



MINUTES
KEIZER CITY COUNCIL
Monday, September 21, 2020
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Kim Freeman, Councilor
Roland Herrera, Councilor
Daniel Kohler, Councilor
Laura Reid, Councilor
Elizabeth Smith, Councilor
Marlene Parsons, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Shane Witham, Community Development
Bill Lawyer, Public Works Director
Tim Wood, Finance Director
John Teague, Police Chief
Tracy Davis, City Recorder

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS**

Police Chief John Teague reviewed efforts being made by the Police Department relating to the area wildfires. City Manager Chris Eppley added that his efforts had been to find and relay information regarding the fires and related conditions. Councilor Smith provided an update regarding boats on Detroit Lake. Mayor Clark shared the website for those impacted by the fires to get assistance, announced that those who suffered losses due to the fires should register with FEMA, and provided detailed information on volunteers and fire related resources.

**COMMITTEE
REPORTS**

Jeffrey Watson, Keizer, reported that the Planning Commission discussed efficiency measures related to Keizer's housing needs and possible unintended consequences of any changes, discussed the possibility of influencing new code language, and expressed a willingness to consider lowering lot sizes.

**PUBLIC
TESTIMONY**

Jessica Davidson, Keizer, praised the community, leadership and police for their recent efforts related to the area fire disasters.

Carolyn Holman, Keizer, questioned if public testimony would be allowed at the upcoming work session. Mayor Clark responded that public testimony will be allowed at the end of the meeting.

PUBLIC HEARING

Mayor Clark opened the Public Hearing.

a. Keizer Development Code Text Amendment – Flood Plain

Interim Community Development Director Shane Witham summarized his staff report, asked Council to allow for correction of scrivener errors if found in this section, fielded questions and provided clarification.

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Freeman moved that Keizer City Council direct staff to prepare an ordinance with findings to adopt the Keizer Development Code text amendments for Section 2.122 Floodplain Overlay Zone and Section 1.200 Definitions, with latitude for scrivener’s corrections and additions. Councilor Herrera seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Smith and Kohler (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

ADMINISTRATIVE ACTION

a. RESOLUTION – Directing Finance Director to Review Advisability of Refunding or Refinancing Bonds Related to Keizer Station Area A

Finance Director Tim Wood summarized his staff report, fielded questions and provided clarification.

Councilor Freeman moved that the Keizer City Council adopt a Resolution Directing Finance Director to Review Advisability of Refunding or Refinancing Bonds Related to Keizer Station Area A Local Improvement District. Councilor Herrera seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Smith and Kohler (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

RESOLUTION – Authorizing Finance Director to Enter Into Engagement Letter with Hawkins Delafield & Wood

Councilor Freeman moved that the Keizer City Council adopt a Resolution Authorizing Finance Director to Enter into Engagement Letter with Hawkins Delafield & Wood. Councilor Herrera seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Smith and Kohler (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

RESOLUTION – Authorizing Finance Director to Enter Into

Councilor Freeman moved that the Keizer City Council adopt a Resolution Authorizing Finance Director to Enter into Engagement Letter with Piper Sandler & Co. Councilor Herrera seconded. Motion passed unanimously as follows:

**Engagement
Letter with Piper
Sandler & Co**

AYES: Clark, Reid, Freeman, Parsons, Herrera, Smith and Kohler (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

**b. RESOLUTION –
Ratifying the
City Manager’s
Declaration of a
Local State of
Emergency in
the City of
Keizer as a
Result of
Wildfire
Conditions**

City Attorney Shannon Johnson summarized his staff report, fielded questions and provided clarification. Discussion followed regarding allowance for roosters.

Councilor Freeman moved that the Keizer City Council adopt a Resolution Ratifying the City Manager’s Declaration of a Local State of Emergency in the City of Keizer as a Result of Wildfire Conditions – Allowance for Evacuees’ Chickens/Ducks and Recreational Vehicles. Councilor Herrera seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Smith and Kohler (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

**CONSENT
CALENDAR**

- A. RESOLUTION – Authorizing the City Manager to Enter Agreement with BlueFin for Merchant Services
 - B. Approval of September 8, 2020 City Council Regular Session Minutes
- Councilor Parsons pulled item B.

Councilor Freeman moved that the Keizer City Council approve Item A of the Consent Calendar. Councilor Herrera seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Smith, Herrera and Kohler (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

Councilor Freeman moved that the Keizer City Council approve Item B of the Consent Calendar. Councilor Herrera seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Smith, Herrera and Kohler (6)
NAYS: None (0)
ABSTENTIONS: Parsons (1)
ABSENT: None (0)

**COUNCIL LIAISON
REPORTS**

Councilor Parsons listed meetings that had been cancelled.
Councilor Herrera reported on meetings and events he had attended, announced upcoming ones and announced that September 15 through October 15 is Spanish Heritage Month.

Councilor Smith announced that the design for the City Charter Review signs was complete, shared information regarding remedy of communication issues related to the recent fires, praised the police and other first responders who assisted with evacuation and search and rescue, thanked Chris Eppley and Mayor Clark for their communication efforts during the crisis and Councilors Freeman, Parsons and Kohler for their volunteer efforts as well.

Councilor Freeman shared information regarding the Commissioners' Breakfast, commended the Planning Commission for their efforts, thanked everyone who helped the evacuees and everyone who donates to the Keizer Food Bank.

Councilor Reid reported on the West Keizer Neighborhood Association meeting, shared information regarding a Keizer Homegrown Theater presentation, congratulated Christy Perry who was named Oregon Superintendent of the Year, shared detailed information regarding school distance learning programs and announced the upcoming Southeast Keizer Neighborhood Association meeting.

Councilor Kohler reported on events and meetings he had attended and announced upcoming ones. He commended the attitudes of people who had lost everything in the fires and the willingness of volunteers and urged everyone to be tolerant of election signs.

Mayor Clark reviewed meetings and events in which she had participated and announced upcoming ones, thanked Keizer Elks who streamed a 9-11 remembrance on Facebook Live, and urged volunteers to help with the Wallace House Park cleanup event.

OTHER BUSINESS

Police Chief John Teague reported that contact has taken place with fireworks violators. Additional contact scheduled for June will serve as their verbal warning. Violation is a Class B misdemeanor. Conversations have taken place with Senator Post regarding changing the category so that the punishment is a fine rather than time in jail.

Interim Community Development Director Shane Witham shared information regarding the 'Covid-19 grants' noting that some requests have been processed. The timeline is tight and there are more 'strings attached' to this money than the earlier cycle.

Public Works Director Bill Lawyer reported that he has been in contact with the Delight Street multi-use path project manager. They are having difficulty reaching the sub-contractor and are going to look for someone to fix the trip hazard.

Councilor Reid noted that school zone flashers are on from 11 to 1 weekdays for meal distribution.

Rich Rodriguez, Keizer, asked that the Finance Director report what the net present value of the savings of the refunding is. Mr. Wood responded that this information will be shared when it is determined.

WRITTEN COMMUNICATIONS

Announced that residents of homeless camps are participating in a ‘Cash for Trash’ program (to keep their area clean) sponsored by Church of the Park and Cascade Football Club. She read a note from Summer Reyes supporting inclusivity and announced the Marion County Public Hearing regarding I-5 Aurora/Donald interchange and the commissioning of the USS Oregon.

AGENDA INPUT

September 28, 2020 – 6:00 p.m. – Council Work Session – Council Goal: Community Makeup – Demographics and Diversity
October 5, 2020 – 7:00 p.m. – Council Regular Session
October 12, 2020 – 6:00 p.m. – City Council Work Session
October 19, 2020 – 7:00 p.m. – Council Regular Session
October 26, 2020 – 6:00 p.m. – City Council Work Session – Inclusion and Disparity

Mr. Witham explained that Planning Commission will be reviewing the Cost of Growth report in October and may be ready to share the findings and the report either at a work session or a regular council meeting.

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:30 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

Councilor #2 – Kim Freeman

Councilor #5 – Elizabeth Smith

Councilor #3 – Marlene Parsons

Councilor #6 – Daniel R. Kohler

Minutes approved: 10-05-20