



MINUTES
KEIZER CITY COUNCIL
Monday, December 16, 2019
Keizer Civic Center, Council Chambers
Keizer, Oregon

- CALL TO ORDER** Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:
- | | |
|-------------------------------------|------------------------------------|
| Present: | Staff: |
| Cathy Clark, Mayor | Chris Eppley, City Manager |
| Kim Freeman, Councilor | Shannon Johnson, City Attorney |
| Daniel Kohler, Councilor | Bill Lawyer, Public Works Director |
| Marlene Parsons, Councilor | John Teague, Police Chief |
| Laura Reid, Councilor | Tim Wood, Finance Director |
| Roland Herrera, Councilor | Tracy Davis, City Recorder |
| Elizabeth Smith, Councilor | |
| Youth Councilor Christopher Wolfert | |
- FLAG SALUTE** Mayor Clark led the pledge of allegiance.
- SPECIAL ORDERS OF BUSINESS** Councilor Kohler introduced *Anya Holcomb*, Co-Director of Salem for Refugees, and *Matthew Westerbeck*, Program Manager for refugee services through Catholic Charities of Oregon. Mr. Westerbeck then explained that the presentation is to provide an update and encourage County participation. He and Ms. Holcomb then narrated a PowerPoint presentation regarding the Salem for Refugees organization and the resettlement of the refugees.
- a. Salem and Keizer for Refugees Presentation** Councilor Reid and Mayor Clark shared additional information about the benefit of welcoming refugees into the community.
- COMMITTEE REPORTS** *Matt Lawyer*, Keizer, reported that the Parks Advisory Board had reviewed the Park Bike Rack Inventory done by Wayne Frey and discussed the possibility of a soccer field in one of the parks. He concluded his report commending Parks staff and the Parks Board.
- PUBLIC TESTIMONY** None
- PUBLIC HEARING** *Mayor Clark opened the Public Hearing.*
- a. Fraternal Order of Eagles Liquor** City Manager Chris Eppley summarized his staff report. *Reese Miller*, Trustee for the Fraternal Order of the Eagles, explained

License Application

that although this license is only for liquor, the lodge is hoping to be allowed to serve food with the hope that the Lodge will become an active part of the community and provide active entertainment. He then fielded questions from Council regarding the facility.

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Freeman moved that the Keizer City Council recommend approval of the application for a liquor license for Fraternal Order of Eagles under the guidelines as established by ORS 471.178 and the Ordinances of the City of Keizer and to forward this recommendation to the Oregon Liquor Control Commission for final approval. Councilor Herrera seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Smith and Kohler (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

ADMINISTRATIVE ACTION

a. RESOLUTION – Dissolving the Festivals Advisory Board (FAB); Repealing R2011-2155 and R2015-2551

City Attorney Shannon Johnson summarized his staff report. Councilors Parsons and Reid and Mayor Clark provided additional information.

Councilor Freeman moved that the Keizer City Council adopt a Resolution Dissolving the Festivals Advisory Board (FAB); Repealing R2011-2155 and R2015-2551. Councilor Herrera seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Smith and Kohler (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

b. ORDINANCE – Amending Keizer Development Code Regarding Section 2.403

Mr. Johnson summarized his staff report.

Councilor Freeman moved that the Keizer City Council adopt a Bill for an Ordinance Amending Keizer Development Code Regarding Section 2.403 (Shared Housing Facilities) Amending Ordinance 98-389. Councilor Herrera seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Smith and Kohler (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

CONSENT CALENDAR

- a. RESOLUTION – Approval of Field Usage Rates for the 2020 Season at Keizer Little League City Park
- b. RESOLUTION – Appointing Municipal Court Judge Pro Tem
- c. Approval of December 2, 2019 City Council Regular Session Minutes

Councilor Freeman moved for approval of the Consent Calendar. Councilor

Herrera seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Smith and Kohler (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

COUNCIL LIAISON REPORTS

Councilor Herrera complimented the Festival of Lights parade, announced upcoming meetings and wished everyone a merry Christmas and happy new year.

Councilor Parsons thanked the Police Department for their traffic control efforts related to the Holiday Lights Parade, reviewed meetings and events she had attended, announced upcoming ones and wished everyone happy holidays.

Councilor Smith shared information about meetings and events she had attended, urged citizens to attend the Charter Review Committee meetings and provide input, announced upcoming meetings and events, congratulated the team for the smooth opening of In-N-Out Burgers, and wished everyone happy holidays.

Councilor Freeman thanked volunteers for the tree lighting and parade, urged citizens to attend the Charter Review Committee meetings, thanked everyone involved in collecting food and for supporting local businesses and wished everyone a merry Christmas and happy new year.

Councilor Reid thanked everyone involved in collecting food for Marion Polk Food Share, urged citizens living in southeast Keizer to attend their neighborhood association meetings, reviewed past meetings and events and announced upcoming ones and wished everyone happy holidays.

Councilor Kohler reported that Scouting for Food collected almost 10,000 pounds of food, reviewed various events and meetings he had attended and announced upcoming ones.

Mayor Clark reported on the recent ground-breaking ceremony at the tribal property in Keizer Station, Homeless Alliance and the Safe Sleep facility, reviewed past meetings and events and announced future ones and extended condolences to the family of Greg Frank who passed away on November 15.

Youth Councilor Christopher Wolfert announced that the two-week Christmas break starts next week.

OTHER BUSINESS

City Manager Chris Eppley praised the talented McNary kids.

City Recorder Tracy Davis announced that 5 or 6 applications have been received for the Community Center Assistant.

Chief Teague urged shoppers to conceal valuables left in their cars to prevent theft.

Public Works Director Bill Lawyer announced that the Public Works staff won an award for their float

WRITTEN COMMUNICATIONS

Mayor Clark read a letter from Marty McGee, son of Jerry McGee, who donated \$1,000 for the Jerry McGee Scholarship through the Rotary and plans on doing so every year.

She also summarized a letter from Peter Nystrom, Mayor of Norwich, Connecticut, whose baseball team is being considered for possible elimination. She suggested that if Council was not opposed, she would send a note supporting him and all other minor league baseball teams. No one objected.

AGENDA INPUT

January 6, 2020 – 7:00 p.m. – City Council Regular Session
January 13, 2020 – 7:00 p.m. – City Council Work Session
• City Council Goal Review/Progress Report
January 21, 2020 (Tuesday) – 7:00 p.m. – City Council Regular Session

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:19 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

Councilor #2 – Kim Freeman

Councilor #5 – Elizabeth Smith

Councilor #3 – Marlene Parsons

Councilor #6 – Daniel R. Kohler

Minutes approved: 01-07-20