



MINUTES
KEIZER CITY COUNCIL
Monday, June 15, 2020
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Pro Tem Kim Freeman called the meeting to order at 7:00 pm.
Roll call was taken as follows:

Present:

Kim Freeman, Councilor
Daniel Kohler, Councilor
Marlene Parsons, Councilor
Elizabeth Smith, Councilor
Roland Herrera, Councilor
Laura Reid, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Shane Witham, Community Development
Bill Lawyer, Public Works Director
Andrew Copeland, Police Department
Tim Wood, Finance Director
Tracy Davis, City Recorder

Absent:

Cathy Clark, Mayor

FLAG SALUTE

Mayor Pro Tem Freeman led the pledge of allegiance.

SPECIAL ORDERS OF BUSINESS

**a. Volunteer of the
Quarter Award –
Keizer Parks
Foundation**

City Manager Chris Eppley invited Matt Lawyer to address Council.
Mr. Lawyer, who nominated the Keizer Parks Foundation for this honor,
summarized the many park improvements accomplished through the
efforts of the Keizer Parks Foundation and introduced the members.

**COMMITTEE
REPORTS**

Matt Lawyer, Keizer, reported on the recent Planning Commission
meeting noting that the July meeting has been cancelled to allow staff to
work on materials for Commission review at the August meeting.

**PUBLIC
TESTIMONY**

Pat Fisher, Keizer, shared information about Peace Poles noting that she
is hoping that the Rotary E-Club of One World, Keizer Rotary and Keizer
Community Foundation will partner to fund some of these in the area and
that the Parks Advisory Board supports the project.

PUBLIC HEARING

**a. City of Keizer
Charter**

Mayor Pro Tem Freeman opened the Public Hearing.

City Attorney Shannon Johnson summarized his staff report. Councilor
Herrera thanked committee members for their hard work noting that the
goal was to remove Section 44. He voiced dismay that the section had
ever been approved and offered an apology. Councilor Freeman thanked
committee members as well. Councilor Smith echoed the commending
testimony and provided details about testimony received at some of the

meetings. Councilor Reid urged everyone to check the pages summarizing the changes available on line.

Michele Roland-Schwartz, Keizer, representing the Oregon Sexual Assault Task Force, voiced support for the proposed changes and specifically the removal of Section 44.

Carol Doerfler, Keizer, thanked committee members, Mr. Johnson and support staff for their hard work.

Mayor Pro Tem Freeman noted that the Public Hearing would be held open to the July 6 Council meeting.

b. RESOLUTION – Exemption of Professional Services Agreement for Carving of Keizer Cultural History Pole from Competitive Bidding and Awarding Agreement to Oregon 3D Art and Chainsaw Sculptures LLC

Mayor Pro Tem Freeman opened the Public Hearing.

Mr. Johnson summarized his staff report.

With no further testimony, Mayor Pro Tem Freeman closed the Public Hearing.

Councilor Herrera moved that the Keizer City Council adopt Resolution - Exemption of Professional Services Agreement for Carving of Keizer Cultural History Pole from Competitive Bidding and Awarding Agreement to Oregon 3D Art and Chainsaw Sculptures LLC. Councilor Reid seconded. Motion passed as follows:

AYES: Reid, Freeman, Parsons, Herrera, Smith and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Clark (1)

c. RESOLUTION – Authorization for Supplemental Budget - General Fund – Non-Departmental Resources and Non-Departmental Requirements

Mayor Pro Tem Freeman opened the Public Hearing.

Finance Director Tim Wood summarized his staff report. Staff provided additional information and fielded questions regarding the business grant, CARES funding, non-profits, and notifications.

With no further testimony, Mayor Pro Tem Freeman closed the Public Hearing.

Councilor Herrera moved that the Keizer City Council adopt a Resolution - Authorization for Supplemental Budget - General Fund – Non-Departmental Resources and Non-Departmental Requirements. Councilor Reid seconded. Motion passed as follows:

AYES: Reid, Freeman, Parsons, Herrera, Smith and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Clark (1)

Authorization for Supplemental Budget - Water and Water Facility Fund

Councilor Herrera moved that the Keizer City Council adopt a Resolution - Authorization for Supplemental Budget - Water and Water Facility Fund. Councilor Reid seconded. Motion passed as follows:

AYES: Reid, Freeman, Parsons, Herrera, Smith and Kohler (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Clark (1)

ADMINISTRATIVE ACTION
a. RESOLUTION – Authorizing Mayor to Send Letter Regarding Proposed Siletz Tribe Casino

Mr. Eppley read his staff report.

Councilor Herrera moved that the Keizer City Council adopt a Resolution Authorizing the Mayor to Send Letter Regarding Proposed Siletz Tribe Casino. Councilor Reid seconded.

Discussion followed regarding the impact of comments and being community partners.

Motion passed as follows:

AYES: Reid, Freeman, Parsons, Herrera, Smith and Kohler (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Clark (1)

CONSENT CALENDAR

- a. RESOLUTION — City Manager Evaluation
- b. RESOLUTION – City Attorney Evaluation
- c. RESOLUTION - Authorizing City Manager to Enter Agreement with Springbrook Software

Councilor Herrera moved that the Keizer City Council approve the Consent Calendar. Councilor Reid seconded.

Mr. Eppley noted that the new Springbrook system will include the new HRIS system.

Motion passed as follows:

AYES: Reid, Freeman, Parsons, Herrera, Smith and Kohler (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Clark (1)

COUNCIL LIAISON REPORTS

Councilor Kohler reported on the Traffic Safety/Bikeways/Pedestrian Committee meeting and in honor of Flag Day explained the significance of the 13 folds.

Councilor Reid reported on meetings and events she had attended, announced that school has finished but the District is working on what to do in the fall, announced upcoming meetings, events and cancellations and wished all fathers a Happy Father’s Day.

Councilor Herrera commended Councilor Reid and Lieutenant Copeland for attending the 'Black Lives Matter' protest and reported on meetings and events he had attended. Responding to a letter to Council which voiced opposition to broadcasting Council meetings in Spanish, he explained that this is an effort to include all people and to be a united community.

Councilor Parsons reported that the Chamber had officially cancelled Keizerfest for 2020 but the December parade is still planned. The Chamber is working hard to help businesses with grants.

Councilor Smith voiced support for Councilor Herrera regarding the letter about Spanish broadcasting, urged everyone to read the article in Keizertimes from Chief Teague, voiced support for the Keizer Police, urged everyone to be nice to servers, and congratulated retiree Scott Covern of Whiteaker Middle School.

Mayor Pro Tem Freeman shared information about the Planning Commission and the Charter Review, reported on the Marion County Commissioners' breakfast, announced that neighborhood associations do not meet in the summer and encouraged motorists to drive slowly.

OTHER BUSINESS Interim Community Development Director Shane Witham announced that there will be a public hearing in August to approve the area D master plan amendment. Staff is waiting for an intergovernmental agreement with the Department of Land Conservation and Development for updating the Housing Needs Analysis/Buildable Lands Inventory. This is related to a technical assistance grant which the City received to update that study based on work done to adopt the Revitalization Plan. In August the Planning Commission will begin work on the Floodplain Ordinance in response to an audit by FEMA.

Lieutenant Copeland thanked Council, City staff and the community for their support during these uncertain times, announced that recruitment is underway and explained the attributes that are solicited. Neighborhood Night Out has been postponed to the first Tuesday in October.

Public Works Director Bill Lawyer reported that Shoreline Drive will be closed to through traffic for a few weeks for storm drain line replacement.

WRITTEN COMMUNICATIONS Councilor Herrera questioned if the letter (referred to in his report above) would be read aloud. City Attorney Johnson explained that normally the mayor does not read long letters and this one was 4 pages long. City Recorder Tracy Davis noted that it and Councilor Herrera's response would be scanned and included as part of the packet which is posted on the City website.

AGENDA INPUT July 6, 2020 - 7:00 p.m. - City Council Regular Session
July 13, 2020 - 6:00 p.m. – City Council Work Session
July 20, 2020 - 7:00 p.m. - City Council Regular Session

ADJOURNMENT Mayor Pro Tem Freeman adjourned the meeting at 8:39 p.m.

MAYOR:

APPROVED:

~ Absent ~

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

Councilor #2 – Kim Freeman

Councilor #5 – Elizabeth Smith

Councilor #3 – Marlene Parsons

Councilor #6 – Daniel R. Kohler

Minutes approved: 07-06-20