



**MINUTES**  
**KEIZER CITY COUNCIL**  
**Monday, May 16, 2022**  
**Keizer Civic Center, Council Chambers**  
**Keizer, Oregon**

**CALL TO ORDER**

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

**Present:**

Cathy Clark, Mayor  
Daniel Kohler, Councilor  
Roland Herrera, Councilor  
Kyle Juran, Councilor  
Shaney Starr, Councilor  
Laura Reid, Councilor  
Elizabeth Smith, Councilor  
Miranda Coleman, Youth Councilor

**Staff:**

Adam Brown, City Manager  
Shannon Johnson, City Attorney  
Tim Wood, Finance Director  
Shane Witham, Planning Director  
Andrew Copeland, Police  
Tracy Davis, City Recorder

**FLAG SALUTE**

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS  
OF BUSINESS**

None

**COMMITTEE  
REPORTS**

None

**PUBLIC COMMENT**

Mayor Clark announced the following written comments received: *Caitlyn Loranger*, Pride Fair; *Shawn Palmer*, Library Vote; *Daniel Potter*, Yes for Keizer Public Library; and *John Robinson*, Library.

*Jonathan Thompson, Jessica Davidson, Cynthia Matthews and Lore Christopher*, Keizer, urged Council to place the library proposal on the ballot.

*Kathy Lincoln, Carolyn Homan, Alan Johnson, Rob Witters, Daisy Santana, Michael DeBlasi, Fatima Falcone, Betty Hart, Erma Fernandez-Stash, and B.J. Toewe*, Keizer, urged Council to add a library services fee to the utility bill.

*Rhonda Rich*, President of the West Keizer Neighborhood Association, reported that a work party cleaned up Palma Ciega Park recently and urged everyone to check it out, voiced support for the library asking that ARPA funds be used to fund the library for the next three years and permanent funding decided upon after that.

*Jane Herb*, Keizer, suggested that Council approve the ARPA funds for the Library now with the fee to begin in 2025 contingent on a ballot measure passing in 2024.

*David Loudon*, Keizer, suggested that library advocates should develop goals, do community outreach and report findings to Council before adopting a fee or putting the issue on the ballot.

*Lore Christopher*, Keizer, shared the artwork chosen for the 2022 KeizerFest, commended Corri Falardeau for work being done by the Chamber of Commerce, and urged everyone to volunteer for any non-profit organization, especially the Keizer Art Association.

**PUBLIC HEARING**

None

**ADMINISTRATIVE ACTION**

City Manager Adam Brown summarized his staff report.

**a. RESOLUTION – Recognition of Northeast Keizer Neighborhood Association**

Tammy Kunz, Keizer, shared information about the association.

Councilor Smith moved that the Keizer City Council adopt a Resolution Recognition of Northeast Keizer Neighborhood Association. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**b. SEKNA Annual Report**

City Manager Adam Brown summarized his staff report.

Councilor Smith moved to accept the annual report of the Southeast Keizer Neighborhood Association and extend recognition for an additional year. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**c. Keizer Community Center Fee Waiver Request – CASA of Marion County Resource Parent Appreciation Dinner**

Councilor Starr recused herself from discussion and vote.

City Recorder Tracy Davis summarized her staff report.

Councilor Smith moved that the Keizer City Council grant the request for a complete waiver of fees associated with the event (\$750 rental fee plus the \$750 refundable security deposit). Councilor Reid seconded. Motion passed as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler and Juran (6)

NAYS: None (0)

ABSTENTIONS: Starr (1)

ABSENT: None (0)

**d. RESOLUTION – Adopting Eligible Project to be Used by City for Funds Received from County Under Intergovernmental Agreement for Community Prosperity Initiative**

Finance Director Tim Wood summarized his staff report.

Councilor Smith moved that the Keizer City Council adopt a Resolution Adopting Eligible Project to be Used by City for Funds Received from County Under Intergovernmental Agreement for Community Prosperity Initiative. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**e. Keizer Library Work Group Recommendation**

City Manager Adam Smith summarized his staff report. Library Work Group members, Councilors Reid, Kohler and Starr shared their thoughts regarding the library and funding options. Councilor Reid indicated that she was in favor of putting a Library Services Fee on the utility bill. Councilors Kohler and Starr voiced the preference for putting the issue on the ballot.

Council agreed that they supported pursuing the conversion of the Keizer Community Library to the Keizer Public Library through a fee on utility bills. Lengthy discussion followed regarding designating a specific fee amount, allowing for the fee to be increased or capped, maintaining level of service, library patrons, meeting the needs of everyone including non-voters, the importance of public support and the timeline.

Councilor Smith moved that the Keizer City Council direct staff to prepare a ballot question for referral to the voters for November 2022 general election to see if voters of Keizer wish to have a \$1 fee added to their water bills to support the expansion of the existing Keizer Community Library. Councilor Starr seconded.

Mayor Clark offered a friendly amendment that ‘water bill’ be changed to ‘Keizer services bill’. Councilors Smith and Starr accepted the amendment.

Mayor Clark offered a friendly amendment that ‘\$1 fee’ be changed to ‘a fee’. Councilors Smith and Starr accepted the amendment.

Mayor Clark offered a friendly amendment that ‘expansion of the existing Keizer Community Library’ be changed to ‘conversion of Keizer Community Library to Keizer Public Library’. Councilors Smith and Starr accepted the amendment.

Mayor Clark restated the motion as follows: moved that Keizer City Council direct staff to prepare a ballot question for referral to the voters for the November 2022 general election to see if voters of Keizer wish to have a fee added to their Keizer services bill to support the conversion of

the Keizer Community Library to Keizer Public Library.

Councilor Reid announced that she would be opposing this because she felt it should be a Council matter. Councilor Herrera also announced that he would be opposing this because of the fundamental fairness and impact.

Motion passed as follows:

AYES: Clark, Smith, Kohler, Starr and Juran (5)

NAYS: Reid and Herrera (2)

ABSTENTIONS: None (0)

ABSENT: None (0)

Mayor Clark indicated that a Work Session would be scheduled to discuss this matter in greater detail.

## **CONSENT CALENDAR**

- A. RESOLUTION – Approving Report of Consultant Relating to Wheatland Road Corridor Plan; Repeal of Resolution R2022-3277
- B. RESOLUTION – Declaring the City’s Intent to Initiate A Street Lighting Local Improvement District (Orchard Street Partition) and Directing the City Engineer to Make a Survey and File a Written Report with the City Recorder
- C. Approval of May 2, 2022 Regular Session Minutes

Councilor Smith pulled Item C.

Councilor Smith moved for approval of Items A and B of the Consent Calendar. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Councilor Smith moved for approval of Item C of the Consent Calendar. Councilor Reid seconded. Motion passed as follows:

AYES: Clark, Reid, Herrera, Kohler, Starr and Juran (6)

NAYS: None (0)

ABSTENTIONS: Smith (1)

ABSENT: None (0)

## **OTHER BUSINESS/ STAFF UPDATES**

Mayor Clark appointed Kyle Juran to serve as liaison to the Northwest Keizer Neighborhood Association and Shaney Starr to serve as liaison to the Northeast Keizer Neighborhood Association.

Councilor Herrera shared the benefits of attending the National Association of Latino Elected Officials conference and requested that the City fund his expenses to attend. Council agreed by consensus to approve this expenditure.

Mayor Clark noted that the Political Action Committee that has been formed for the library will be invited to the Work Session along with the Library and CCRLS to discuss the elements for the ballot title.

Finance Director Tim Wood announced that the Budget would be offered for approval at the next Council meeting.

## **COUNCIL MEMBER REPORTS**

Youth Councilor Miranda Coleman shared information regarding McNary Theater performances, blood drives, the APT group, and graduation.

Councilor Herrera shared information about the Color Caucus item he had distributed, suggested that the City participate in the McNary June 4 fundraiser, reported on meetings and events he had attended and announced those he planned on attending.

Councilor Reid urged everyone to read the water quality report that came in the mail recently, shared information regarding 'micro homes', reported on meetings and events she had attended and announced upcoming ones.

Councilor Kohler reported on the Chamber Greeters and other meetings and events, shared information about upcoming Community Dinners and announced upcoming meetings and events.

Councilor Smith thanked everyone who covered for her while she was out and announced that the Detroit Community Center would have the grand opening on June 4.

Councilor Starr reported on meetings and events she had attended and announced upcoming ones and thanked Councilor Juran for attending the recent CASA event.

Councilor Juran shared details from a recent meeting related to crime in the mid-valley area, shared information about the KRP Work Group meeting and announced the upcoming Keizerfest meeting.

Mayor Clark reported on the Homeless Alliance Board and the Latino Business Alliance meetings, announced upcoming meetings and events she would be attending and volunteer openings on City committees, and urged everyone to vote.

## **AGENDA INPUT**

**June 6, 2022 - 7:00 pm:** City Council Regular Session

**June 13, 2022 – 6:00 pm:** City Council/Community Diversity Engagement Committee Joint Work Session

**June 21, 2022 (Tuesday) – 7:00 pm:** City Council Regular Session

**July 5, 2022 (Tuesday) – 7:00 pm:** City Council Regular Session

**July 11, 2022 - 6:00 pm:** City Council Work Session

## **ADJOURNMENT**

Mayor Clark adjourned the meeting at 10:04 p.m.

MAYOR:

APPROVED:

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Cathy Clark

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Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

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Councilor #1 – Laura Reid

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Councilor #4 – Roland Herrera

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Councilor #2 – Shaney Starr

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Councilor #5 – Elizabeth Smith

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Councilor #3 – Kyle Juran

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Councilor #6 – Daniel R. Kohler

Minutes approved: 06-06-22