



MINUTES
KEIZER CITY COUNCIL
Monday, October 3, 2022
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Pro Tem Elizabeth Smith called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Laura Reid, Councilor
Shaney Starr, Councilor
Kyle Juran, Councilor
Elizabeth Smith, Councilor
Daniel Kohler, Councilor
Angelica Sarmiento Avendano,
Youth Councilor

Staff:

Adam Brown, City Manager
Tim Wood, Assistant City
Manager/Finance Director
Shannon Johnson, City Attorney
Bill Lawyer, Public Works
John Teague, Police Chief
Tracy Davis, City Recorder

Absent:

Cathy Clark, Mayor
Roland Herrera, Councilor

FLAG SALUTE

Mayor Pro Tem Smith led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS**

a. PROCLAMATIONS
**Indigenous
Peoples Day**

Mayor Pro Tem Smith read the Proclamation recognizing October 10 as Indigenous Peoples Day and presented the Proclamation to her daughter and Grand Ronde Tribe member, Samantha Nixon. Her daughter thanked the City for their willingness to step up and speak up on behalf of the Tribes.

**b. National
Disability
Employment
Awareness
Month**

Mayor Pro Tem Smith read the proclamation recognizing October 2022 as National Disability Employment Awareness Month and presented it to Victoria Miles with Integrated Supports for Living who shared information on how the organization helps people with specialized needs find integrated competitive employment within the community.

**COMMITTEE
REPORTS**

- a. Audit Committee Member Appointment:** Mayor Pro Tem Smith announced the appointment by Mayor Clark of Melissa Martin to the Audit Committee effective immediately.
- b. Community Diversity Engagement Committee Member Appointment:** Councilor Reid announced the resignation of Rev. Dr. R.W. Taylor, thanked him for his efforts and announced the appointment of Benita Picazo to fill the remainder of his term and the next term expiring November 30, 2025.

PUBLIC COMMENT None

PUBLIC HEARING

a. Budget Resolutions

RESOLUTION – Authorization for Supplemental Budget – Sewer Fund
RESOLUTION – Authorization for Supplemental Budget – Water Fund and Stormwater Fund
RESOLUTION – Authorization for Supplemental Budget – Water Facility Fund
RESOLUTION – Authorization for Supplemental Budget – Street Fund
RESOLUTION – Authorization for Supplemental Budget – American Rescue Plan Act Fund
RESOLUTION – Authorization for Supplemental Budget – General Fund – Police Department
RESOLUTION – Authorization for Supplemental Budget – Parks Services Fund

Mayor Pro Tem Smith opened the Public Hearing.

Assistant City Manager/Finance Director Tim Wood summarized his staff report for all Resolutions.

With no further testimony, Mayor Pro Tem Smith closed the Public Hearing.

Council agreed by consensus to move all resolutions with one motion.

Councilor Reid moved that the Keizer City Council adopt the seven resolutions attached to the staff report authorizing supplemental budgets. Councilor Kohler seconded. Motion passed as follows:

AYES: Reid, Smith, Kohler, Starr and Juran (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Clark and Herrera (2)

b. RESOLUTION – Exemption of McLeod Avenue Storm Drain Rehabilitation Contract from Competitive Bidding and Awarding Contract to Michels Trenchless, Inc.

Mayor Pro Tem Smith opened the Public Hearing.

Public Works Director Bill Lawyer summarized his staff report and fielded questions regarding the effectiveness of lining of the pipes.

Susan Lelack, Keizer, asked if it was unusual for a pipe to crack and how other cities address this issue. Mr. Lawyer explained that it is unusual on pipes less than 20 years old and that other cities have used this vendor.

With no further testimony, Mayor Pro Tem Smith closed the Public Hearing.

Councilor Reid moved that the Keizer City Council adopt a Resolution - Exemption of McLeod Avenue Storm Drain Rehabilitation Contract from Competitive Bidding and Awarding Contract to Michels Trenchless, Inc. Councilor Kohler seconded. Motion passed as follows:

AYES: Reid, Smith, Kohler, Starr and Juran (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Clark and Herrera (2)

ADMINISTRATIVE ACTION

a. ORDINANCE – Relating to the Regulation of Fireworks Within the City of Keizer

City Attorney Shannon Johnson summarized his staff report and fielded questions from Council regarding various aspects of the ordinance. City Manager Adam Brown explained that he would be working with the Police Department to get information out on Social Media.

Councilor Reid moved that the Keizer City Council adopt a Bill for an Ordinance Relating to the Regulation of Fireworks Within the City of Keizer. Councilor Kohler seconded. Motion passed as follows:

AYES: Reid, Smith, Kohler, Starr and Juran (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Clark and Herrera (2)

b. Keizer Community Dinner – American Rescue Plan Act (ARPA) Funding

Mr. Wood summarized his staff report. Councilor Kohler shared some history of the community dinners noting that the purpose is to get the community together so that people can get to know each other. Councilor Reid commended the efforts of community dinner volunteers.

Councilor Reid moved that the Keizer City Council authorize the City Manager to enter into an agreement with St. Edward Catholic Church to provide financial support from the ARPA Fund for the Keizer Community Dinner. Councilor Kohler seconded. Motion passed as follows:

AYES: Reid, Smith, Kohler, Starr and Juran (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Clark and Herrera (2)

CONSENT CALENDAR

- a. RESOLUTION – Authorizing the City Manager to Award and Enter Into a Contract with Knife River Corporation-Northwest for Grading, Paving and Resurfacing Work in Keizer Rapids Park
- b. RESOLUTION – Authorizing the City Manager to Sign Addendum #2 to Site Lease (City Hall Cell Site)
- c. Approval of September 6, 2022 Regular Session Minutes
- d. Approval of September 12, 2022 Work Session Minutes
- e. Approval of September 19, 2022 Regular Session Minutes

Councilor Reid moved for approval of the Consent Calendar. Councilor Kohler seconded. Motion passed as follows:

AYES: Reid, Smith, Kohler, Starr and Juran (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Clark and Herrera (2)

OTHER BUSINESS

Mr. Brown reported that the artificial turf field stakeholders met last week to review plans and express priorities. Plans will be shared soon.

STAFF UPDATES

Mr. Lawyer announced that construction on Windsor Island Road might cause some traffic delays in the area.

COUNCIL MEMBER REPORTS

Councilor Juran reported on a KeizerFest meeting he had attended noting that the event went well and it is hoped that it can be at Keizer Rapids Park again next year.

Councilor Star noted that she was looking forward to the League of Oregon Cities Conference and wished her mother a happy birthday.

Councilor Kohler reported on meetings and events he had attended and announced volunteer opportunities on city committees.

Councilor Reid announced the upcoming Community Diversity Engagement Committee meeting and invited anyone interested to attend and share ideas on how to engage neighbors in their neighborhood association meetings.

Youth Councilor Angelica Sarmiento announced that the National Honor Society is hosting a ‘trunk or treat’ and she will be part of a Project Chamber concert at the Elsinore on October 13.

Mayor Pro Tem Smith announced that Red Cross is looking for volunteers to assist in relief efforts after Hurricane Ian.

AGENDA INPUT

October 10, 2022 - 6:00 p.m. - City Council Work Session
• Marion County Health Presentation – Mobile Crisis Unit

October 17, 2022 – 7:00 p.m. - City Council Regular Session

November 7, 2022 – 7:00 p.m. - City Council Regular Session

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:56 p.m.

MAYOR:

APPROVED:

~ Absent ~
Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

~ Absent ~
Councilor #4 – Roland Herrera

Councilor #2 – Shaney Starr

Councilor #5 – Elizabeth Smith

Councilor #3 – Kyle Juran

Councilor #6 – Daniel R. Kohler

Minutes approved: 10-17-22