



**MINUTES**  
**KEIZER CITY COUNCIL**  
**Monday, June 7, 2021**  
**Keizer Civic Center, Council Chambers**  
**Keizer, Oregon**

**CALL TO ORDER**

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

**Present:**

Cathy Clark, Mayor  
Elizabeth Smith, Councilor  
Roland Herrera, Councilor  
Daniel Kohler, Councilor  
Ross Day, Councilor  
Kyle Juran, Councilor  
Laura Reid, Councilor

**Staff:**

Tim Wood, City Manager Pro Tem  
/Finance Director  
Shannon Johnson, City Attorney  
Bill Lawyer, Public Works Director  
John Teague, Police Chief  
Shane Witham, Planning Director  
Machell DePina, Human Resources  
Tracy Davis, City Recorder

**FLAG SALUTE**

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS  
OF BUSINESS**

None

**COMMITTEE  
REPORTS**

*Andrea Madison*, Keizer, reported that the Keizer Public Arts Commission was exploring the possibility of mosaic work near the splash park, utility box painting along River Road and purchasing the new eagle sculpture. They have commissioned a sasquatch statue and insta-art for display at Keizer Rapids Park. Councilor Day relayed a request from skate park users to solicit artists to paint the skate park.

*David Dempster*, Keizer, reported on the recent Traffic Safety-Bikeways-Pedestrian Committee meeting which included discussion about the Wheatland Road multi-modal corridor study, sidewalk connectivity, speed limit control, safe routes to school and the helmet program.

**PUBLIC COMMENT**

*Rich Rodriguez*, Keizer, shared information regarding the current climate crisis noting that he would be submitting a resolution related to this issue for Council adoption.

Mayor Clark read the names people submitting written comments opposing development of a casino in Salem: Denise Pierce, Sheila Kalafsky, Jill Peterson Misko, Amanda Syversen, Mary Bushing, Kim Daley, Tahner De Jongh, Diane Dawson, Elizabeth Grant, Bruce

Armstrong, Debi Lane, F.D. Lopez, Brenda P., Donalda Speight, Mirna Ibarra, Hector Ibarra, Steve Agee, Jan Scofield, Elizabeth Fielding and Kathy Sprague.

**PUBLIC HEARING**

**a. ORDINANCE –  
Setting Water  
Rates (2022);  
Repealing  
Ordinance No.  
2019-804**

*Mayor Clark opened the Public Hearing.*

City Manager Pro Tem/Finance Director Tim Wood summarized his staff report.

*With no further testimony Mayor Clark closed the Public Hearing.*

Councilor Smith moved that the Keizer City Council adopt a Bill for an Ordinance Setting Water Rates (2022); Repealing Ordinance No. 2019-804. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Day and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**b. RESOLUTION –  
Amending the  
City of Keizer  
Police Services  
Fee; Repealing  
Resolution  
R2017-2787**

*Mayor Clark opened the Public Hearing.*

City Manager Pro Tem/Finance Director Tim Wood summarized his staff report. Chief Teague provided additional details and information.

*Rich Rodriguez*, Keizer, questioned the percentage of the increase and what it would fund. Mr. Wood responded: 6.5% per year funding personnel, materials & services, fuel and pension costs.

*With no further testimony Mayor Clark closed the Public Hearing.*

Councilor Smith moved that the Keizer City Council approve a Resolution Amending the City of Keizer Police Services Fee; Repealing Resolution R2017-2787. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Day and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**c. RESOLUTION –  
Declaring the  
City’s Election  
to Receive  
State Revenues**

*Mayor Clark opened the Public Hearing.*

City Manager Pro Tem/Finance Director Tim Wood summarized his staff report.

*With no further testimony Mayor Clark closed the Public Hearing.*

Councilor Smith moved that the Keizer City Council approve a Resolution Declaring the City’s Election to Receive State Revenues. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Day and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**RESOLUTION – Certifying That the City of Keizer Provides Four or More Municipal Services** – Councilor Smith moved that the Keizer City Council approve a Resolution Certifying That the City of Keizer Provides Four or More Municipal Services. Councilor Reid seconded. Motion passed unanimously as follows:  
AYES: Clark, Reid, Herrera, Smith, Kohler, Day and Juran (7)  
NAYS: None (0)  
ABSTENTIONS: None (0)  
ABSENT: None (0)

d. **RESOLUTION – Certification of Lighting District Assessments** – *Mayor Clark opened the Public Hearing.*  
City Manager Pro Tem/Finance Director Tim Wood summarized his staff report.  
*Rich Rodriguez*, Keizer, suggested consolidating the lighting districts.  
*Katherine Stone*, Keizer, cautioned everyone about scam phone calls from callers pretending to be from Portland General Electric.  
*With no further testimony Mayor Clark closed the Public Hearing.*  
Councilor Smith moved that the Keizer City Council approve a Resolution Certification of Lighting District Assessments. Councilor Reid seconded. Motion passed unanimously as follows:  
AYES: Clark, Reid, Herrera, Smith, Kohler, Day and Juran (7)  
NAYS: None (0)  
ABSTENTIONS: None (0)  
ABSENT: None (0)

e. **RESOLUTION – Adopting FY 2021-22 Budget, Making Appropriations, and Imposing and Categorizing Taxes** – *Mayor Clark opened the Public Hearing.*  
City Manager Pro Tem/Finance Director Tim Wood thanked Council and the Budget Committee for their commitment to the Budget process and summarized his staff report.  
*With no further testimony Mayor Clark closed the Public Hearing.*  
Councilor Smith moved that the Keizer City Council approve a Resolution Adopting FY 2021-22 Budget, Making Appropriations, and Imposing and Categorizing Taxes. Councilor Reid seconded. Motion passed unanimously as follows:  
AYES: Clark, Reid, Herrera, Smith, Kohler, Day and Juran (7)  
NAYS: None (0)  
ABSTENTIONS: None (0)  
ABSENT: None (0)

**ADMINISTRATIVE ACTION**  
a. **Location** – City Attorney Shannon Johnson summarized his staff report and referred to two photos of possible locations for the new sculpture. Discussion followed regarding maintenance and food cart locations.

**Approval for  
Public  
Sculpture/  
Carving**

Councilor Smith moved that the Keizer City Council approve the location where Kim Steen is standing for the new sculpture. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Day and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**b. RESOLUTION –  
Delegating  
Authority to City  
Manager and  
City Attorney to  
Negotiate  
Agreement in  
Connection with  
National  
Opioids  
Litigation**

Mr. Johnson summarized his staff report and recommended adopting the resolution noting that there is no cost to the City. He and Chief Teague then fielded questions related to use of the funds and how much of a problem there is in Keizer.

Councilor Smith moved that the Keizer City Council approve a Resolution Delegating Authority to City Manager and City Attorney to Negotiate Agreement in Connection with National Opioids Litigation. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Day and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**c. Interim City  
Manager Update**

City Manager Pro Tem/Finance Director Tim Wood summarized his staff report noting that Wes Hare, former Albany City Manager, has been recommended to move forward based on the recommendation of Mid-Willamette Council of Governments, himself, City Attorney and Human Resources Director. He noted that this is not a hiring decision but simply an approval to move forward with the process.

Discussion followed regarding the appropriateness of the process taking place without the input of all Councilors. Mr. Johnson explained that because this is simply for the Interim City Manager, only two applications were received and the City has already gone a month past the projected time with the City Manager Pro Tem, it was deemed appropriate to move forward in this manner. Discussion followed regarding the process, candidate qualifications and Council input. A request was made to see Mr. Hare's resume.

Councilor Smith moved that the Keizer City Council direct staff to move forward with the process of reviewing Wes Hare as interim city manager by performing background and reference checks, scheduling a 'meet-and-greet' and, if there are no questions or concerns, negotiating an offer of temporary employment. Councilor Reid seconded. Motion passed as follows:

AYES: Clark, Reid, Herrera, Smith and Juran (5)

NAYS: Day and Kohler (2)

ABSTENTIONS: None (0)

ABSENT: None (0)

## CONSENT CALENDAR

- a. RESOLUTION – Authorizing Chief of Police to Enter Into Police Firearms Range Use Agreement with City of Dallas
- b. RESOLUTION – Authorizing the City Manager Pro Tem to Enter Into Agreement with Hicks Striping & Curbing, Inc. For Repainting of Pavement Legends
- c. RESOLUTION – Authorizing Disposition of Surplus Property – (Police Department Vehicle)
- d. RESOLUTION – Approving Employment Termination
- e. RESOLUTION – Accepting and Approving Plans for Placement of Historical Keizer School Sign at Schoolhouse Square
- f. Approval of May 17, 2021 Regular Session Minutes
- g. Approval of May 19, 2021 Joint City Council/Planning Commission Work Session Minutes
- h. Approval of May 24, 2021 Work Session Minutes

Item f was pulled.

Councilor Smith moved for approval of Consent Calendar items a, b, c, d, e, g and h. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Day and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

A correction was made on Item f. Councilor Smith moved for approval of Consent Calendar item f as amended. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Day and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

## OTHER BUSINESS/ STAFF UPDATES

Chief Teague announced that National Night Out would be on Tuesday, August 3.

Human Resources Director, Machell DePina, announced a new recruitment for a Municipal Utility Worker 1 for the Parks Division.

Councilor Day inquired regarding the status of a parking issue at Hidden Creek. City Attorney Johnson responded that he has been in contact with the complainant and would keep Council informed.

Planning Director Shane Witham shared information regarding the Department of Land Conservation and Development (DLCD) Community Conversation held recently which was a rule making process to implement the order on climate change and greenhouse gas reduction. He encouraged everyone to access the information available on the DLCD website and noted that this rulemaking will bring changes to

transportation planning and add requirements for scenario based planning within regional areas.

Councilor Herrera requested that a 'Pride' flag be flown at City Hall during June to recognize "Pride Month" and that something be put on the reader board to recognize the LGBTQ Community and show the City's inclusivity. City Manager Pro Tem Tim Wood explained that this is a policy decision for Council and described different options and considerations. Discussion followed regarding state and federal recognition, community engagement, putting up a display in City Hall vs. flying a flag, setting a precedent, discrimination, the first amendment, and use of public spaces. Mayor Clark suggested that the Community Engagement Committee should develop a policy and process on how to equitably celebrate achievements and state designated recognition months within the city throughout the year.

**COUNCIL MEMBER REPORTS**

Councilor Reid shared information regarding various events and meetings she had attended, noted that the change in Daylight Savings Time is still in congress, reviewed schedule changes for students next year, and announced graduation ceremony details, Homegrown Theater performances and LGBTQ+ Pride celebrations.

Councilor Smith announced meetings she will be attending.

Councilor Herrera reported on various meetings and events he had attended and announced upcoming ones, congratulated McNary graduates, thanked Eagle Scout Kyle Guptill for his Eagle Scout project at Country Glen Park, wished a 'Happy Pride Month' to those celebrating and congratulated Keizerite Aaron Zavala who was recently named Pac 12 Player of the Year

Councilor Kohler reported on the recent meetings and projects and shared details of the Community Dinners.

Councilor Day congratulated all graduates.

Mayor Clark announced upcoming meetings and reported on those she had attended.

**AGENDA INPUT**

June 14, 2021, 7:00 p.m. - City Council Work Session  
June 21, 2021, 7:00 p.m. - City Council Regular Session  
July 6, 2021, (Tuesday) 7:00 p.m. - City Council Regular Session

**ADJOURNMENT**

Mayor Clark adjourned the meeting at 9:34 p.m.

MAYOR:

APPROVED:

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Cathy Clark

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Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

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Councilor #1 – Laura Reid

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Councilor #4 – Roland Herrera

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Councilor #2 – Ross Day

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Councilor #5 – Elizabeth Smith

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Councilor #3 – Kyle Juran

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Councilor #6 – Daniel R. Kohler

Minutes approved: 06-21-21