



MINUTES
KEIZER CITY COUNCIL
WORK SESSION
Tuesday, June 7, 2022
Keizer, Oregon

**CALL TO
ORDER**

Mayor Clark called the work session to order at 7:30 p.m. Attendance was taken as follows:

Present

Cathy Clark, Mayor
Dan Kohler, Councilor
Kyle Juran, Councilor
Roland Herrera, Councilor
Laura Reid, Councilor

Absent:

Elizabeth Smith, Councilor
Shaney Starr, Councilor

Staff Present:

Adam Brown, City Manager
Tim Wood, Finance Director
Tracy Davis, City Recorder

Also Present:

John Hunter CCRLS
B.J. Toewe, Keizer Library

DISCUSSION

**a. Keizer Public
Library**

City Manager Adam Brown showed a slide presentation explaining what the Chemeketa Cooperative Regional Library Service is, the application and funding, what constitutes a library, and governance. Finance Director Tim Wood explained the financial commitment and funding options.

John Hunter, Executive Director of CCRLS, explained that recently the CCRLS met and corrected an error in the By-Laws that was inconsistent with the application procedure updated in 2019 and changed the application procedure to be mindful of the new statutory definition of a legally established public library. This essentially clears a path for membership in CCRLS. Following the process of affirming that the Keizer Library is a public library, Keizer Public Library would begin receiving funds from CCRLS July of 2025.

Discussion then took place regarding the application process, timeline for acceptance, collection of circulation data, formula-based reimbursement, and the four scenarios shown in the slide presentation.

B.J. Toewe, Vice President of Keizer Community Library Board, explained that the \$2 scenario would allow the library to build a program that would serve the community well.

Further discussion ensued concerning the possible need for a larger space, the desired level of service, the benefits of having a full service library, sponsorships, promoting the higher fee for better service and for accomplishing things of value in the library, putting a cap in the ballot

measure, and modification of the fee by Council.

Councilor Kohler expressed his preference of a \$1.50 fee instead of \$2. Mayor Clark read an email from Councilor Starr voicing support for the \$1.50 fee as well.

City Attorney Shannon Johnson reminded Council that no decisions could be made at a work session but added that he could have an ordinance for Council to review at the first meeting in July and suggested that a public hearing be scheduled for that night to receive public input. Mayor Clark suggested that the public hearing could be used to gage the level of service desired which would be reflected in the amount that would be requested. Council expressed support for the schedule and public hearing.

ADJOURN

Mayor Clark adjourned the work session at 8:40 p.m.

APPROVED:

MAYOR:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

~ Absent ~

Councilor #2 – Shaney Starr

~ Absent ~

Councilor #5 – Elizabeth Smith

Councilor #3 – Kyle Juran

Councilor #6 – Daniel R. Kohler

Minutes approved: 06-21-22