



MINUTES
KEIZER CITY COUNCIL
Monday, April 18, 2022
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Elizabeth Smith, Councilor
Daniel Kohler, Councilor
Roland Herrera, Councilor
Kyle Juran, Councilor
Shaney Starr, Councilor
Laura Reid, Councilor

Staff:

Tim Wood, Finance Director
Bill Lawyer, Public Works Director
Shane Witham, Planning Director
John Teague, Police Chief
Tracy Davis, City Recorder

Absent:

Miranda Coleman, Youth Councilor

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS**

**a. PRESENTATION
– Liberty House**

Bruce Anderson and *Kyle Tarr* from Liberty House explained what is being done to help prevent child abuse and the mission and purpose of Liberty House. A slide show was presented which included information about hope and wellness services, prevention and protection trainings, promotion of respect and protection, and volunteer opportunities.

**COMMITTEE
REPORTS**

**a. Community
Diversity
Engagement
Committee
Appointment**
**b. Formation of
Keizer Library
Work Group**

- a. Councilor Herrera appointed Carri Brown to serve on the Community Diversity Engagement Committee noting that Ms. Brown had attended the previous meeting and was excited to be part of this.
- b. Mayor Clark read the staff report and appointed Councilors Kohler, Reid and Starr to the Council work group to work through the details of the conversion of Keizer Community Library to Keizer Public Library through collaboration with Keizer Community Library, CCRLS and Oregon State Library and to bring back a recommendation to Council.

Clay Rushton, Keizer, reported that the Parks Advisory Board approved two new bands for the KRA Summer Concert Series, received updates from staff and was advised of the Soggy Day at the Park event.

Sara Hutches, Keizer, reported that the Planning Commission held a public hearing regarding HB 2001 and SB 458 and voted to recommend the proposed code changes to Council and to cancel the May meeting.

PUBLIC COMMENT Mayor Clark announced receipt of written comment from *Linda Warner* regarding First Amendment.

Faith Anderson, McNary student, shared information regarding the needs of students and how the ‘Celtic Closet’ (aka Keizer Community Closet) meets those needs, and shared details about partnerships, donations and current needs. She requested funding from the City towards this effort.

Tammy Kunz, Keizer, asked what she needed to do to get her neighborhood association recognized and receive funding. Finance Director Tim Wood asked her to call him so that he could walk her through the process.

Rhonda Rich, Keizer, announced that she is now the president of the West Keizer Neighborhood Association (WKNA) and announced other members of the Board. She then shared background information related to WKNA involvement in the proposed turf fields at Keizer Rapids Park and read a Resolution passed by the Board which indicated that WKNA is in favor of the plan with certain conditions. Mayor Clark explained that a work group or task force is planned and it will include a representative from WKNA and other interested groups.

Katie Lawyer, Keizer, shared information about the ‘Girls on the Run’ program.

PUBLIC HEARING *Mayor Clark opened the Public Hearing.*

a. Town and Country BBQ Liquor License Application

Finance Director Tim Wood summarized his staff report.

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Smith moved that the Keizer City Council not submit a formal recommendation to the Oregon Liquor Control Commission. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

b. RESOLUTION - Exemption of Shade Sails Column Post Extensions and Replacement of Sails for the Big Toy at Keizer Rapids Park

Mayor Clark opened the Public Hearing.

Finance Director Tim Wood summarized his staff report. Public Works Director Bill Lawyer explained that because kids are climbing on the sails, some will need to be replaced. The posts are being be extended to discourage this activity. The Big Toy will have to be closed for the 4-6 weeks it takes to complete the work.

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Smith moved that the Keizer City Council adopt a Resolution

**Contract From
Competitive
Bidding and
Awarding
Contract to
North Sails
Oregon LLC**

Exemption of Shade Sails Column Post Extensions and Replacement of Sails for the Big Toy at Keizer Rapids Park Contract From Competitive Bidding and Awarding Contract to North Sails Oregon LLC. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**ADMINISTRATIVE
ACTION**

**a. Greater Gubser
Neighborhood
Association
Annual Report**

Patti Tischer, President of Greater Gubser Neighborhood Association, shared information about GGNA events, accomplishments and plans and fielded questions regarding the Miracle of Christmas holiday lights event.

Councilor Smith moved that the Keizer City Council accept the report from the Greater Gubser Neighborhood Association and extend recognition to for another year. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**b. Keizer Rotary
Amphitheatre
Fee Waiver
Request – Girls
on the Run**

Public Works Director Bill Lawyer summarized his staff report.

Councilor Smith moved that the Keizer City Council waive all fees for this event. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**CONSENT
CALENDAR**

- a. RESOLUTION – Authorizing the Mayor to Sign the First Amendment to Municipal Judge Services Contract
- b. RESOLUTION – Authorizing City Manager to Sign Amendment #1 to Intergovernmental Agreement with the State of Oregon for Vending Services
- c. Approval of April 4, 2022 Regular Session Minutes
- d. Approval of April 6, 2022 Work Session Minutes

Councilor Smith moved for approval of the Consent Calendar. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**OTHER BUSINESS/
STAFF UPDATES**

Councilor Reid moved to suspend the rules to consider a minute motion for the request of \$2400 to support the Keizer Closet program for the 21-

22 school year as requested by the Keizer Community Foundation. Councilor Kohler seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Councilor Reid moved that the Keizer City Council approve the request for \$2400 from ARPA funds to support Keizer Community Closet for the rest of the 21-22 school year. Councilor Smith seconded.

Discussion followed regarding ARPA guidelines, 2022-23 Budget requests, and schools supported by this appropriation.

Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Mr. Wood wished Interim City Manager Wes Hare the best as he goes back into retirement. Mayor Clark echoed these sentiments.

COUNCIL MEMBER REPORTS

Councilor Herrera reported on the Keizer United meeting and announced upcoming meetings and events.

Councilor Reid thanked Carol Doerfler for her service on the West Keizer Neighborhood Association and Rhonda Rich for stepping up. She reported on meetings and events she had attended and announced upcoming ones.

Councilor Kohler reported on meetings and events he had attended and announced upcoming ones.

Councilor Smith announced that she would be out on May 2nd, reported on the Commissioner Breakfast, urged everyone to watch Marion County Commissioner meetings, and announced the upcoming Traffic Safety/ Bikeways/Pedestrian Committee meeting.

Councilor Starr announced that the May Parks Board meeting has been cancelled, noted that the Board is seeking more information about Keizerfest at Keizer Rapids Park, and reported on meetings and events she had attended.

Councilor Juran reported on meetings and events he had attended.

Mayor Clark congratulated Chief Teague for receiving the Oregon Association of Chiefs of Police Paul Nagy Award for Meritorious Service, wished Kristian Bouvier the best on her departure and commended the partnership between Keizer Police and Code Enforcement. She also announced that she had invited Distinguished Young Women scholarship

award recipients for 2022 and 2023 to a Council meeting to be recognized and then reported on meetings and events she had attended and announced upcoming ones.

AGENDA INPUT

May 2, 2022, 7:00 p.m. - City Council Regular Session
May 9, 2022, 6:00 p.m. – Keizer Budget Committee Meeting
May 10, 2022, 6:00 p.m. – Keizer Budget Committee Meeting
May 16, 2022, 7:00 p.m. – City Council Regular Session

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:49 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

Councilor #2 – Shaney Starr

Councilor #5 – Elizabeth Smith

Councilor #3 – Kyle Juran

Councilor #6 – Daniel R. Kohler

Minutes approved: 05-02-22