



MINUTES
KEIZER CITY COUNCIL
Monday, September 20, 2021
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Laura Reid, Councilor
Roland Herrera, Councilor
Daniel Kohler, Councilor
Kyle Juran, Councilor
Ross Day, Councilor
Miranda Coleman, Youth Councilor

Staff:

Wes Hare, Interim City Manager
Shannon Johnson, City Attorney
Tim Wood, Finance Director
Bill Lawyer, Public Works Director
John Teague, Police Chief
Shane Witham, Planning Director
Tracy Davis, City Recorder

Absent:

Elizabeth Smith, Councilor

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

Mayor Clark asked that Item 8c regarding the Community Diversity Engagement Committee and Work Group be pulled from the agenda. There were no objections.

SPECIAL ORDERS OF BUSINESS

**a. Tribute to
Former City
Councilor
Charles Lee**

Mayor Clark read a proclamation regarding former City Councilor Chuck Lee. Councilors in turn shared their thoughts and appreciation for Mr. Lee and his accomplishments.

**b. Volunteer of the
Quarter Award –
Arturo & Olga
Gloria – Latinos
in Action
Committee**

Councilor Herrera read the nomination. Pastor Jose Dominguez read a letter from Natalie Alvarado thanking the LAC for her scholarship. Mayor Clark presented a clock and certificate to Arturo and Olga Gloria. Councilor Herrera thanked the City of Keizer and the Keizer community for their support.

**COMMITTEE
REPORTS**

Robert Becker, Keizer, announced that the Keizer Cultural Center was officially open, shared information about recent renovations to the building, museum and library and Homegrown Theater productions and urged everyone to volunteer.

PUBLIC COMMENT *Blu Kasadu*, Keizer, reported on unlivable conditions of Susan Court where he resides and proposed that the City partner with him to sue the establishment, take possession and rehabilitate it.

Mayor Clark acknowledged communications received from Mr. Kasadu, but responded that the City is not in the rental business.

PUBLIC HEARING *Mayor Clark opened the Public Hearing.*

**a. Keizer
Development
Code – Text
Amendments
(Detached
Single Family
Dwellings)**

Planning Director Shane Witham summarized his staff report. Discussion followed regarding the reduced lot size, the River Cherry Overlay District standards, and enforcement of maintenance agreements, after which City Attorney Shannon Johnson indicated that he would tweak the language before bringing the final version to Council.

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Reid moved that the Keizer City Council direct staff to prepare an ordinance with findings to adopt the proposed revisions pursuant to language directed to staff. Councilor Day seconded. Motion passed as follows:

AYES: Clark, Reid, Herrera, Kohler, Day and Juran (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Smith (1)

b. RESOLUTION – *Mayor Clark opened the Public Hearing.*

**Authorization
for
Supplemental
Budget –
General Fund –
School District
Contract**

Finance Director Tim Wood summarized his staff report and explained that there would be no fiscal impact to Keizer residents.

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Reid moved that the Keizer City Council adopt a Resolution Authorization for Supplemental Budget – General Fund – School District Contract. Councilor Kohler seconded. . Motion passed as follows:

AYES: Clark, Reid, Herrera, Kohler, Day and Juran (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Smith (1)

**RESOLUTION –
Authorization
for
Supplemental
Budget –
Administrative
Services –
Retirement
Costs**

Councilor Reid moved that the Keizer City Council adopt a Resolution Authorization for Supplemental Budget – Administrative Services – Retirement Costs. Councilor Kohler seconded. . Motion passed as follows:

AYES: Clark, Reid, Herrera, Kohler, Day and Juran (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Smith (1)

**ADMINISTRATIVE
ACTION**

**a. Telecom
Administration**

City Attorney Shannon Johnson summarized his staff report.

Reba Crocker with Right of Way Consultants shared a video and gave a slide presentation with detailed information about right of way management and the City's role in that. She fielded questions and facilitated discussion regarding franchise fees, the possible cost to Keizer citizens, transitioning from single provider franchise fees, the company commission costs to the City, having a Code that prohibits providers from passing on increased costs to customers and making the field competitive.

Council asked Mr. Johnson to bring them more information.

**b. Park
Management
Agreement for
Keizer Little
League Park**

City Attorney Shannon Johnson summarized his staff report.

Discussion followed regarding renaming buildings and fields, the importance of ensuring that the lessee is aware of problems, insurance, reporting to Council, the fee schedule, revenue and allowing the sale of alcohol at the park.

Mickey Walker, Keizer, Love of the Game, spoke in defense of allowing the sale of alcohol at the park, noted that naming of the park or buildings was fluid, explained the use fee schedule and that the goal was to have an impartial third party running the fields for the best interest of all local youth baseball organizations.

Bill Walker, Keizer, urged that both baseball and softball fields be maintained and stated that he was opposed to allowing alcohol at the fields.

Shane Diarmit, from Keizer Cal Ripkin Baseball, one of the organizations that uses the fields, questioned why organizations who responded to the request for proposals were not interviewed and suggested that the City should take over the operation of the park because the responses were all unsatisfactory. He noted that his organization would not be able to play at the park if alcohol is served there. Mayor Clark explained in detail the process that led up to this evening.

Kyle Quiring, Keizer Little League President, voiced concern about projects that have been completed on the fields and those remaining, and the use of excess net proceeds and concession income. Mayor Clark and Public Works Director Bill Lawyer provided details on funding mechanisms that would allow for large capital improvements at the park. Mayor Clark added that the idea of this contract is to allow continued maintenance and operation of the facility.

Todd Walling, Salem, questioned how the third party use would be handled. In response, Mr. Johnson read the portion of the contract that applied.

Mr. Walker indicated that his organization had no intention of forming their own leagues, softball use will continue to be allowed and

accommodated, the goal of the non-profit organization is to put money back into the facility because they want it to be something everyone can be proud of, and that his organization has a viable plan to address the needs of children with special needs and Little League Challenger Division players. He concluded that everyone has the same ultimate goal in mind: to provide great quality fields, baseball, softball and other activities at the Keizer Little League fields.

Following discussion on whether or not to allow alcohol to be served at the Keizer Little League fields for adult events, Council agreed by consensus that alcohol sales not be part of the current contract.

Regarding changing names, Council agreed that they were in favor of historical names at the fields remaining unchanged but names based on sponsorships could be changed with approval of Council.

Mr. Johnson summarized additions that would be made: ADA issues would be addressed, Love of the Game will not be creating any of their own leagues, an annual report will be submitted to Council and the City Manager and Keizer-based leagues would have priority.

**c. RESOLUTION – Establishing Community Diversity Engagement Committee
RESOLUTION – Dissolving the Community Diversity Engagement Work
Group – *This item was pulled.***

**CONSENT
CALENDAR**

- a. Approval of September 7, 2021 Regular Session Minutes
- b. Approval of September 13, 2021 Work Session Minutes

Councilor Reid moved for approval of the Consent Calendar. Councilor Kohler seconded. Motion passed as follows:

AYES: Clark, Reid, Herrera, Kohler, Day and Juran (6)
NAYS: None (0)
ABSTENTIONS: (0)
ABSENT: Smith (1)

**OTHER BUSINESS/
STAFF UPDATES**

Public Works Director Bill Lawyer announced that pavement repair would be taking place on Windsor Island Road this coming week.

City Recorder Tracy Davis reported that the Community Center is open for business.

**COUNCIL MEMBER
REPORTS**

Councilor Herrera reported on meetings and events he had attended. He applauded Audrey Butler for her numerous community efforts and Teresa Losdeleon¹ for her award for empowering the pathway for the future for Latinos in America and urged everyone to attend McNary sports events.

¹ Spelling corrected to Alonso Leon prior to approval at 10/4/21 meeting.

Councilor Reid reported on meetings and events she had attended, shared details on improvements made at the Cultural Center, and announced upcoming events.

Councilor Kohler reported on meetings and events he had attended and announced vacancies on City committees.

Youth Councilor Miranda Coleman announced homecoming at McNary and indicated that she is hoping to put together a community service event to take place on Homecoming weekend.

Mayor Clark reported on meetings and events she had attended.

AGENDA INPUT

September 27, 2021, 6:00 p.m. – City Council Special Session – City Manager Recruitment

October 4, 2021, 7:00 p.m. - City Council Regular Session

October 11, 2021, 6:00 p.m. – City Council Work Session

October 18, 2021, 7:00 p.m. – City Council Regular Session

Councilor Day suggested that discussion take place at the October 4 meeting regarding forming a work group or subcommittee to review the Council Policies and Procedures. Councilors Herrera and Kohler concurred.

ADJOURNMENT

Mayor Clark adjourned the meeting at 10:38 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder
COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

~ Absent ~

Councilor #2 – Ross Day

Councilor #5 – Elizabeth Smith

Councilor #3 – Kyle Juran

Councilor #6 – Daniel R. Kohler

Minutes approved: 10-04-21