



MINUTES
KEIZER CITY COUNCIL
Monday, June 21, 2021
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Roland Herrera, Councilor
Daniel Kohler, Councilor
Ross Day, Councilor
Kyle Juran, Councilor

Staff:

Tim Wood, City Manager Pro Tem
/Finance Director
Andrew Copeland, Police
Shane Witham, Planning Director
Tracy Davis, City Recorder

Absent:

Elizabeth Smith, Councilor
Laura Reid, Councilor

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS**

**a. Oath of Office –
Keizer Police
Reserves**

Lieutenant Copeland introduced the new reserve officers: Joel Brooks, Michelle Cummings, Caleb Harrison, Ben Johnson and Zach Powell, noting that they had graduated from the Mid-Valley Reserve Training Academy after six months of training. Following being sworn in by City Attorney Shannon Johnson each officer introduced themselves and family and friends in attendance.

**b. Juneteenth
Proclamation**

Mayor Clark read a proclamation recognizing June 19th as a day commemorating the emancipation from slavery of those who had been slaves in the United States.

**COMMITTEE
REPORTS**

**a. Volunteer
Coordinating
Committee
Recommendation
– Parks
Advisory Board
Appointment**

City Manager Pro Tem Tim Wood summarized his staff report.

Councilor Kohler moved that the Keizer City Council accept the recommendation of the Volunteer Coordinating Committee and appoint Gwen Carr to fill the remainder of the term for position #3 on the Parks Advisory Board. Councilor Day seconded. Motion passed as follows:

AYES: Clark, Herrera, Kohler, Day and Juran (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Smith and Reid (2)

PARKS ADVISORY BOARD REPORT: *Mathew Poteet* reported that the Board had approved a grant request from a student to do an Insta-Art mural at Keizer Rapids Park near the Big Toy.

PUBLIC COMMENT *Colleen Busch*, Keizer, outgoing Cherriots representative, thanked the City for the ongoing partnership, reviewed accomplishments and introduced her successor, *R.J. Navarro*.

Kathrine Stone, Keizer, on behalf of citizens of Keizer expressed gratitude for the Police Department and gave the department 50 \$5 gift cards donated by Dutch Bros.

Alicia Itzaina, Keizer, thanked Council for recognizing Juneteenth. She then quoted statements made at the June 7 Council meeting, shared definitions of some of the words used and concluded that it is important that City officials see people as people and speak with care.

Mathew Poteet, Keizer, thanked the Police Department for showing respect at the recent Pride event. He noted that the City has taken sides by choosing only to celebrate certain holidays and urged that the City show support of the LGBTQ+ movement and Juneteenth with action rather than paper.

Ramiro Navarro, Keizer, thanked the Police Department for their assistance at the recent Pride event and shared information about a kayaking event and the positive inclusivity that was part of it. He noted that the Marine Board had urged him to apply for grants to upgrade the Keizer Rapids Park boat dock so that it is ADA accessible.

LaTonya Gibbs, Keizer, read a letter from Ariel Knox relating to LGBTQ suicides and objection to the Council decision not to fly the 'Pride Flag'.

Carol Doerfler, Keizer, questioned if there would be public input into the selection of the Interim City Manager. City Attorney Shannon Johnson replied that there would not, but there would be significant opportunity for public participation in the selection of the permanent City Manager.

Courtney Clendening, Keizer, read a statement submitted by Linda Warner, echoed testimony of Mr. Poteet and urged action.

Claire Snyder, Keizer, read a letter which stated that experiences of racism are not feelings but are actions that need to be addressed and that people of all orientation deserve protection and respect and not just words on paper.

Mayor Clark then acknowledged written comments received as follows: Say NO to the Salem Casino – Celia Macias Melendrez, James Mazzarelli, Kami Blackwell, David Parsons, Richard Clingman, and Sandy Wood; LaTonya Gibbs and Claire Snyder re City Council Values; Jane Herb, State Shared Revenue Funds; Julie Maw, Pride Flag Display; Mana "Blu" Foundry re Susan Court Apartments; Linda Warner re Pride

Month Proclamations and Guy Romano re Chicken and rooster regulations and Code Enforcement refusal to investigate.

PUBLIC HEARING

Mayor Clark opened the Public Hearing.

**a. Keizer Mart
Liquor License
– Change of
Ownership**

City Manager Pro Tem Tim Wood read his staff report.

With no further testimony Mayor Clark closed the Public Hearing.

Councilor Kohler moved that the Keizer City Council recommend approval of the application for Keizer Mart under the guidelines established by ORS 471.178 and the Ordinances of the City of Keizer and forward this recommendation to the Oregon Liquor Control Commission for final approval. Councilor Juran seconded. Motion passed as follows:

AYES: Clark, Herrera, Kohler, Day and Juran (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Smith and Reid (2)

**ADMINISTRATIVE
ACTION**

City Attorney Shannon Johnson summarized the staff report.

**a. ORDINANCE -
Amending
Keizer
Development
Code Regarding
Sections 1.200,
2.130, 2.316,
2.432, and 3.107
Amending
Ordinance No.
98-389**

Councilor Kohler moved that the Keizer City Council adopt a Bill for an Ordinance Amending Keizer Development Code Regarding Section 1.200 (Definitions), Section 2.130 (River-Cherry Overlay District), Section 2.316 (Infill Development Standards), Section 2.432 (Cottage Cluster Development), and Section 3.107 (Partitions) Amending Ordinance No. 98-389. Councilor Juran seconded. Motion passed as follows:

AYES: Clark, Herrera, Kohler, Day and Juran (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Smith and Reid (2)

**CONSENT
CALENDAR**

- A. RESOLUTION – Regarding Evaluation of City Attorney
- B. RESOLUTION – Certification of Delinquent Sewer Accounts
- C. RESOLUTION – Declaring the City’s Intent to Initiate a Street Lighting Local Improvement District (Aubrey Glenn) and Directing the City Engineer to Make a Survey and File a Written Report with the City Recorder
- D. RESOLUTION – Authorizing the City Manager to Purchase Vacuum Combination Truck
- E. RESOLUTION – Authorizing the Planning Director to Apply for Funds From Oregon Department of Land Conservation and Development for Assistance in Updated Land Use Regulations to Comply with HB2001
- F. RESOLUTION – Amending the Resolution Authorizing Disposition of Surplus Property (Police Department Vehicle); Amending Resolution No. R2020-3084)

- G. RESOLUTION – Authorizing Disposition of Surplus Property (Police Department Vehicle)
- H. RESOLUTION – Authorizing Chief of Police to Enter Into Intergovernmental Agreements with Salem-Keizer School District 24J (Safety and Support Response Team Officer; and Youth Safety and Support Officer)
- I. Approval of June 7, 2021 Regular Session Minutes

Item H was pulled.

Councilor Kohler moved for approval of Items A through G, and I of the Consent Calendar. Councilor Juran seconded. Motion passed as follows:

AYES: Clark, Herrera, Kohler, Day and Juran (5)
 NAYS: None (0)
 ABSTENTIONS: None (0)
 ABSENT: Smith and Reid (2)

Item H: Lt. Copeland explained that this agreement would still allow the City to refer students to Peer Court and other diversion programs; the detective will work on major crimes associated with youth and referred to the City by the School District.

Councilor Kohler moved for approval of Item H of the Consent Calendar. Councilor Juran seconded. Motion passed as follows:

AYES: Clark, Herrera, Kohler, Day and Juran (5)
 NAYS: None (0)
 ABSTENTIONS: None (0)
 ABSENT: Smith and Reid (2)

**OTHER BUSINESS/
 STAFF
 UPDATES**

City Manager Pro Tem announced that Council voicemail boxes have been set up on the City’s webpage and provided an update on the Corona Virus Relief funds from the federal government.

Lieutenant Copeland commended Keizer Police Officers for their work at the recent Pride event, praised the new reserve officers, and thanked Keizer residents for their support.

**COUNCIL MEMBER
 REPORTS**

Councilor Herrera thanked specific police officers for their assistance at the Pride event, reviewed meetings he had attended and announced upcoming ones.

Councilor Kohler asked that a financial report for current management of the Keizer Little League Park be obtained and reviewed before a final agreement is executed. He also reviewed meetings he had attended and updated Council on the Community dinners.

Mayor Clark shared information regarding various meetings and events she had attended and announced upcoming ones. She urged everyone to be considerate in their use of fireworks, commended the McNary Marketing Business students and shared a box of items from them.

AGENDA INPUT

July 6, 2021, (Tuesday) 7:00 p.m. - City Council Regular Session
July 12, 2021, 7:00 p.m. - City Council Work Session - Cancelled
July 19, 2021, 7:00 p.m. - City Council Regular Session

ADJOURNMENT

Mayor Clark adjourned the meeting at 9:29 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

~ Absent ~
Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

Councilor #2 – Ross Day

~ Absent ~
Councilor #5 – Elizabeth Smith

Councilor #3 – Kyle Juran

Councilor #6 – Daniel R. Kohler

Minutes approved: 07-06-21