



MINUTES
KEIZER CITY COUNCIL
Monday, July 15, 2019
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Kim Freeman, Councilor
Marlene Parsons, Councilor
Roland Herrera, Councilor
Daniel Kohler, Councilor
Elizabeth Smith, Councilor
Laura Reid, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Nate Brown, Community Development
Bill Lawyer, Public Works Director
John Teague, Police Chief
Tim Wood, Finance Director
Tracy Davis, City Recorder

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS**

Council wished City Recorder Tracy Davis a happy birthday.

**COMMITTEE
REPORTS**

**a. Volunteer of the
Quarter Award**

Mayor Clark praised Darrell Richardson for all he has done for the City over the past years and summarized letters submitted by Randy & Cheri Miller, Richard Walsh, Clint Holland and Garry Whalen. Matt Lawyer, Clint Holland, Terry Moore, Barb Smith and John Hinkey shared their grateful thoughts regarding Mr. Richardson as well. Mayor Clark then presented a clock and certificate of appreciation to Mr. Richardson.

Mr. Richardson announced that he had been in the house by Sunset Park for 41 years. He shared his plans for the future which include spending time with his great grandchildren in Texas.

Traffic Safety/Bikeways/Pedestrian Committee report: David Dempster referred Council to the handout he had prepared which included the recommendations to Council that the Committee had made and described the issues which were brought to the committee by residents near Honeysuckle and Fifth. Pat Fisher provided additional information and also suggested that when the sidewalk obstruction issue is addressed, Council develop a plan to educate the community on where to put their trash receptacles so that they don't block sidewalks or bike lanes.

Public Works Director Bill Lawyer announced that he supported painting the curbs as requested by the committee but did not support the pedestrian flag program because ODOT has indicated that it has failed in other areas.

Councilor Kohler reported that the traffic problem is really only for three months out of the year and the solutions proposed would be year round and possibly unwelcome by the neighborhood.

Council agreed by consensus to direct staff to paint the curbs as requested by the Committee. Mr. Lawyer indicated that he would contact the swim club prior to painting. Mayor Clark urged him to consider painting a pickup/drop off zone by the pool entrance as well.

Planning Commission Report: Mark Caillier reported on the recent Planning Commission Public Hearing noting that they voted to recommend that Council adopt the text amendment proposed by staff which would allow flexibility in Area D of Keizer Station.

Parks Board Report: Matt Lawyer shared information from the Parks Board including future grant requests for an Eagle Scout project, new soccer goals and more exercise equipment.

Kevin Cameron, Marion County Commissioner, urged Council to approve the room fee waiver for the 11th Annual Second Chance Breakfast.

PUBLIC TESTIMONY

Darrell Richardson, Keizer, announced that he was planning on selling his house and requested that the new owners be allowed to use City property to access the garages at the back of his property even though the agreement that he signed specifically states that the allowance is not transferable to any other property owner.

Mayor Clark responded that there is a signed agreement in place and to her knowledge it has been decided that the agreement will stand. Conversation ensued regarding the route that Mr. Richardson uses to get to his garage and control of vehicles driving on park property.

Shirley DeShon, Keizer, wife of Darrell Richardson, urged Council to reconsider their denial of this request, pointing out all the work that Mr. Richardson had put into the park without compensation. She suggested that even large corporations reconsider policy and protocol and urged Council to do the same.

Jim Taylor, Keizer, explained that he was on Council when this issue was originally addressed. He pointed out that originally Darrell and Shirley had not planned on selling but circumstances have changed and they would lose money by selling the property without access to the buildings at the back. He suggested an agreement for the new owner that would allow access to the buildings but have conditions that, if

broken, would result in automatic termination of the agreement.

Mayor Clark suggested that the new property owner could work with the City on options on how to adapt the property and alternatives to protect the trees.

PUBLIC HEARING

a. Proposed Text Amendments to the Keizer Development Code Section 2.118 (Urban Transition) – Modifying the Standards of the Urban Transition (UT) Zone

Mayor Clark opened the Public Hearing.

Community Development Director Nate Brown summarized his staff report. Mayor Clark commended staff for their efforts in reaching out to the property owners that would be affected by this amendment.

With no testimony, Mayor Clark closed the Public Hearing.

Councilor Freeman moved to direct staff to prepare an ordinance with findings to adopt the proposed revisions to the Urban Transition Zone 2.118. Councilor Herrera seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Smith and Kohler (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

ADMINISTRATIVE ACTION

a. Waiver of Community Center Rental Fee – Marion County Reentry Initiative Annual Community Breakfast

City Manager Chris Eppley read his staff report.

Councilor Freeman moved that the Keizer City Council grant the request for a complete rental fee waiver (room rental including staffing and security/cleaning deposit). Councilor Herrera seconded.

Councilors Herrera and Freeman and Mayor Clark praised the reentry program.

Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Smith and Kohler (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

b. RESOLUTION – Amending the Keizer Little League Park Long Range Planning Task Force; Amending R2018-2897; Repealing R2019-2945

City Attorney Shannon Johnson summarized his staff report.

Councilor Freeman moved that Keizer City Council adopt a Resolution Amending the Keizer Little League Park Long Range Planning Task Force; Amending R2018-2897; Repealing R2019-2945. Councilor Herrera seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Smith and Kohler (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

**c. RESOLUTION –
Adopting
Policies for
Keizer Parks
Youth Grant
Program**

Public Works Director Bill Lawyer read his staff report. Councilor Kohler provided additional information.

Councilor Freeman moved that Keizer City Council adopt a Resolution Adopting Policies for Keizer Parks Youth Grant Program. Councilor Herrera seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Smith and Kohler (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

**d. RESOLUTION –
Establishing
Charter Review
Committee;
Repeal of R2019
2977**

Mr. Johnson summarized his staff report.

Councilor Freeman moved that the Keizer City Council adopt Alternative B which is to create a nine member committee with seven members at large who must be residents of the city for at least six months prior to the date of the resolution. These members would be nominated by the Volunteer Coordinating Committee who would nominate two additional members. Councilor Herrera seconded.

Mayor Clark clarified that five members have already been recommended. Council is now asking the Volunteer Coordinating Committee to reopen the process and recruit *two additional members* changing the requirement from elector to resident.

Motion passed as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera and Smith (6)
NAYS: Kohler (1)
ABSTENTIONS: None (0)
ABSENT: None (0)

Councilor Freeman moved that the Keizer City Council send the matter to the Volunteer Coordinating Committee for recommendations for the two additional members. Councilor Herrera seconded.

Mr. Johnson explained that all recommendations will be brought to Council at one time. Mayor Clark noted that people who had applied before and not been chosen would be invited to be interviewed again and additional applicants would be accepted as well.

Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Smith and Kohler (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

CONSENT CALENDAR

- a. RESOLUTION – Authorizing the City Manager to Purchase a 2020 BMW R1250RT-P Motorcycle for Police Department
- b. Approval of July 1, 2019 City Council Regular Session Minutes

Mayor Clark pulled item b.

Councilor Freeman moved for approval of Item A of the Consent Calendar. Councilor Herrera seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Smith and Kohler (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Mayor Clark and Councilor Reid noted that they would abstain from voting on the Minutes because they were not at the meeting.

Councilor Freeman moved for approval of Item B of the Consent Calendar. Councilor Herrera seconded. Motion passed as follows:

AYES: Freeman, Parsons, Herrera, Smith and Kohler (5)

NAYS: None (0)

ABSTENTIONS: Clark and Reid (2)

ABSENT: None (0)

COUNCIL LIAISON REPORTS

Councilor Herrera reviewed events and meetings he had attended and announced upcoming ones. He also announced that C-TEC student Anthony Garcia took second place in the nation from C-TEC, and he (Herrera) was chosen by National Association of Latino Elected Officials for a scholarship to attend an emergency preparedness conference in southern California.

Councilor Parsons urged Councilors to attend the Keizer United luncheons, announced the upcoming Volunteer Coordinating Committee meeting and the Steak and Bacon Championships at Willow Lake Golf Center.

Councilor Smith announced that the carving of one of the cultural history poles has begun, the heritage center bell will be placed on top of it.

Councilor Freeman announced upcoming meetings and events and reported that she had attended the Marion County Fair.

Councilor Reid reported on meetings and events she had attended and announced the Shakespeare in the Park and the 5k Foot Pursuit race benefiting Special Olympics.

Councilor Kohler reviewed meetings and events he had attended. He noted that a business sustained some damage from volunteers putting up the Christmas decorations on River Road and that the business owner was directed to have it repaired and send the bill to the City which he did, but he has not received reimbursement. Councilor Freeman

responded that the Chamber had informed her that the business that repaired the damage had donated the repair cost. She suggested that a conversation be held between the Chamber and the City. Finance Director Tim Wood indicated that he would contact them.

Mayor Clark reported on events and meetings she had attended, announced upcoming ones, and urged everyone to register for National Night out.

OTHER BUSINESS Chief Teague announced upcoming events including Blast Camp, National Night Out and the 5k Foot Pursuit run.

Public Works Director Bill Lawyer updated Council on the River Road work being done and planned, announced that the Lockhaven/14th work would be starting soon and that Bair Park underbrush has been cleared.

Community Development Director Nate Brown provided details of the Planning Commission Public Hearing planned for August 14 and reported on the progress of the cultural history pole carving.

WRITTEN COMMUNICATIONS None

AGENDA INPUT **August 5, 2019 - 7:00 p.m.** ~ City Council Regular Session
August 12, 2019 - 6:00 p.m. ~ City Council Work Session - cancelled
August 19, 2019 - 7:00 p.m. ~ City Council Regular Session

ADJOURNMENT Mayor Clark adjourned the meeting at 9:05 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

Councilor #2 – Kim Freeman

Councilor #5 – Elizabeth Smith

Councilor #3 – Marlene Parsons

Councilor #6 – Daniel R. Kohler

Minutes approved: 08-05-19