



MINUTES
KEIZER CITY COUNCIL
Monday, December 20, 2021
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Elizabeth Smith, Councilor
Laura Reid, Councilor
Daniel Kohler, Councilor
Roland Herrera, Councilor
Kyle Juran, Councilor

Staff:

Wes Hare, Interim City Manager
Shannon Johnson, City Attorney
Tim Wood, Finance Director
Bill Lawyer, Public Works Director
John Teague, Police
Shane Witham, Planning Director
Machell DePina, Human Resources
Tracy Davis, City Recorder

Absent:

Miranda Coleman, Youth Councilor
One Position Vacant

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

SPECIAL ORDERS OF BUSINESS

**a. Oath of Office –
City Council
Position #2**

City Attorney Shannon Johnson issued the Oath of Office to Shaney Starr who then took her place at the dais.

**COMMITTEE
REPORTS**

**a. Community
Diversity
Engagement
Committee
Appointments**

Interim City Manager Wes Hare summarized his staff report. Appointments to the committee were made as follows:

Kohler: Kacey McCallister
Herrera: Claire Snyder
Reid: Dr. R. W. Taylor
Smith: Kim Freeman
Starr: Will appoint at first meeting in January
Juran: Markey Toombs
Clark: Councilors Reid and Herrera
Nevaeh Music (Youth Position)

Councilor Herrera declined appointment and nominated Councilor Smith to serve. Councilor Smith accepted the appointment.

PUBLIC COMMENT

Julia Goin, Keizer, complained about unleashed dogs in Keizer Rapids Park and explained that she had reported numerous incidents and that she is now afraid to walk in the park. Public Works Director, Bill Lawyer

explained that Parks Staff continually remind people to keep their dogs leashed, but they are not authorized to enforce the park rules. Chief Teague explained that Oregon does not have a leash law, but the County does; however, enforcement is difficult outside of the City limits. He urged Ms. Goin to contact the police when an incident occurs.

Mayor Clark noted receipt of written public comment from Tom Homan regarding the December 6 Council meeting and Andrea Smith regarding meeting in Keizer.

PUBLIC HEARING

a. Sammies Keizer Liquor License Application

Mayor Clark opened the public hearing.

Wes Hare summarized the staff report.

David Dieker, Keizer, shared information about the proposed facility.

With no further testimony, Mayor Clark closed the public hearing.

Councilor Smith moved that the Keizer City Council recommend approval of the application for Sammies Keizer under the guidelines established by ORS 471.178 and the Ordinances of the City of Keizer and to forward this recommendation to the Oregon Liquor Control Commission for final approval. Councilor Reid seconded. Motion passed as follows:

AYES: Clark, Reid, Juran, Herrera, Smith and Kohler (6)

NAYS: None (0)

ABSTENTIONS: Starr (1)

ABSENT: None (0)

b. City of Keizer Parks and Recreation Master Plan

Mayor Clark opened the public hearing.

Public Works Director Bill Lawyer summarized his staff report.

With no further testimony and in order to allow the Planning Commission an opportunity to consider the Plan, Mayor Clark continued the Public Hearing to February 7, 2022.

c. Master Plan for Keizer Public Arts Commission

Mayor Clark opened the public hearing.

City Attorney Shannon Johnson summarized his staff report and noted that he wished to make minor changes (relating to contracts and dates) to the plan and would bring that back at the next meeting.

With no further testimony, Mayor Clark closed the public hearing.

Councilor Smith moved to direct staff to bring back the Arts Master Plan with suggested revisions. Councilor Reid seconded. Motion passed as follows:

AYES: Clark, Reid, Juran, Herrera, Smith and Kohler (6)

NAYS: None (0)

ABSTENTIONS: Starr (1)

ABSENT: None (0)

ADMINISTRATIVE ACTION

a. RESOLUTION – Authorizing City Manager to Apply for Grants for the Roundabout Cows and/or the Splash Fountain Mosaic Project

City Attorney Shannon Johnson summarized his staff report.

Councilor Smith moved that the Keizer City Council adopt a Resolution Authorizing City Manager to Apply for Grants for the Roundabout Cows And/Or the Splash Fountain Mosaic Project. Councilor Reid seconded. Motion passed as follows:

AYES: Clark, Reid, Juran, Herrera, Smith and Kohler (6)
NAYS: None (0)
ABSTENTIONS: Starr (1)
ABSENT: None (0)

b. RESOLUTION – Authorizing the City Manager to Enter Into Keizer Station Area C Reimbursement District Reimbursement Agreement with KS Reimbursement LLC

City Attorney Shannon Johnson summarized his staff report.

Councilor Smith moved that the Keizer City Council adopt a Resolution Authorizing the City Manager to Enter Into Keizer Station Area C Reimbursement District Reimbursement Agreement with KS Reimbursement LLC; Repealing Resolution R2021-3153. Councilor Reid seconded. Motion passed as follows:

AYES: Clark, Reid, Juran, Herrera, Smith and Kohler (6)
NAYS: None (0)
ABSTENTIONS: Starr (1)
ABSENT: None (0)

c. RESOLUTION – Authorizing the City Attorney to Sign Final Agreements in the National Opiate Litigation Settlement; Amending Resolution R2021-3181

City Attorney Shannon Johnson summarized his staff report and fielded questions regarding the Purdue Pharma/Sacklers issue and use of anticipated proceeds through partnerships.

Councilor Smith moved that the Keizer City Council adopt a Resolution Authorizing the City Attorney to Sign Final Agreements in the National Opiate Litigation Settlement; Amending Resolution R2021-318. Councilor Reid seconded. Motion passed as follows:

AYES: Clark, Reid, Juran, Herrera, Smith and Kohler (6)
NAYS: None (0)
ABSTENTIONS: Starr (1)
ABSENT: None (0)

d. RESOLUTION – Authorizing the Mayor and Council President to Sign Retire/Rehire Letter and City Attorney Limited Duration Employment Contract

Interim City Manager Wes Hare summarized his staff report. Finance Director Tim Wood and Human Resources Director Machell DePina also provided information regarding PERS and the Retire/Rehire program.

Councilor Smith moved that the Keizer City Council adopt a Resolution Authorizing the Mayor and Council President to Sign Retire/Rehire Letter and City Attorney Limited Duration Employment Contract. Councilor Reid seconded. Motion passed as follows:

AYES: Clark, Reid, Juran, Herrera, Smith and Kohler (6)
NAYS: None (0)
ABSTENTIONS: Starr (1)
ABSENT: None (0)

CONSENT CALENDAR

- A. RESOLUTION – Authorizing the City Manager to Purchase 2021 Kioti CK3510SEH 4x4 Tractor for the Parks Division of the Public Works Department
- B. RESOLUTION – Authorizing the City Manager to Purchase 2022 Ford 4x4 Pickup Truck for Code Enforcement
- C. RESOLUTION – Authorizing City Manager to Sign Contract with Wire Works, LLC for Police Department Vehicle Equipment Installation Services
- D. RESOLUTION – Authorizing Public Works Director to Apply for Oregon State Marine Board Maintenance Assistance Program Grant Funding
- E. Approval of November 29, 2021 Work Session Minutes
- F. Approval of November 29, 2021 Special Session Minutes
- G. Approval of December 6, 2021 Regular Session Minutes

Councilor Smith moved for approval of the Consent Calendar. Councilor Reid seconded. Motion passed as follows:

AYES: Clark, Reid, Smith, Juran, Herrera and Kohler (6)
NAYS: None (0)
ABSTENTIONS: Starr (1)
ABSENT: None (0)

OTHER BUSINESS/ STAFF UPDATES

Interim City Manager Wes Hare reported that he would be meeting with the executive recruitment firm regarding their ongoing role. The new recruitment deadline is January 15.

Finance Director Tim Wood urged everyone to conserve water during the sewer reset period.

Chief Teague announced 'Coffee with a Cop'.

Planning Director Shane Witham announced that the Chick Fil-A permits had been issued.

Public Works Director Bill Lawyer announced that there had been no flooding and that infrastructure is performing adequately during the recent excessive rain.

COUNCIL MEMBER REPORTS

Councilor Shaney Starr introduced herself.

Councilor Smith thanked volunteers who continue to support Detroit recovery efforts and thanked staff for their continued support.

Councilor Reid shared information about McNary holiday related activities and praised the leadership classes for their hall decorating efforts.

Councilor Herrera welcomed Councilor Starr and thanked the other applicants, shared information regarding the First Citizen Award, and thanked Linda Warner for her mask-making efforts.

Councilor Kohler reported on meetings and events he had attended and thanked everyone for their various holiday efforts including Bishop Paul Jones for his donation of toys to Pastor Dominguez for the children of incarcerated people.

Councilor Clark reported on meetings and events she had attended, shared information about available shelters and free transportation to them, noted that she had been appointed to the League of Oregon Cities Policy Committee/Transportation and Community Development, and announced upcoming meetings.

AGENDA INPUT

January 3, 2022, 7:00 p.m. – City Council Regular Session
January 10, 2022 - 6:00 p.m. – City Council Work Session: Wheatland Road Multimodal Study Presentation from Consultants
January 18, 2022 (Tuesday) 7:00 p.m. - City Council Regular Session

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:19 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

Councilor #2 – Shaney Starr

Councilor #5 – Elizabeth Smith

Councilor #3 – Kyle Juran

Councilor #6 – Daniel R. Kohler

Minutes approved: 01-18-22