



MINUTES
KEIZER CITY COUNCIL
Monday, October 18, 2021
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Elizabeth Smith, Councilor
Laura Reid, Councilor
Roland Herrera, Councilor
Daniel Kohler, Councilor
Kyle Juran, Councilor
Ross Day, Councilor
Miranda Coleman, Youth Councilor

Staff:

Shannon Johnson, City Attorney
Tim Wood, Finance Director
Bill Lawyer, Public Works Director
John Teague, Police Chief
Shane Witham, Planning Director
Tracy Davis, City Recorder

FLAG SALUTE

Nicolas Elder from Scout Troop 220 led the pledge of allegiance.

SPECIAL ORDERS OF BUSINESS

a. PROCLAMATION

**– Domestic
Violence
Awareness
Month**

Mayor Clark read the Proclamation and introduced Miss Oregon, Sofia Boru, and Michele Roland-Schwartz who voiced the importance of being aware of all aspects of domestic violence and its prevention and shared information about the work of the Sexual Assault Task Force.

**COMMITTEE
REPORTS**

David Loudon, Keizer, read the minutes from the most recent Parks Advisory Board meeting as a report to Council.

Matt Lawyer, Keizer, announced that Planning Commission had three new members: Mo Avishan, Ron Bersin and Sarah Hutches and reported on efforts related to the Code update mandated by House Bill 2001 and Senate Bill 458.

PUBLIC COMMENT

Corrie Falardeau, Keizer Chamber of Commerce, shared information about fundraising and upcoming holiday events.

Marlene Parsons, Keizer, voiced concern for the Summer Concert Series request for proposals process and suggested that it be redone using graders that were not familiar with the applicants.

Carolyn Holman, Keizer, suggested that Council declare a failed request for proposals for the Summer Concert Series and start the process over,

voiced support for the Community Engagement Committee and suggested that a Diversity, Equity and Inclusivity Committee be formed as well.

Carol Doerfler, Keizer, President of West Keizer Neighborhood Association, asked that Council declare a failed request for proposals for the Summer Concert Series and start the process over.

PUBLIC HEARING None

ADMINISTRATIVE ACTION City Attorney Shannon Johnson summarized his staff report.

a. ORDINANCE – Amending Keizer Development Code Regarding Sections 2.102, 2.103, 2.104, 2.201, and 2.302 Amending Ordinance No. 98-389
Councilor Smith moved that the Keizer City Council adopt a Bill for an Ordinance Amending Keizer Development Code Regarding Section 2.102 (Single Family Residential (RS)), Section 2.103 (Limited Density Residential (RL)), Section 2.104 (Medium Density Residential (RM)), Section 2.201 (General Standards), and Section 2.302 (Street Standards) Amending Ordinance No. 98-389. Councilor Reid seconded. Motion passed unanimously as follows:
AYES: Clark, Reid, Herrera, Smith, Kohler, Day and Juran (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

b. RESOLUTION – Dissolving the Keizer Points of Interest Committee
Interim City Manager Wes Hare summarized his staff report.
Mayor Clark thanked all the people who had served on the Keizer Points of Interest Committee since its inception in 2007 and noted that historical recognition work would continue through partnership with the Keizer Museum.
Councilor Smith moved that the Keizer City Council adopt a Resolution Dissolving the Keizer Points of Interest Committee. Councilor Reid seconded. Motion passed unanimously as follows:
AYES: Clark, Reid, Herrera, Smith, Kohler, Day and Juran (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

c. Public Education Government (PEG) Fund Update
Finance Director Tim Wood summarized his staff report and asked Council to discuss options and direct staff.
Discussion followed regarding hybrid meetings, compilation of data on viewership of broadcasts, and inviting current technical staff to a work session. A work session to address this issue was scheduled for November 29.

CONSENT CALENDAR
a. Approval of September 27, 2021 Special Session Minutes
b. Approval of October 4, 2021 Regular Session Minutes

Item B was pulled to verify content and will be on next meeting agenda.

Councilor Smith moved for approval of Item A of the Consent Calendar.
Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Day and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

OTHER BUSINESS/ STAFF UPDATES

Mr. Wood announced that the City received the Government Finance Officers Association Distinguished Budget Presentation Award for the 2021-2022 Budget and thanked everyone involved in the Budget process. He also reminded everyone to conserve water during winter months to keep monthly sewer costs low.

Chief Teague reported that both K9s were retiring and provided details regarding their disposition and replacement.

Public Works Director Bill Lawyer provided information regarding the paving repairs being done on Windsor Island Road and repairs on the fountains at the focal point.

COUNCIL MEMBER REPORTS

Councilor Smith reported on the Parks Board meeting and Marion County Commissioners Breakfast and shared information about housing assistance.

Councilor Day reported on the Latino Business Alliance meeting and a program that will replace regular light bulbs with LED bulbs.

Councilor Juran reported on the Planning Commission meeting and the McNary football game.

Youth Councilor Coleman reported on the recent community service effort at Northview Park and homecoming week events and announced upcoming events.

Councilor Kohler reported on Claggett Creek Watershed Council, Southeast Keizer Neighborhood Association, Chamber Board, Marion County Commissioner Breakfast and Volunteer Coordinating Committee meetings.

Councilor Reid noted that she had attended McNary sporting events other than football, reported on the Homeless Alliance Board meeting, commended the Percy fundraising event, and announced upcoming McNary parent/teacher conferences.

Councilor Herrera reported on Keizer United, Marion County Public Safety Coordinating Council, and neighborhood association meetings and announced upcoming meetings and events.

Mayor Clark reported on the Mid-Willamette Area Commission of Transportation, Mid-Willamette Valley Homeless Alliance Executive

Committee, Heritage Board, and Strategic Economic Development Corporation meetings and announced upcoming meetings and events.

AGENDA INPUT

October 25, 2021, 6:00 p.m. – Long Range Planning Task Force

- ARPA Funds

November 1, 2021, 7:00 p.m. - City Council Regular Session

November 8, 2021, 6:00 p.m. – Work Session – Parks Master Plan

November 15, 2021, 7:00 p.m. – City Council Regular Session

November 29, 2021, 6:00 p.m. – Work Session – K-23

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:34 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

Councilor #2 – Ross Day

Councilor #5 – Elizabeth Smith

Councilor #3 – Kyle Juran

Councilor #6 – Daniel R. Kohler

Minutes approved: 11-01-21