



MINUTES
KEIZER CITY COUNCIL
Monday, February 1, 2021
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:05 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Laura Reid, Councilor
Roland Herrera, Councilor
Daniel Kohler, Councilor
Ross Day, Councilor
Kyle Juran, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Shane Witham, Planning Director
Bill Lawyer, Public Works Director
John Teague, Police Chief
Tim Wood, Finance Director
Debbie Lockhart, Deputy City Recorder

Absent:

Elizabeth Smith, Councilor

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS**

McNary Principal, Eric Jespersen, reported that the Oregon Department of Education had determined that the graduation rate at McNary was up to just over 91%. He shared graduation statistics for specific groups such as Latino and Special Education students and explained that he attributed the success to the fact that every person working at McNary cares about the students; the Assistant Principal Dan Borresen stays on top of things, the students are involved in constructive activities and the school is extremely competitive. He added that students from McNary received \$10.2 million in scholarships last year.

**COMMITTEE
REPORTS**

**a. Volunteer
Coordinating
Committee
Recommendation
for Appointment
to Keizer Points
of Interest
Committee**

City Manager Chris Eppley read his staff report.

Councilor Reid moved that the Keizer City Council accept the Volunteer Coordinating Committee recommendation and appoint Luis Castro to fill position #5 on the Keizer Points of Interest Committee, term ending November 2023. Councilor Kohler seconded. Motion passed as follows:

AYES: Clark, Reid, Juran, Day, Herrera and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Smith (1)

PUBLIC TESTIMONY None

PUBLIC HEARING *Mayor Clark opened the Public Hearing.*

**a. Master Plan
Amendment -
Keizer Station
Area D**

City Attorney Shannon Johnson read into the record the official statement for a quasi-judicial hearing. There was no objection to waiving the reading of the criteria and Council declared no ex parte contacts, bias, or conflicts of interest.

Planning Director Shane Witham summarized his staff report noting that changes included increasing the parking area, relocating the water feature/detention area and adding a pedestrian plaza. He then fielded questions regarding the traffic signal and design of the water feature.

Mike Towle, Civil Engineer for Dowl who is part of this project, thanked Mr. Witham, introduced team members Carlos Arias and Steve Schwartz and offered to answer any questions.

Carlos Arias commended Mr. Witham for his professionalism and cooperation and thanked everyone noting that he looked forward to opening the new restaurant.

Steve Schwartz, echoed comments about the Keizer Planning Department and Mr. Witham, provided background information about Chick-fil-A, and fielded questions about vehicle stacking.

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Reid moved that the Keizer City Council direct staff to prepare an Order adopting the proposed Area D Master Plan Amendment Approval. Councilor Kohler seconded. Motion passed as follows:

AYES: Clark, Reid, Juran, Day, Herrera and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Smith (1)

**b. RESOLUTION –
Authorization for
Supplemental
Budget – General
Fund – Non
Departmental
Resources and
Police Operations
– Police Vehicle
Outfitting Costs**

Mayor Clark opened the Public Hearing.

Finance Director Tim Wood summarized his staff report. Police Chief Teague corrected the title, changing ‘outfitting’ to ‘up-fitting’.

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Reid moved that the Keizer City Council approve a Resolution Authorization for Supplemental Budget – General Fund – Non Departmental Resources and Police Operations – Police Vehicle Outfitting Costs, changing ‘outfitting’ to ‘up-fitting’. Councilor Kohler seconded. Motion passed as follows:

AYES: Clark, Reid, Juran, Day, Herrera and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Smith (1)

**RESOLUTION –
Authorization for
Supplemental
Budget – Interfund
Borrowing –
Transportation
Improvement
Fund and General
Fund – Police
Operations**

Councilor Reid moved that the Keizer City Council approve a Resolution Authorization for Supplemental Budget – Interfund Borrowing – Transportation Improvement Fund and General Fund – Police Operations – Police Vehicle Video System. Councilor Kohler seconded. Motion passed as follows:

AYES: Clark, Reid, Juran, Day, Herrera and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Smith (1)

**c. RESOLUTION –
Authorizing Sole-
Source
Procurement
Purchase of
Camera Systems
and Software
Licensing for
Police Department
Vehicles and
Motorcycles from
Watchguard**

Mayor Clark opened the Public Hearing.

City Attorney Shannon Johnson summarized his staff report.

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Reid moved that the Keizer City Council approve a Resolution Authorizing Sole-Source Procurement Purchase of Camera Systems and Software Licensing for Police Department Vehicles and Motorcycles from Watchguard. Councilor Kohler seconded. Motion passed as follows:

AYES: Clark, Reid, Juran, Day, Herrera and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Smith (1)

**ADMINISTRATIVE
ACTION**

**a. ORDER –
Authorizing
McNary Youth
Baseball to
Reserve
Baseball Fields
at Claggett
Creek Park**

City Attorney Shannon Johnson summarized his staff report and brought attention to the spreadsheet that McNary Baseball had submitted showing the work they were prepared to do.

Rob Travares and Mike Bays, representing McNary Baseball, indicated that they were available to answer any questions.

Councilor Reid moved that the Keizer City Council adopt an Order Authorizing McNary Youth Baseball to Reserve Baseball Fields at Claggett Creek Park. Councilor Kohler seconded. Motion passed as follows:

AYES: Clark, Reid, Juran, Day, Herrera and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Smith (1)

**b. ORDER – In the
Matter of the
Amendment of
Rates for
Franchise Solid
Waste
Collection**

City Attorney Shannon Johnson summarized his staff report. Mayor Clark provided additional information regarding the frequency of rate increases.

Councilor Reid moved that the Keizer City Council adopt an Order in the Matter of the Amendment of Rates for Franchise Solid Waste Collection Within the City of Keizer, Effective as of March 1, 2021 and March 1, 2022. Councilor Kohler seconded. Motion passed as follows:

Within the City of Keizer

AYES: Clark, Reid, Juran, Herrera and Kohler (5)
NAYS: Day (1)
ABSTENTIONS: None (0)
ABSENT: Smith (1)

c. Location Approval for Peace Poles

City Attorney Shannon Johnson summarized his staff report and fielded questions regarding who was responsible for repairing any vandalism.

Pat Fisher, Keizer, shared additional information noting that Newberg has over 10 Peace Poles and has never had any vandalism or significant costs.

Councilor Reid moved that the Keizer City Council approve placement of peace poles as shown in the listed parks: Keizer Rapids, Wallace House, Country Glen and Ryan J. Hill, with the exact location to be approved by the Public Works Director or designee. Councilor Kohler seconded. Motion passed as follows:

AYES: Clark, Reid, Juran, Day, Herrera and Kohler (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Smith (1)

d. Upcoming Meetings

City Attorney Shannon Johnson summarized his staff report. He asked Council to decide how they wanted to hold meetings between February 16, 2021 and March 2, 2021.

Councilor Reid moved that the Keizer City Council hold meetings between February 16, 2021 and March 2, 2021 in person. Councilor Kohler seconded. Motion passed as follows:

AYES: Clark, Reid, Juran, Day, Herrera and Kohler (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Smith (1)

CONSENT CALENDAR

- A. Approval of December 21, 2020 City Council Regular Session Minutes
- B. Approval of January 4, 2021 City Council Regular Session Minutes
- C. Approval of January 11, 2021 City Council Work Session Minutes
- D. Approval of January 19, 2021 City Council Regular Session Minutes
- E. Approval of January 25, 2021 City Council Work Session Minutes

Item A was pulled.

Councilor Reid moved for approval of items B through E of the Consent Calendar. Councilor Kohler seconded. Motion passed as follows:

AYES: Clark, Reid, Juran, Day, Herrera and Kohler (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Smith (1)

Councilor Reid moved for approval of item A of the Consent Calendar. Councilor Kohler seconded. Motion passed as follows:

AYES: Clark, Reid, Herrera and Kohler (4)

NAYS: None (0)

ABSTENTIONS: Juran and Day (2)

ABSENT: Smith (1)

COUNCIL LIAISON REPORTS

Councilor Kohler reviewed meetings he had attended and gave an update on the health of former Councilor Phil Bay.

Councilor Herrera thanked Trevor Wenning for his presentation at the recent work session, congratulated Shane Witham for his appointment as Planning Director, praised Max Poindexter for making 200 desks for those in need, announced Black History Month and that Black Lives Matter was nominated for the Nobel Peace Prize and offered condolences to the Cantu family.

Councilor Reid announced upcoming meetings and projects and reported that the school district is sponsoring a 2-day event called Beyond to help students get an idea of what happens after high school.

Councilor Day wished his son a happy birthday, reported efforts in which he has participated related to helping Detroit and announced that the Traffic Safety/Bikeways/Pedestrian Committee had received a donation from Loren's Sanitation for bike helmets.

Councilor Juran shared information regarding the Chamber Keizerfest meeting noting that the event has been postponed but the Chamber is determined to have the festival eventually.

Mayor Clark thanked everyone for their help in the Detroit area, reported on meetings and events she had attended and announced upcoming ones, provided information regarding the roof repairs at the Heritage Center and services being offered there, and shared information regarding various programs and services.

OTHER BUSINESS

City Manager Chris Eppley wished his daughter a happy birthday noting that she is now 16 and has a driver's license.

Planning Director Shane Witham noted that he was excited to serve as the Planning Director and that he would do his best.

Police Chief Teague stated that he was glad Shane had been appointed to the position.

Finance Director Tim Wood urged everyone to keep conserving water to minimize their sewer cost.

Public Works Director Bill Lawyer reported that he had no answers yet as to why the street markings are different from previous years but he is planning to put reflectors on River Road, Wheatland Road and Lockhaven as soon as weather allows.

WRITTEN COMMUNICATIONS None

AGENDA INPUT February 8, 2021, 6:00 p.m. – City Council Work Session
Housing Needs Analysis/Buildable Lands Inventory Update
VIRTUAL
February 16, 2021 (Tuesday), 7:00 p.m. - City Council Regular Session
IN PERSON
February 22, 2021, 6:00 p.m. – City Council Work Session
o Council Rules & Procedures Work Group Review and Mayor’s
Training IN PERSON
March 1, 2021, 7:00 p.m. - City Council Regular Session
IN PERSON

ADJOURNMENT Mayor Clark adjourned the meeting at 8:46 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

~ Absent ~

Councilor #2 – Ross Day

Councilor #5 – Elizabeth Smith

Councilor #3 – Kyle Juran

Councilor #6 – Daniel R. Kohler

Minutes approved: 02-16-21