added that Council also urges neighbors to get involved with their neighborhood association to work together toward common interests.

**PUBLIC HEARING**  
**a. Solid Waste**  
**Rate Proposal**

*Mayor Clark opened the Public Hearing.*

City Manager Adam Brown summarized the staff report.

*Dr. Estele Harlan*, consultant for Valley Solid Waste Management and Loren’s Sanitation and *Kevin Gienger*, CPA, provided details on costs related to solid waste disposal including labor and fees and fielded questions regarding the proposed increase and rates in other cities.

*John Sullivan* also fielded questions regarding low-income programs offered by the haulers. He noted that the program is not set up for Keizer at this time but could be set up quickly.

*With no further testimony, Mayor Clark closed the Public Hearing.*

Councilor Smith moved that the Keizer City Council direct staff to prepare an Order to change the 2023 solid waste hauling rates for council consideration. Councilor Reid seconded.

Councilor Starr proposed a friendly amendment that the order be contingent on receiving information on low income and fixed income programs. Councilor Smith and Reid accepted the amendment.

Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**b. Keizer**  
**Development**  
**Code**  
**Amendment –**  
**Stormwater**  
**Management**

*Mayor Clark opened the Public Hearing.*

Planning Director Shane Witham summarized his staff report.

*With no further testimony Mayor Clark closed the public hearing.*

Councilor Smith moved that the Keizer City Council direct staff to prepare and ordinance with findings to adopt the proposed revisions to the Keizer Development Code pertaining to Stormwater Management. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**ADMINISTRATIVE**  
**ACTION**

None

**CONSENT**  
**CALENDAR**

- A. RESOLUTION – Extending City Manager’s Employment Agreement (2023-2024)
- B. Approval of November 21, 2022 Regular Session Minutes

Councilor Smith moved that the Keizer City Council approve the Consent Calendar. Councilor Reid seconded. Motion passed unanimously as

follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**OTHER BUSINESS** None

**STAFF UPDATES** Mr. Brown reported that staff would meet to discuss permit process. The fear is that this would be the ultimate death of the Miracle of Christmas and the food/money donations.

Chief Teague announced Coffee with a Cop and Holiday Light Parade road closures. He noted that enforcement has been increased to cite vehicles that go past school buses illegally on River Road.

Regarding remedy of substandard repairs on Windsor Island Road Public Works Director Bill Lawyer noted that he has been working with the contractor but does not have confirmation on the schedule for those improvements.

**COUNCIL MEMBER REPORTS** Councilor Juran announced that there will be four food carts along the parade route on Saturday.

Councilor Starr announced various holiday events and reported on recent events she had attended.

Councilor Smith shared information about holiday events taking place in Detroit and thanked Keizer volunteers for setting a good example of good things for the community.

Councilor Kohler reported on events and meetings in which he had participated and announced upcoming ones. He noted that 270 food boxes will be delivered this year.

Councilor Reid shared information about events she had attended, announced upcoming holiday events and reported that preliminary discussions are underway for planning the City's 40<sup>th</sup> birthday celebration.

Councilor Herrera reported on meetings and events he had attended, congratulated Bob Salazar who is a new member of the School Board, and noted that he is winding down his career and looking forward to his last Council meeting.

Youth Councilor Sarmiento shared information about various events coming up at McNary including concerts, sports, the Mary Poppins musical in February and the Adopt a Celt program.

Mayor Clark reported on meetings and events she had attended, urged everyone to volunteer for the Point In Time survey and announced upcoming holiday events.

**AGENDA INPUT**

- December 12, 2022 – 6:00 p.m. ~ City Council Work Session
  - Bi-Annual Meeting with outgoing/incoming Council
- December 14, 2022 – 7:30 a.m. ~ City Council Work Session
  - Chemeketa Community College Agricultural Center Tour
- December 19, 2022 – 7:00 p.m. ~ City Council Regular Session
- January 3, 2023 – 7:00 p.m. (Tuesday) ~ City Council Regular Session
  - City Council Oath of Office
- January 9, 2023 – 6:00 p.m. ~ City Council Work Session

**ADJOURNMENT**

Mayor Clark adjourned the meeting at 9:23 p.m.

MAYOR:

APPROVED:

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Cathy Clark

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Debbie Lockhart, Deputy City Recorder

**COUNCIL MEMBERS**

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Councilor #1 – Laura Reid

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Councilor #4 – Roland Herrera

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Councilor #2 – Shaney Starr

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Councilor #5 – Elizabeth Smith

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Councilor #3 – Kyle Juran

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Councilor #6 – Daniel R. Kohler

Minutes approved: 12-19-22