



MINUTES
KEIZER CITY COUNCIL WORK SESSION
Monday, December 9, 2019
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 6:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Kim Freeman, Councilor
Marlene Parsons, Councilor
Laura Reid, Councilor
Roland Herrera, Councilor
Elizabeth Smith, Councilor
Dan Kohler, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Bill Lawyer, Public Works Director
John Teague, Police Chief
Tracy Davis, City Recorder

DISCUSSION

a. Emergency Preparedness

Mayor Clark explained that the Work Session is to update Councilors on procedures in the case of an emergency and that in the case of an emergency it is important for Councilors to be responsive to the media, to refrain from speculation and to stay within the parameters of what is known.

Councilor Herrera then led the discussion noting that the Work Session is a result of a scholarship he received to attend a National Association of Latino Elected Officials conference on emergency preparedness. He explained that many of the disasters focused on hurricanes or issues that are not a threat in this area, but the discussion inspired him to share disaster preparedness for threats that are prevalent in this area.

He defined emergency management as the process of dealing with extreme events that can disrupt communities and cause extensive damage and effect a large number of people. He noted that anyone who has been through the flood of 1996 is prepared because they have that experience.

He stressed the importance of taking care of family first and of elected officials being in contact with each other, and suggested that an emergency drill be planned in 2020.

Public Works Director Bill Lawyer explained that Keizer:

- Is a member of Marion County Emergency Management and Jennifer Warner attends monthly meetings where they network with hospitals and fire districts.
- Is a member of the Oregon Water/Wastewater Agency Response Network so that resources can be shared without formal action.

- Has a MORE (Managing Oregon Resources Efficiently) agreement with the State which allows the City to share resources directly with the State or visa versa without formal action.
- Stays compliant with the NIMS (National Incident Management System) and ICS (Incident Command System) training so the City is eligible for federal reimbursement in an emergency.
- Does not do a lot of other planning in preparedness other than that due to the staffing required.

He explained that Council’s role in an emergency situation is to take official action as necessary. He noted that he wanted to schedule a full exercise of the EOC in September in conjunction with the County so that communications and other things can be thoroughly tested.

Discussion then took place regarding CERT and EVAK, partnering with schools, operating agreements with Cherriots, and the resources of Keizer United and Salem Leadership Foundation. City Manager Chris Eppley stressed the importance of emergency management training, volunteer coordination during an emergency, and most importantly remaining calm.

Mayor Clark urged everyone to promote emergency preparedness on the family level.

A video was then shown of the 1996 Keizer flood. Bill Lawyer then shared what staff learned from experiencing the flood, information about the dike, and Labish flooding. Brian Butler from the Keizer Fire District expressed agreement with everything that had been said and offered assistance and partnership from the District.

ADJOURNMENT Mayor Clark adjourned the meeting at 7:29 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

Councilor #2 – Kim Freeman

Councilor #5 – Elizabeth Smith

Councilor #3 – Marlene Parsons

Councilor #6 – Daniel R. Kohler

Minutes approved: 01-06-20