



MINUTES
KEIZER CITY COUNCIL
Monday, March 1, 2021
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Elizabeth Smith, Councilor
Roland Herrera, Councilor
Daniel Kohler, Councilor
Ross Day, Councilor
Kyle Juran, Councilor
Laura Reid, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Shane Witham, Planning Director
Bill Lawyer, Public Works Director
John Teague, Police Chief
Tim Wood, Finance Director
Tracy Davis, City Recorder

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS**
Ice Storm Update

Public Works Director Bill Lawyer reported on the amount of storm debris that had been collected. The Department will do one more pass through the city to pick up remaining debris. He suggested that the collection site be closed after Sunday to clear the parking lot for tournaments. Council expressed support for closing the site after March 7.

**COMMITTEE
REPORTS**

None

**PUBLIC
TESTIMONY**

Aimee Carter, announced that on February 17 Carrie Coleman, a dear friend to many and to the community passed away. She explained that Carrie loved her Peer Court and that the goal is to keep that passion going through a Foundation in her name.

PUBLIC HEARING
**a. McNary Golf
Course Liquor
License
Application –
Change of
Ownership/
Trade Name**

Mayor Clark opened the Public Hearing.

City Manager Chris Eppley read his staff report.

Chip Sullivan, Keizer, provided background information, noted that he would be taking over operations on April 1 and announced that he was available to answer questions.

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Smith moved that the Keizer City Council recommend approval of the application for McNary Golf Club under the guidelines established

by ORS 471.178 and the Ordinances of the City of Keizer and forward this recommendation to the Oregon Liquor Control Commission for final approval. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Day, Juran, Herrera, Smith and Kohler (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**b. 2021 Keizer
Liquor License
Renewals**

Mayor Clark opened the Public Hearing.

City Manager Chris Eppley summarized his staff report. Establishments renewing their liquor licenses are:

- 7-Eleven Store #2362-17727G(south)
- 7-Eleven Store #2362-17762C(north)
- Abby's Pizza
- AJ's Hideaway Bar and Grill
- All Stars Sports Grill
- Area 51 Bar and Grill
- B&S Market
- Bai Bua Thai Kitchen
- Bi Mart #624
- Café Yum
- Casamigo's Mexican Restaurant
- Chemawa Market
- Chen's Dynasty
- Cherry Ave Market and Deli
- Cherry's Nagani
- Chipotle Mexican Grill
- Coopers Deli & Pub
- Cost Plus World Market
- Eagles Lodge #2081
- El Vaquero Santa Maria BBQ
- Elks Lodge #2472
- Good Times 1
- Growl Movement
- Gustav's Bargarten Keizer
- Gyro Stop
- Holiday Inn Express
- Hops N Drops
- JC's Pizzeria
- Jeff and Sheryl's
- John's Chinese Restaurant
- Keizer Food Market
- Keizer Liquor Store
- Keizer Mart
- Keizer Shell Food Mart
- Keizer Sub Shop
- Kolby's Restaurant Bar & Billiards
- La Hacienda Real
- Los Dos Hermanos
- Love of the Game
- Mario's Bar
- Mariscos La Sirenita
- Mommy and Maddi's
- Nancy's Burgers and Fries
- Neighborhood Market #7
- Neighborhood Mini Mart
- Odd Moe's Pizza
- Outback Steak House
- Pats 1 Cigs
- Pho Keizer
- Plaza Morelia
- Ringo's Tavern
- Rite Aid #5364
- Round Table Pizza #964
- Royal Pub
- Safeway Store #1516
- Shari's of Keizer
- Smoker Friendly #2
- Smoker Friendly #3
- Sweet Home Thai Cuisine
- Target Store #2110
- Teriyaki Town and Sushi
- Thai Lotus
- The Pour House Saloon
- Town and Country Lanes Inc
- US Market #125
- VIP Beverage and Event Services
- Walgreens #04230
- Waremart by Winco
- Willow Lake Golf Center

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Smith moved that the Keizer City Council recommend renewal of the listed liquor licenses and forward that recommendation to the Oregon Liquor Control Commission. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Day, Juran, Herrera, Smith and Kohler (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

ADMINISTRATIVE ACTION

Finance Director Tim Wood summarized his staff report.

a. RESOLUTION – Directing Finance Director and City Attorney to Review the Steps Necessary to Create a Permanent Fund in Memory of Cari Emery Coleman for the Benefit of Keizer Youth Peer Court

Councilor Smith moved that the Keizer City Council approve a Resolution Directing Finance Director and City Attorney to Review the Steps Necessary to Create a Permanent Fund in Memory of Cari Emery Coleman for the Benefit of Keizer Youth Peer Court. Councilor Reid seconded.

Mr. Eppley noted that Chief Teague had told him that continuation of Peer Court was not just important but is a moral imperative to give these kids an opportunity to divert away from a path that could lead them permanently in the wrong direction; and if we are serious about helping our kids, this is our best tool. Mayor Clark echoed this.

Motion passed unanimously as follows:

AYES: Clark, Reid, Juran, Day, Herrera, Smith and Kohler (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Mayor Clark requested that a report be made after one year so that Council can determine how to proceed.

b. ORDINANCE – Declaring a Fifth Local State of Emergency in the City of Keizer as a Result of COVID-19 Pandemic; Declaring an Emergency

Mr. Johnson summarized his staff report.

Councilor Smith moved that the Keizer City Council adopt a Bill for an Ordinance Declaring a Fifth Local State of Emergency in the City of Keizer as a Result of COVID-19 Pandemic; Declaring an Emergency. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Juran, Day, Herrera, Smith and Kohler (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Councilor Smith moved that the Keizer City Council hold City Council meetings in person until otherwise ordered. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Juran, Day, Herrera, Smith and Kohler (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Mayor Clark noted that regarding Long Range Planning Task Force and Budget Committee meetings the City will provide space on site for members to access better connectivity if they have experienced difficulty with that from their homes.

Councilor Smith moved to hold the 2021 Long Range Planning Task Force meeting virtually. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Juran, Day, Herrera, Smith and Kohler (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**c. ORDINANCE –
Declaring a
Local State of
Emergency in
the City of
Keizer as a
Result of 2021
Winter Storm;
Declaring an
Emergency**

Mr. Johnson summarized his staff report.

Mayor Clark made a punctuation correction.

Councilor Smith moved that the Keizer City Council adopt a Bill for an Ordinance Declaring a Local State of Emergency in the City of Keizer as a Result of 2021 Winter Storm; Declaring an Emergency as amended. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Juran, Day, Herrera, Smith and Kohler (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**d. ORDINANCE –
Amending
Keizer
Development
Code Regarding
Section 2.114
(General
Industrial (IG);
Amending
Ordinance 98-389**

Mr. Johnson summarized his staff report.

Councilor Smith moved that the Keizer City Council adopt a Bill for an Ordinance Amending Keizer Development Code Regarding Section 2.114 (General Industrial (IG); Amending Ordinance 98-389. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Juran, Day, Herrera, Smith and Kohler (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**CONSENT
CALENDAR**

- a. RESOLUTION – Authorizing Disposition of Surplus Property (Police Department Vehicles)
- b. RESOLUTION – Amending Resolution Authorizing Sole-Source Procurement Purchase of Camera Systems and Software License for Police Department Vehicles and Motorcycles from Watchguard; Amending Resolution R2021-3148

Councilor Smith moved that the Keizer City Council approve the Consent Calendar. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Juran, Day, Herrera, Smith and Kohler (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

COUNCIL LIAISON REPORTS

Councilors Smith, Juran and Day had nothing to report.

Councilor Kohler reported on meetings he had attended, encouraged everyone to submit nominations for the First Citizen Award, thanked everyone who helped with the ice storm cleanup, and announced cancellation of the Keizer Community Dinner and that a local church will provide a meal to volunteers who help with the Civic Center cleanup.

Councilor Herrera announced that children are returning to in-person school, and Latino Action Committee is taking donations for scholarships, praised Keith Wright at the Hitching Post for providing meals to PGE workers, congratulated Jim Ferris who retired from Woodburn, commended City staff for their cleanup efforts, noted that efforts are being made to ensure that people of color are getting their fair share of vaccines, announced that McNary has started holding open games (no spectators) live-streamed on the McNary YouTube channel, and expressed condolences to the family of Norma Palacios.

Councilor Reid announced that McNary will be opening for a hybrid schedule in April (information is available on the school's websites) and Civic Center cleanup is March 13 at 9 a.m.

Mayor Clark announced upcoming meetings and the State of the City address, brought attention to the 'Built for Zero' report, and shared information regarding the benefits of being part of the Council of Governments.

OTHER BUSINESS

City Manager Chris Eppley announced that Blanchett School was going back to full time and his daughter would be playing her first volleyball game in Scio tomorrow.

Chief Teague reported that recruitment is open for police officers with the intent to hire in July. Greg Barber has retired after 28 years of service.

Public Works Director Bill Lawyer reported that staff has cleaned up the majority of the debris at all the high-use parks thanks to the generous allowance of Salem Electric who loaned the City their chipper and truck. Claggett and Mike Whittam Parks still need to be cleaned up.

Planning Director Shane Witham announced that Chick-fil-A has applied for a building permit and that staff will be contacting the Transportation Growth Management managers to discuss applying for a grant to update the Transportation Systems Plan analysis as a precursor to an update.

WRITTEN COMMUNICATIONS None

AGENDA INPUT March 8, 2021, 6:00 p.m. – Long Range Planning Task Force VIRTUAL
March 15, 2021, 7:00 p.m. - City Council Regular Session
March 29, 2021, 6:00 p.m. – City Council Work Session
• City Council Rules of Procedures
April 5, 2021, 7:00 p.m. - City Council Regular Session

ADJOURNMENT Mayor Clark adjourned the meeting at 8:02 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

Councilor #2 – Ross Day

Councilor #5 – Elizabeth Smith

Councilor #3 – Kyle Juran

Councilor #6 – Daniel R. Kohler

Minutes approved: 03-15-22