



MINUTES
KEIZER CITY COUNCIL
Monday, August 2, 2021
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Elizabeth Smith, Councilor
Roland Herrera, Councilor
Daniel Kohler, Councilor
Kyle Juran, Councilor
Ross Day, Councilor

Staff:

Wes Hare, Interim City Manager
Shannon Johnson, City Attorney
Tim Wood, Finance Director
Bill Lawyer, Public Works Director
John Teague, Police Chief
Shane Witham, Planning Director
Machell DePina, Human Resources
Debbie Lockhart, Deputy City Recorder

Absent:

Laura Reid, Councilor

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS**

None

**COMMITTEE
REPORTS**

Rick Kuehn, Keizer, reported that the Traffic Safety-Bikeways-Pedestrian Committee heard complaints regarding traffic running red lights and vehicles with loud mufflers, reviewed maps showing sidewalk gaps, and discussed traffic control measures taken for KeizerFest and street mural painting.

PUBLIC COMMENT

Carol Doerfler, Keizer, suggested that the City reach out to the community to bring in one or two members of the BIPOC community as representatives on the Community Engagement Diversity Work Group. Mayor Clark explained that the Work Group is a subgroup of Council and will bring Council a recommendation. Council will then move forward and likely include a variety of members – multiple voices with multiple life experiences.

Omar Alvarado, Keizer, invited everyone to the “Fire Out West” music and art fair being held on September 5 at Volcano Stadium.

Wayne Frey, Keizer, voiced concern over possible development at 5724 River Road, noting that he was concerned that the heavy equipment being used would damage his home. Planning Director Shane Witham responded that a pre-application meeting had taken place but no building

permits requested. The area has been zoned mixed use for 20 years and individual property owners can decide how they want to develop.

John Eld, Bonaventure, shared the history of the reimbursement district on the agenda and asked that Council allow Bonaventure to work with staff to amend the original reimbursement district.

Corrie Falardeau and *Jonathan Thompson*, Keizer Chamber, provided details of various events planned for the KeizerFest and thanked Council, Public Works and the Police Department for their support.

PUBLIC HEARING

Mayor Clark opened the Public Hearing.

a. Bubba's Pub & Lotto (Formerly Gyro Stop) – Change of Ownership/Trade Name

Interim City Manager Wes Hare summarized his staff report.

Jackson Martino, Salem, introduced himself, noted that he hoped to open the pub on August 10, and fielded questions about his menu plans.

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Smith moved that the Keizer City Council recommend approval of the application for Bubba's Pub & Lotto under the guidelines established by ORS 471.178 and the Ordinances of the City of Keizer and to forward this recommendation to the Oregon Liquor Control Commission for final approval. Councilor Kohler seconded. Motion passed as follows:

AYES: Clark, Day, Juran, Herrera, Smith and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Reid (1)

ADMINISTRATIVE ACTION

a. Keizer Station Area C Reimbursement District

City Attorney Shannon Johnson noted that Mr. Eld had done a good job of summarizing the requested changes and explained that since there were two separate issues, there should be two separate motions.

Councilor Smith moved that the Keizer City Council direct staff to revisit the issue of when the annual adjustment or interest should begin and schedule the appropriate public hearings. Councilor Kohler seconded. Motion passed as follows:

AYES: Clark, Day, Juran, Herrera, Smith and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Reid (1)

Councilor Smith moved that the Keizer City Council revisit the issue of the timing and details of the net reimbursement payment to Bonaventure/Mountain West with regards to the traffic signal cost offset and schedule the appropriate public hearings. Councilor Kohler seconded. Motion passed as follows:

AYES: Clark, Day, Juran, Herrera, Smith and Kohler (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Reid (1)

**b. RESOLUTION –
Amending the
VantageCare
Retirement
Health Savings
(RHS) Program
– Plan Number
803817**

Mr. Johnson summarized his staff report. Human Resources Director Machell DePina noted that there is no fiscal impact to the City budget.

Councilor Smith moved that the Keizer City Council approve a Resolution Amending the VantageCare Retirement Health Savings (RHS) Program – Plan Number 803817. Councilor Kohler seconded. Motion passed as follows:

AYES: Clark, Day, Juran, Herrera, Smith and Kohler (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Reid (1)

**c. RESOLUTION –
Establishing the
Amount of the
Sewer System
Development
Charge for
Wastewater
Treatment
Facilities;
Repealing
Resolution
R2020-3100**

Mr. Johnson summarized his staff report noting that this is a pass-through account with Salem.

Councilor Smith moved that the Keizer City Council approve a Resolution Establishing the Amount of the Sewer System Development Charge for Wastewater Treatment Facilities; Repealing Resolution R2020-3100. Councilor Kohler seconded. Motion passed as follows:

AYES: Clark, Day, Juran, Herrera, Smith and Kohler (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Reid (1)

**d. RESOLUTION –
Authorizing
Finance Director
to Sign U.S.
Department of
the Treasury
Coronavirus
Local Fiscal
Recovery Fund
Award Terms
and Conditions
and Assurances
of Compliance
with Civil Rights
Requirements
(ARPA Funds**

Mr. Johnson summarized this staff report noting that this is not a reimbursement but there are guidelines that must be followed. He reminded Council that a work session has been scheduled for August 23 to discuss this.

Councilor Smith moved that the Keizer City Council approve a Resolution Authorizing Finance Director to Sign U.S. Department of the Treasury Coronavirus Local Fiscal Recovery Fund Award Terms and Conditions and Assurances of Compliance with Civil Rights Requirements (ARPA Funds. Councilor Kohler seconded. Motion passed as follows:

AYES: Clark, Day, Juran, Herrera, Smith and Kohler (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Reid (1)

CONSENT CALENDAR

- A. RESOLUTION – Authorizing the Finance Director to Enter Into Lease Agreement with Quadient Leasing USA Inc. for City Hall Postage Machine
- B. RESOLUTION – Authorizing the City Manager to Award and Enter Into an Agreement with Knife River Corp. NW for Windsor Island Road North Pavement Repairs
- C. RESOLUTION – Authorizing the Finance Director to Enter into Lease Agreement with Ricoh USA Inc for Council Chambers, Municipal Court, Police Evidence, Human Resources and Criminal Investigations Unit Copiers
- D. Approval of July 19, 2021 Regular Session Minutes

Councilor Day pulled item D

Councilor Smith moved for approval of Items A, B and C of the Consent Calendar. Councilor Kohler seconded. Motion passed as follows:

AYES: Clark, Day, Juran, Herrera, Smith and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Reid (1)

Councilor Smith moved for approval of Item D of the Consent Calendar. Councilor Kohler seconded. Motion passed as follows:

AYES: Clark, Juran, Herrera, Smith and Kohler (6)

NAYS: None (0)

ABSTENTIONS: Day (1)

ABSENT: Reid (1)

OTHER BUSINESS/ STAFF UPDATES

Interim City Manager Wes Hare suggested that Council might want to reconsider a more compressed timeline to provide a quicker process for local businesses applying for liquor licenses; Instead of Councilors doing a 'ride along' with Police for National Night Out, they use separate vehicles, and announced that he would be out of the office August 10-12.

Public Works Director Bill Lawyer reported that the splash fountain operations would be returning to normal hours with staffing in place and the shade sails at the Big Toy are being removed because children are climbing on them and they are being damaged. He will be working with the vendor to see what can be done to redesign them and prevent children from getting on top of them.

Mayor Clark, on behalf of Council and staff, expressed support to the Police Department as they work through the recent tragedy and expressed condolences to the family of Becky Dietzel. Chief Teague noted that Oregon State Police is the lead agency in this matter.

Planning Director Shane Witham announced that the City had received the Planning Assistance Grant for consultation and assistance with re-writing portions of the Development Code to implement HB2001.

At the request of Councilor Kohler, Kyle Quiring, President of the Keizer Little League reported on the Keizer Little League fields and operations noting that he has a group of volunteers who spend 20-40 hours a week maintaining the fields.

Finance Director Tim Wood explained that he will put together a presentation on the ARPA funds for the August 23 work session. The City has to commit the funds by the end of 2024 but does not have to spend them until the end of 2026. Mayor Clark added that there might be a possibility of partnering with others for greater impact.

COUNCIL MEMBER REPORTS

Councilor Kohler reported on Chamber Greeters, the Keizer Community Dinner and the Becky Dietzel vigil.

Councilor Herrera reported on meetings he had attended, invited everyone to Country Glen Park for National Night Out, congratulated Aaron Zavala, commended area school principals and Keizer Police, named Elizabeth Heredia as his representative to the Volunteer Coordinating Committee and praised Judge Myers.

Councilor Smith reported on the Community Diversity Engagement Work Group efforts noting that it will be necessary to reach out to other community members to get a diverse group together when the committee is formed.

Councilor Day praised the Keizer Community Dinner and congratulated Antique Powerland Museum for a successful American Steam Up event.

Councilor Juran echoed Councilor Day regarding the Keizer Community Dinner, praised volunteers for all they do behind the scenes and noted that he was looking forward to KeizerFest.

Mayor Clark shared details from meetings and conferences she had attended and announced upcoming ones.

AGENDA INPUT

August 9, 2021, 6:00 p.m. – City Council Work Session - Cancelled
August 16, 2021, 7:00 p.m. - City Council Regular Session
August 23, 2021, 6:00 p.m. - City Council Work Session – ARPA Projects
September 7, 2021 **Tuesday**, 7:00 p.m. – City Council Regular Session

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:39 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

~ Absent ~

Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

Councilor #2 – Ross Day

Councilor #5 – Elizabeth Smith

Councilor #3 – Kyle Juran

Councilor #6 – Daniel R. Kohler

Minutes approved: 08-16-21