



MINUTES
KEIZER CITY COUNCIL
Tuesday, September 8, 2020
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Kim Freeman, Councilor
Roland Herrera, Councilor
Daniel Kohler, Councilor
Laura Reid, Councilor
Elizabeth Smith, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Shane Witham, Community Development
Bill Lawyer, Public Works Director
Tim Wood, Finance Director
Tracy Davis, City Recorder

Absent:

Marlene Parsons, Councilor

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

SPECIAL ORDERS OF BUSINESS

**a. PROCLAMATION
Constitution
Week**

Mayor Clark read the proclamation designating September 17 through 23 as Constitution Week. Ruby Pantalone from the Daughters of the American Revolution stressed the importance of following the Constitution in government.

**b. PROCLAMATION
Home Inventory
Week**

Mayor Clark read the proclamation and added that the current events in Oregon serve to underscore how important this is.

Mayor Clark thanked Councilors and members of the community who stepped up to offer help and support to those affected by local fires; shared information links, resources and evacuation information; and reported that the command center has moved to Chemeketa fire center. Public Works Director Bill Lawyer reported that Keizer Rapids Park may be needed to house evacuees but for the present the State Fairgrounds and Volcano Stadium will be used. City Manager Chris Eppley added that Public Works is ready to provide assistance. Councilor Smith urged everyone to obey the evacuation demands and reminded them that property can be replaced; lives cannot. Councilor Freeman listed donation items being accepted at the Chamber for evacuees.

COMMITTEE REPORTS
a. Volunteer Committee Recommendation for Appointments – Planning Commission, Budget Committee, and Keizer Points of Interest

City Manager, Chris Eppley, reported that following publication of notice of vacancies on the Budget Committee, Planning Commission and Points of Interest Committee and acceptance of testimony from applicants, the Volunteer Coordinating Committee unanimously recommended Gerard Graveline and Francisco Saldivar to the Budget Committee, Lisa Cejka to the Points of Interest Committee and Francisco Saldivar and Jane Herb to the Planning Commission.

Councilor Freeman moved that the Keizer City Council accept the Volunteer Coordinating Committee recommended appointments. Councilor Herrera seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Smith, Herrera and Kohler (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Parsons (1)

PUBLIC TESTIMONY

Carol Doerfler, Keizer, stressed the importance of an inclusivity resolution and urged its passage. Mayor Clark noted that Council would be discussing this at their September 28 Work Session and possibly at a work session in October.

Rich Rodriguez, Keizer, reiterated his testimony from the July 20 Council meeting in which he expressed the need for a sustainability committee. Mayor Clark suggested Mr. Rodriguez visit with the Keizer Environmental Division of Public Works.

PUBLIC HEARING
a. ORDINANCE – Declaring a Lien Against Property Located at 5142 Hasbrook Avenue Northeast, Keizer, Oregon and Directing the City Recorder to Enter Such Lien in the Minor Lien Docket

Mayor Clark opened the Public Hearing.

City Attorney Shannon Johnson summarized his staff report.

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Freeman moved that the City Council adopt a Bill for an Ordinance Declaring a Lien Against Property Located at 5142 Hasbrook Avenue Northeast, Keizer, Oregon and Directing the City Recorder to Enter Such Lien in the Minor Lien Docket Pursuant to Ordinance No. 94-282 (Nuisance Abatement Procedure); Declaring an Emergency. Councilor Herrera seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Smith, Herrera and Kohler (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Parsons (1)

b. RESOLUTION – Authorization for Supplemental Budget –

Mayor Clark opened the Public Hearing.

Finance Director Tim Wood summarized his staff report and fielded questions regarding business partners, grants and timelines.

**General Fund –
Non-Departmental
Resources and
Non-Departmental
Requirements**

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Freeman moved that the Keizer City Council adopt a Resolution Authorization for Supplemental Budget – General Fund – Non-Departmental Resources and Non-Departmental Requirements. Councilor Herrera seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Smith, Herrera and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Parsons (1)

**c. Holiday Inn
Express Liquor
License
Application**

Mayor Clark opened the Public Hearing.

City Manager Chris Eppley read his staff report.

Cheo Tzeo shared information about his facility and fielded questions.

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Freeman moved that the Keizer City Council recommend approval of the application for a liquor license for Holiday Inn Express under the guidelines as established by ORS 471.178 and the Ordinances of the City of Keizer and to forward this recommendation to the Oregon Liquor Control Commission for final approval. Councilor Herrera seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Smith, Herrera and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Parsons (1)

**ADMINISTRATIVE
ACTION**

**a. ORDER – In the
Matter of the
Application of
Chemawa
Station LLC for
Approval of the
Keizer Station
Master Plan
Amendment/
Major Variance**

City Attorney Shannon Johnson summarized his staff report and provided additional information regarding the water feature and layout and noted that the last page needed to be labeled “Exhibit 1”.

Councilor Freeman moved that the Keizer City Council adopt an Order In the Matter of the Application of Chemawa Station LLC for Approval of the Keizer Station Master Plan Amendment/Major Variance (Area D – Keizer Station); Repeal of Order in the Application of Chemawa Station LLC Adopted November 1, 2004, with the addition of labeling “Exhibit 1”. Councilor Herrera seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Smith, Herrera and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Parsons (1)

**b. ORDINANCE –
Declaring a
Second Local**

Mr. Johnson summarized his staff report, provided additional information and fielded questions regarding previous declarations.

Councilor Freeman moved that the Keizer City Council adopt a Bill for an

**State of
Emergency in the
City of Keizer as
a Result of
COVID-19
Pandemic;
Declaring an
Emergency**

Ordinance Declaring a Second Local State of Emergency in the City of Keizer as a Result of COVID-19 Pandemic; Declaring an Emergency. Councilor Herrera seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Smith, Herrera and Kohler (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Parsons (1)

**CONSENT
CALENDAR**

a. Approval of August 17, 2020 City Council Regular Session Minutes
Councilor Freeman moved that the Keizer City Council approve the Consent Calendar. Councilor Herrera seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Smith, Herrera and Kohler (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Parsons (1)

**COUNCIL LIAISON
REPORTS**

Councilor Smith shared information about the Charter ballot measure and local fires.

Councilor Herrera shared information regarding the 'People of Color Caucus', reported on meetings and events he had attended and announced upcoming ones.

Councilor Freeman announced upcoming meetings and events, urged drivers to watch for pedestrians and everyone to donate to local charities. She announced that rental funds are available through local community action agencies, and thanked first responders.

Councilor Reid provided information regarding the opening of on-line school and meetings and events she had attended. She extended condolences to the family of Martin Geovannini and urged everyone to be empathetic with others, grateful for small miracles in their lives and to be unified in their community.

Councilor Kohler suggested that 2020 be unplugged and rebooted, reported on various meetings and events, solicited volunteers to help with the Wallace House project and wished Phil Bay a happy birthday.

Mayor Clark announced that the carving of the second story pole is complete, praised improvements made at McNary High School, reported on meetings and events she had attended and announced upcoming ones and reminded everyone to be safe.

OTHER BUSINESS

Interim Community Development Director Shane Witham reported that 7-11 has applied for a permit in Area D and that recent complaints regarding neighborhood basketball hoops are being addressed.

Finance Director Tim Wood reported that internet issues experienced recently were due to difficulties at Comcast. The City is planning on moving to another provider soon.

WRITTEN COMMUNICATIONS

Mayor Clark read an email from Jonathan Thompson commending City Recorder Tracy Davis and another from Derek Escaranio on the subject of water quality.

AGENDA INPUT

September 14, 2020 - 6:00 p.m. – Council Work Session - Parks Tour
September 21, 2020 - 7:00 p.m. - City Council Regular Session
September 28, 2020 – 6:00 p.m. – Council Work Session on Inclusivity

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:34 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

Councilor #2 – Kim Freeman

Councilor #5 – Elizabeth Smith

~ Absent ~

Councilor #3 – Marlene Parsons

Councilor #6 – Daniel R. Kohler

Minutes approved: 09-21-20