



MINUTES
KEIZER CITY COUNCIL
Monday, February 3, 2020
Keizer Civic Center, Council Chambers
Keizer, Oregon

- CALL TO ORDER** Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:
- | | |
|----------------------------|--|
| Present: | Staff: |
| Cathy Clark, Mayor | Chris Eppley, City Manager |
| Kim Freeman, Councilor | Shannon Johnson, City Attorney |
| Daniel Kohler, Councilor | Nate Brown, Community Development Director |
| Marlene Parsons, Councilor | Bill Lawyer, Public Works Director |
| Laura Reid, Councilor | John Teague, Police Chief |
| Roland Herrera, Councilor | Tim Wood, Finance Director |
- Absent:** Elizabeth Smith, Councilor Tracy Davis, City Recorder
- FLAG SALUTE** Mayor Clark led the pledge of allegiance.
- SPECIAL ORDERS OF BUSINESS** None
- COMMITTEE REPORTS**
- a. Volunteer Coordinating Committee Recommendation for Appointments to Various City Committees**
- City Manager Chris Eppley reported that the Volunteer Coordinating Committee unanimously recommended Francisco Saldivar to position 5 on the Budget Committee, Robert Becker to position 1 on the Keizer Points of Interest Committee, and Jamie Davis to position 5 on the Traffic Safety/Bikeways/Pedestrian Committee.
- Councilor Freeman moved that the Keizer City Council accept the Volunteer Coordinating Committee recommended appointments to the Budget, Keizer Points of Interest and Traffic Safety/Bikeways/Pedestrian committees. Councilor Herrera seconded. Motion passed as follows:
- AYES: Clark, Reid, Freeman, Parsons, Herrera and Kohler (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Smith (1)
- PUBLIC TESTIMONY**
- Colleen Busch*, Salem Keizer Transit District, announced that Sunday bus service would begin May 3. Saturday service and extended weekday hours have resulted in increased ridership of 10% over the last year; about 100,000 people have been served on Saturdays since September.

PUBLIC HEARING None

ADMINISTRATIVE ACTION Mr. Eppley read his staff report. Discussion followed regarding the event and the people that are served by the organization.

a. Community Center Fee Waiver Request – Latinos En Accion Scholarship Event
Councilor Freeman moved that the Keizer City Council waive the rental fee and the security/cleaning deposit but charge for staffing time (4 hours @ \$20 = \$80) for the Latinos En Accion Scholarship event. Councilor Parsons seconded. Motion passed as follows:
AYES: Clark, Reid, Freeman, Parsons, Herrera and Kohler (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Smith (1)

b. RESOLUTION – Establishing Immunity from Certain Personal Injury or Property Damage Claims Described in ORS 105.668
City Attorney Shannon Johnson summarized his staff report.
Councilor Freeman moved that the Keizer City Council adopt a Resolution Establishing Immunity from Certain Personal Injury or Property Damage Claims Described in ORS 105.668. Councilor Herrera seconded. Motion passed as follows:
AYES: Clark, Reid, Freeman, Parsons, Herrera and Kohler (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Smith (1)

CONSENT CALENDAR
a. RESOLUTION – Extending Workers’ Compensation Insurance Coverage to City of Keizer Volunteers; Repeal of Resolution No. R2012-2278
b. Approval of January 13, 2020 City Council Work Session Minutes
c. Approval of January 21, 2020 City Council Regular Session Minutes
Councilor Freeman pulled item c.

Councilor Freeman moved for approval of items a and b of the Consent Calendar. Councilor Herrera seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera and Kohler (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Smith (1)

Councilor Freeman made a correction to the January 21, 2020 Minutes and moved for approval. Councilor Herrera seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera and Kohler (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Smith (1)

COUNCIL LIAISON REPORTS

Councilor Herrera reported on meetings and events he had attended, announced upcoming ones and thanked everyone who had attended the recent Beacons event.

Councilor Parsons announced upcoming meetings.

Councilor Freeman reported that she had received positive feedback about the bilingual reader board, urged everyone to donate items to homeless shelters rather than to the homeless individuals because the individuals tend to move around and leave the donations behind and the shelters can put them to good use. She also announced upcoming meetings and events.

Councilor Reid urged citizens to attend Volcano games and Southeast Keizer Neighborhood Association meetings, announced upcoming meetings and events and shared information on efforts being made to increase graduation rates.

Councilor Kohler reported on the recent Community dinner and announced upcoming meetings and events.

Mayor Clark reviewed past meetings and events she had attended and announced upcoming ones. She urged everyone to respond to the mailing from the Census noting that the City qualifies for federal dollars based on these numbers.

OTHER BUSINESS

Finance Director Tim Wood explained that utility billing is transitioning to a new billing system; difficulties encountered with the new platform are being resolved. Difficulties with the City website have been resolved.

Chief Teague announced the start of the Police Academy.

Community Development Director Nate Brown provided information about the next work session which will focus on growth-related traffic impacts.

Shannon Johnson reported that the Charter Review Committee is hoping to have a draft to Council in May or June. He thanked his assistant Tammie Harms for her hard work.

Public Works Director Bill Lawyer shared information regarding the signals near the transit center and explained work being done to increase the reflective properties of the striping on River Road.

WRITTEN COMMUNICATIONS

Mayor Clark announced that she had received a notebook of strategies addressing homelessness which was also shared with the City of Salem. She noted that it would be included in the packet and published on line for all to view. She also shared a thank you letter received from Shirley DeShon and Darrell Richardson.

AGENDA INPUT

February 10, 2020, 6:00 p.m. – City Council Work Session
• BLI/HNA and Transportation Growth Study Issues
February 18, 2020 (Tuesday) 7:00 p.m. - City Council Regular Session
March 2, 2020, 7:00 p.m. - City Council Regular Session

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:55 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

~ Absent ~

Councilor #2 – Kim Freeman

Councilor #5 – Elizabeth Smith

Councilor #3 – Marlene Parsons

Councilor #6 – Daniel R. Kohler

Minutes approved: _____