



MINUTES
KEIZER CITY COUNCIL
Monday, March 2, 2020
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Kim Freeman, Councilor
Daniel Kohler, Councilor
Marlene Parsons, Councilor
Elizabeth Smith, Councilor
Roland Herrera, Councilor
Laura Reid, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Nate Brown, Community Development Director
Bill Lawyer, Public Works Director
John Teague, Police Chief
Tim Wood, Finance Director
Tracy Davis, City Recorder

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

SPECIAL ORDERS OF BUSINESS None

COMMITTEE REPORTS

a. Volunteer Coordinating Committee Recommendation for Appointment – Youth Councilor

City Manager Chris Eppley, reported that following resignation of the current Youth Councilor the Volunteer Coordinating Committee received an application from Daniel Matthews to fill the remaining term and the 2020-2021 term and heard testimony from the applicant. The Committee unanimously recommends Daniel Matthews to fill the vacancy.

Daniel Matthews introduced himself to Council.

Councilor Freeman moved that the Keizer City Council accept the Volunteer Coordinating Committee recommended appointment. Councilor Herrera seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Smith and Kohler (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

PUBLIC TESTIMONY

Judith Bent, Cade Street, Keizer, questioned her storm sewer bill noting that she has gotten different answers from different employees and that her property is not served by the system. Public Works Director Bill Lawyer explained that the storm water utility fee is paid by all residents of Keizer no matter what street they live on because all residents use City streets. Referring to Cade Street, Mr. Lawyer explained that portions of that street do not have storm drains and suggested that he meet with

Ms. Bent at the property to take a look at the problem and consider how to improve the situation.

Blayne Elder, Keizer, with Scout Troop 20, questioned if Council was aware of any projects he could take on as his Eagle Project. Councilor Kohler shared information with Mr. Elder regarding the Parks Youth Grant Program and agreed to help him find a project. Councilor Herrera volunteered to assist.¹

PUBLIC HEARING

a. 2020 City of Keizer Liquor License Renewals

City Manager Chris Eppley summarized his staff report. Establishments renewing their liquor licenses are:

- 7-Eleven Store #2362-17727G(south)
- 7-Eleven Store #2362-17762C(north)
- Abby's Pizza
- AJ's Hideaway Bar and Grill
- All Stars Sports Grill
- B&S Market
- Bai Bua Thai Kitchen
- Bi Mart #624
- Café Yum
- Casamigo's Mexican Restaurant
- Chemawa Market
- Chen's Dynasty
- Cherry Ave Market and Deli
- Cherry's Nagani
- Chipotle Mexican Grill
- Coopers Deli & Pub
- Cost Plus World Market
- El Patron
- Elks Lodge #2472
- Good Times 1
- Growl Movement
- Gustav's Bargarten Keizer
- Gyro Stop
- Hops N Drops
- JC's Pizzeria
- Jeff and Sheryl's
- John's Chinese Restaurant
- Keizer Food Market
- Keizer Liquor Store
- Keizer Mart
- Keizer Shell Food Mart
- Keizer Sub Shop
- Kolby's Restaurant Bar & Billiards
- La Hacienda Real
- Los Dos Hermanos
- Love of the Game
- Mario's Bar
- Mariscos La Sirenita
- Mommy and Maddi's
- Nancy's Burgers and Fries
- Neighborhood Market #7
- Neighborhood Mini Mart
- Ocean Sushi & Teriyaki
- Odd Moe's Pizza
- Outback Steak House
- Pats 1 Cigs
- Pho Keizer
- Plaza Morelia
- Red Ginger Restaurant
- Ringo's Tavern
- Rite Aid #5364
- Round Table Pizza #964
- Royal Pub
- Safeway Store #1516
- Shari's of Keizer
- Smoker Friendly #2
- Smoker Friendly #3
- Sweet Home Thai Cuisine
- Target Store #2110
- Teriyaki Town and Sushi
- Thai Lotus
- The Pour House Saloon
- Town and Country Lanes Inc
- US Market #125
- VIP Beverage and Event Services
- Walgreens #04230
- Waremart by Winco
- Willow Lake Golf Center

¹ Clarified to read: "Mayor Clark asked Councilor Kohler to assist Mr. Elder with his Eagle Scout project in one of the City Parks. As the Parks Board Liaison, Councilor Herrera commended Mr. Elder and offered to help him find a project as well." prior to approval.

Mayor Clark opened the Public Hearing. Hearing no testimony, Mayor Clark closed the Public Hearing. Councilor Parsons noted that she had a potential conflict of interest because she owns one of the businesses listed.

Councilor Freeman moved that the Keizer City Council recommend renewal of the listed establishments and forward this recommendation to the Oregon Liquor Control Commission. Councilor Herrera seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Smith and Kohler (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

ADMINISTRATIVE ACTION

a. Fee Waiver

Request for Soggy Day in the Park at Keizer Rapids Park

City Manager Chris Eppley read his staff report. Councilor Kohler added that this event is a 'thank you' to all the people who help with the Claggett Creek Watershed Council projects throughout the year.

Councilor Freeman moved to waive all fees associated with the Soggy Day in the Park event. Councilor Herrera seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Smith and Kohler (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

b. RESOLUTION – Authorizing Mayor to Send Letter of Support for Salem Area Mass Transit District to Use in Grant Applications for Federal Transit Administration Low – No Programs and the Bus Facilities Grant Programs

City Attorney Shannon Johnson summarized his staff report.

Cherriots Board of Directors member Colleen Busch explained that the 'Low-No Program' is a program to reduce or eliminate emissions for buses by using natural gas or electric power. Discussion followed regarding the high cost of electric buses and bus longevity. Ms. Busch volunteered to share technological information available.

Councilor Freeman moved that the Keizer City Council adopt a Resolution Authorizing Mayor to Send Letter of Support for Salem Area Mass Transit District to Use in Grant Applications for Federal Transit Administration Low-No Programs and the Bus Facilities Grant Programs. Councilor Herrera seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera and Smith (6)

NAYS: Kohler (1)

ABSTENTIONS: None (0)

ABSENT: None (0)

CONSENT CALENDAR

a. RESOLUTION – Authorizing City Manager to Award and Enter Into An Agreement with Gelco Construction Inc. for the Construction of Pathway Along Delight Street North

b. RESOLUTION – Authorizing City Manager to Award and Enter Into An

Agreement with R&R General Contracting for Upgrades to ADA Curb Ramps and Pedestrian Traffic Signals on River Road (Phase 2)

- c. RESOLUTION – Authorizing the City Manager to Enter Into Amendment Number 01 to Oregon Department of Transportation Local Agency Certification Program Supplemental Project Agreement for Fiber Optic Interconnect – River Road: Shangri-La Avenue to Wheatland Road
- d. Approval of February 10, 2020 Work Session Minutes
- e. Approval of February 18, 2020 City Council Regular Session Minutes

Councilor Freeman moved for approval of the Consent Calendar. Councilor Herrera seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Smith and Kohler (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

COUNCIL LIAISON REPORTS

Councilor Herrera congratulated Ms. Busch on her award received at the recent Council of Governments dinner and the McNary wrestling team, welcomed the new youth councilor, and reported on events he had attended.

Councilor Parsons reported on meetings and events she had attended and announced upcoming ones.

Councilor Smith shared information about the Charter Review Committee. Mr. Johnson added that the official Public Hearing for the Charter will be in April.

Councilor Freeman announced upcoming meetings and events and stressed the importance of public outreach related to the Charter Review.

Councilor Reid reported on meetings and events she had attended and announced upcoming ones.

Councilor Kohler reported on the Valor Mentoring groundbreaking at Town & Country Lanes noting that it was exciting to see what was in store for the facility. He also reported on events he had attended and announced upcoming ones.

Mayor Clark thanked everyone for coming to the Council of Governments annual meeting, provided details about the meeting, shared information about various meetings and events she had attended and announced upcoming ones.

OTHER BUSINESS

Community Development Director Nate Brown reported that three scenarios for the Transportation Growth Study have been finalized. He will share with Council soon. He also explained that in order for any fast food restaurant to be built at Area D of Keizer Station, the master plan

must be revised and there is no request pending. Code Enforcement has been successful with getting the derelict property across from the church cleared.

Bill Lawyer reported that Mark Caillier, Randy Miller, Garry Whalen and Jerry Nuttbrock were involved in running conduit for power at the Charge house demolition site.

WRITTEN COMMUNICATIONS

Mayor Clark shared information regarding a Statewide Welcome Home Vietnam Veterans Day planned for Monday, March 30 in the Governor's Ceremonial Office.

AGENDA INPUT

March 9, 2020, 6:00 p.m. – City of Keizer Long Range Planning Task Force
March 16, 2020, 7:00 p.m. - City Council Regular Session
April 6, 2020, 7:00 p.m. – City Council Regular Session

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:07 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

Councilor #2 – Kim Freeman

Councilor #5 – Elizabeth Smith

Councilor #3 – Marlene Parsons

Councilor #6 – Daniel R. Kohler

Minutes approved: April 6, 2020 as corrected