



MINUTES
KEIZER CITY COUNCIL
Monday, October 4, 2021
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Elizabeth Smith, Councilor
Laura Reid, Councilor
Roland Herrera, Councilor
Daniel Kohler, Councilor
Kyle Juran, Councilor
Ross Day, Councilor
Miranda Coleman, Youth Councilor

Staff:

Shannon Johnson, City Attorney
Tim Wood, Finance Director
Bill Lawyer, Public Works Director
John Teague, Police Chief
Shane Witham, Planning Director
Tracy Davis, City Recorder

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

SPECIAL ORDERS OF BUSINESS

**a. Oath of Office –
Keizer Police
Officer Nate
Smith**

Police Chief John Teague introduced Officer Nate Smith. City Attorney Shannon Johnson issued the Oath of Office. Officer Smith then introduced his family and friends.

b. PROCLAMATION National Disability Employment Awareness Month

Mayor Clark read a Proclamation declaring the month of October as National Disability Employment Awareness Month.

**COMMITTEE
REPORTS**

Lore Christopher, Keizer, reported on the new art on display in the Keizer Gallery, mural maintenance, the Iron Glory sculpture relocation, utility box art, approval of the Art Master Plan, roundabout art, mosaic art funding through grants, insta-art and sasquatch at Keizer Rapids Park and the dedication of the story poles.

Michael DeBlasi, Keizer, reported that Traffic Safety/Bikeways /Pedestrian Committee discussed using some of the ARPA funds for safety improvements, soliciting grants for project identification as a first step to getting funding for sidewalk improvements, flashing speed limit signs, the Monster Cookie ride, and remedies for traffic leaving the road at the Chemawa curve. Mr. DeBlasi also requested that the committee be allowed to be involved in the Verda Lane design discussion. Mayor Clark

explained that the design has already been developed and is an ODOT driven project but the committee would likely be involved in the Wheatland Road corridor project. She also suggested that the committee consider working with property owners on Cummings to develop a design for safe pedestrian travel.

Bob Busch, Keizer, reported that the Keizer Points of Interest Committee had completed all their projects and had moved a motion to recommend Council dissolve the committee.

PUBLIC COMMENT Councilor Day apologized for his actions at the recent work session noting that he meant no disrespect to staff or councilors.

Carma Rowel and Tim Dike, Keizer, questioned what the plan and timeline was for Area C of Keizer Station. Mayor Clark explained the general plan and indicated that staff would send them the Master Plan for the area. City Attorney Shannon Johnson explained that the City does not develop the property; that is up to the property owners.

No written comments.

PUBLIC HEARING *Mayor Clark opened the Public Hearing.*

a. ORDINANCE - Amending the Process for the Formation of Public Improvement Reimbursement Districts; Declaring an Emergency; Amending Ordinance No. 2015-716; Repeal of Ordinance 2021-838 Mr. Johnson corrected a typographical error on page 3 of the ordinance, summarized his staff report and shared an objection letter received that day, but noted that the time to object was in 2015.

John Eld, Salem, with the developer, thanked everyone for their hard work and shared information about the reimbursement district timing, the amount of money owed by Mr. Batzer, details about distribution of costs and costs of improvements.

Jack Yarbrough, Keizer, voiced opposition to the interest portion of the reimbursement district and shared information about the difficulty of developing his parcel of land.

With no further testimony, Mayor Clark closed the public hearing.

Councilor Smith moved that the Keizer City Council adopt a Bill for an Ordinance Amending the Process for the Formation of Public Improvement Reimbursement Districts; Declaring an Emergency; Amending Ordinance No. 2015-716; Repeal of Ordinance 2021-838 with the correction on page 3 of the Ordinance, line 4, changing 'return of investment' to 'return on investment'. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Day and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**RESOLUTION –
Amending
Resolution
R2015-2630
(Forming the
Keizer Station
Area C
Reimbursement
District)**

Councilor Smith moved that the Keizer City Council adopt a Resolution Amending Resolution R2015-2630 (Forming the Keizer Station Area C Reimbursement District). Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Day and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**ADMINISTRATIVE
ACTION**

**a. City Council
Rules of
Procedure**

Mr. Johnson summarized his staff report. Mayor Clark directed attention to the memo in the packet which included a recommendation for a Council Work Session on this topic. A work session was scheduled for December 13.

**CONSENT
CALENDAR**

a. RESOLUTION – Authorizing City Manager to Sign Contracts with

Aramark

b. Approval of September 20, 2021 Regular Session Minutes

Item b was pulled.

Councilor Smith moved for approval of Item a of the Consent Calendar. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Day and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Mayor Clark corrected spelling on page 4. Councilor Smith moved for approval of Item b of the Consent Calendar as corrected. Councilor Reid seconded. Motion passed as follows:

AYES: Clark, Reid, Herrera, Kohler, Day and Juran (6)

NAYS: None (0)

ABSTENTIONS: Smith (1)

ABSENT: None (0)

**OTHER BUSINESS/
STAFF UPDATES**

Chief Teague reported that Officer Jeremy Darst received a Life Saving award from Keizer Fire. He placed a tourniquet on the arm of a stabbing victim and did it so well that the doctors left it on until surgery. The victim kept his arm.

**COUNCIL MEMBER
REPORTS**

Youth Councilor Coleman announced a community service event that would be taking place at Northview Park in conjunction with Homecoming weekend.

Councilor Kohler reported on meetings and events he had attended and announced upcoming ones.

Councilor Herrera recognized Marlena Martinez from Claggett Creek

Middle School to was selected to play in the 12U All-American games in Oklahoma, reported on meetings and events he had attended, commended the OSU soccer team and thanked Councilor Day for his apology.

Councilor Smith reviewed the top three responses from Department Heads related to what they felt was important in a City Manager and thanked them for participating.

Councilor Day will attend the Latino Business Alliance meeting for Councilor Reid. He reported on various football games and praised Keizer Florist for last-minute assistance and suggested that Arturo and Olga Gloria of Latinos in Action be added to the stakeholders list in the City Manager recruitment.

Mayor Clark reported on meetings and events she had attended and announced upcoming ones. She urged everyone to provide input at the on-line ODOT Public Participation Plan and shared the good news of additional grant funding received by the Homeless Alliance Youth Demonstration Program.

AGENDA INPUT

October 11, 2021, 6:00 p.m. – City Council Work Session
October 18, 2021, 7:00 p.m. – City Council Regular Session
October 25, 2021, 6:00 p.m. – Long Range Planning Task Force

- ARPA Funds

November 1, 2021, 7:00 p.m. - City Council Regular Session
November 8, 2021, 6:00 p.m. – Work Session – Parks Master Plan
December 13, 2021, 6:00 p.m. – Work Session – Council Rules & Procedures

ADJOURNMENT

Mayor Clark adjourned the meeting at 9:01 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

Councilor #2 – Ross Day

Councilor #5 – Elizabeth Smith

Councilor #3 – Kyle Juran

Councilor #6 – Daniel R. Kohler

Minutes approved: 11-01-21