



MINUTES
KEIZER CITY COUNCIL
Monday, June 3, 2019
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Marlene Parsons, Councilor
Laura Reid, Councilor
Roland Herrera, Councilor
Daniel Kohler, Councilor
Elizabeth Smith, Councilor
Anne Farris, Youth Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Nate Brown, Community Development Director
Bill Lawyer, Public Works Director
John Teague, Police Chief
Tim Wood, Finance Director
Machell DePina, Human Resources
Tracy Davis, City Recorder

Absent:

Kim Freeman, Councilor

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

SPECIAL ORDERS OF BUSINESS

a. Keizer Police Officer and Reserve Officers – Swearing In

Chief Teague introduced the new officer, Paul Quintero and reserve officers Collin Brill, Izach Brown and Trenton Webb.

City Attorney Shannon Johnson issued the Oath of Office to each.

Mayor Clark thanked the families and friends in attendance.

b. Recognition of 2018-2019 City of Keizer Youth Councilor Anne Farris

Mayor Clark introduced Youth Councilor Anne Farris and on behalf of the City Council presented her with a gift card as a token of appreciation.

Miss Farris thanked Council and announced that she would not be serving on Council next year but was planning on applying for the Youth Committee Liaison position on the Keizer Public Arts Commission. She also shared details on her future education plans.

COMMITTEE REPORTS

None

PUBLIC TESTIMONY

None

- PUBLIC HEARING** *Mayor Clark opened the Public Hearing for the two revenue sharing resolutions.*
- a. RESOLUTION – Declaring the City’s Election to Receive State Revenues** Finance Director Tim Wood summarized his staff report.
With no testimony or questions Mayor Clark closed the Public Hearing.
Councilor Parsons moved that the Keizer City Council adopt a Resolution Declaring the City’s Election to Receive State Revenues. Councilor Herrera seconded. Motion passed as follows:
AYES: Clark, Reid, Parsons, Herrera, Smith and Kohler (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Freeman (1)
- RESOLUTION – Certifying the City of Keizer Provides Four or More Municipal Services** Councilor Parsons moved that the Keizer City Council adopt a Resolution Certifying the City of Keizer Provides Four or More Municipal Services. Councilor Herrera seconded. Motion passed as follows:
AYES: Clark, Reid, Parsons, Herrera, Smith and Kohler (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Freeman (1)
- b. RESOLUTION – Amending the Stormwater Utility Fee; Amending R2014-2504; Repealing R2018-2866** *Mayor Clark opened the Public Hearing.*
Finance Director Tim Wood summarized his staff report.
With no testimony or questions Mayor Clark closed the Public Hearing.
Councilor Parsons moved that the Keizer City Council adopt a Resolution Amending the Stormwater Utility Fee; Amending R2014-2504; Repealing R2018-2866. Councilor Herrera seconded. Motion passed as follows:
AYES: Clark, Reid, Parsons, Herrera, Smith and Kohler (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Freeman (1)
- c. ORDINANCE – Setting Water Rates (2020); Repealing Ordinance No. 2018-790** *Mayor Clark opened the Public Hearing.*
Finance Director Tim Wood summarized his staff report.
With no testimony or questions Mayor Clark closed the Public Hearing.
Councilor Parsons moved that the Keizer City Council adopt a Bill for an Ordinance Setting Water Rates (2020); Repealing Ordinance No. 2018-790. Councilor Herrera seconded. Motion passed as follows:
AYES: Clark, Reid, Parsons, Herrera, Smith and Kohler (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Freeman (1)

- d. RESOLUTION – Certification of Lighting District Assessments** *Mayor Clark opened the Public Hearing.*
 Finance Director Tim Wood summarized his staff report.
With no testimony or questions Mayor Clark closed the Public Hearing.
Councilor Parsons moved that the Keizer City Council adopt a Resolution Certification of Lighting District Assessments. Councilor Herrera seconded. Motion passed as follows:
 AYES: Clark, Reid, Parsons, Herrera, Smith and Kohler (6)
 NAYS: None (0)
 ABSTENTIONS: None (0)
 ABSENT: Freeman (1)
- e. RESOLUTION – Adopting the FY 19-20 Budget, Making Appropriations, and Imposing and Categorizing Taxes** *Mayor Clark opened the Public Hearing.*
 Finance Director Tim Wood summarized his staff report.
With no testimony or questions Mayor Clark closed the Public Hearing.
Councilor Parsons moved that the Keizer City Council adopt a Resolution Adopting the FY19-20 Budget, Making Appropriations, and Imposing and Categorizing Taxes. Councilor Herrera seconded.
 Mayor Clark commended the Budget Committee and thanked Mr. Wood and staff. Councilor Herrera echoed her remarks.
Motion passed as follows:
 AYES: Clark, Reid, Parsons, Herrera, Smith and Kohler (6)
 NAYS: None (0)
 ABSTENTIONS: None (0)
 ABSENT: Freeman (1)
- ADMINISTRATIVE ACTION**
 Mr. Johnson summarized his staff report reviewing the main points of the agreement.
- a. RESOLUTION – Authorizing the City Manager to Enter Into Keizer Rotary Community Room Use Agreement (2019)** Councilor Parsons moved that the Keizer City Council adopt a Resolution Authorizing the City Manager to Enter Into Keizer Rotary Community Room Use Agreement (2019). Councilor Herrera seconded. Motion passed as follows:
 AYES: Clark, Reid, Parsons, Herrera, Smith and Kohler (6)
 NAYS: None (0)
 ABSTENTIONS: None (0)
 ABSENT: Freeman (1)
- CONSENT CALENDAR**
- a. RESOLUTION – Regarding Evaluation of City Attorney
 - b. RESOLUTION – Regarding Evaluation of City Manager
 - c. RESOLUTION – Establishing Classification of GIS (Geographical Information System) Technician
 - d. RESOLUTION – Authorizing Charges for Police Time at Private Events; Repealing R2016-2693

- e. Approval of May 13, 2019 City Council Work Session Minutes
- f. Approval of May 20, 2019 City Council Regular Session Minutes

Mayor Clark pulled items d and e.

Councilor Parsons moved for approval of items a, b, c, and f of the Consent Calendar. Councilor Herrera seconded. Motion passed as follows:

AYES: Clark, Reid, Parsons, Herrera, Smith and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Freeman (1)

Mr. Johnson explained that item d was pulled because it authorizes charges and therefore needed to be considered by Council and public comment or input allowed. He indicated that comments or questions were allowed at this point of the meeting. There were none.

Councilor Parsons moved for approval of item d of the Consent Calendar. Councilor Herrera seconded. Motion passed as follows:

AYES: Clark, Reid, Parsons, Herrera, Smith and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Freeman (1)

Mayor Clark offered a correction (May 29 changed to May 22). It was noted that that correction was for the May 20 Minutes (Item f, not Item e).

Councilor Parsons moved for approval of item e (May 13 Work Session Minutes) of the Consent Calendar. Councilor Herrera seconded. Motion passed as follows:

AYES: Clark, Reid, Parsons, Herrera, Smith and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Freeman (1)

Mayor Clark moved that Council reconsider Item 9f for a correction. Councilor Parsons seconded. Motion passed as follows:

AYES: Clark, Reid, Parsons, Herrera, Smith and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Freeman (1)

Mayor Clark offered a correction (May 29 changed to May 22) to item f (May 20 Minutes).

Councilor Parsons moved for approval of item f (May 20 Minutes) of the Consent Calendar as corrected. Councilor Herrera seconded. Motion

passed as follows:

AYES: Clark, Reid, Parsons, Herrera, Smith and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Freeman (1)

COUNCIL LIAISON REPORTS

Councilor Herrera reviewed meetings he had attended, expressed condolences to the Ted Anagnos family, congratulated McNary Graduates and thanked Kennedy Academy of Leadership Club volunteers.

Councilor Parsons announced upcoming meetings and events and congratulated McNary graduates.

Councilor Smith reported that the Arts Commission is moving forward with the Cultural History Pole project. The artist will begin work in July.

Councilor Reid extended condolences to the family of Makayla Tryon, reviewed meetings and events she had attended, and announced upcoming meetings, National Night Out and summer meeting cancellations.

Councilor Kohler reported on meetings and events he had attended, announced upcoming ones and shared information about D-Day.

Youth Councilor Farris announced several McNary events and area graduations, reported that scholarships received by McNary students this year totaled \$9,516,689 and thanked the Mayor and Councilors for giving her the opportunity to serve as Youth Councilor.

Councilor Clark reported on meetings and events she had attended, announced upcoming Volcanoes games and approaching meetings and events, thanked the Keizertimes for the great article about the work being done to help the needy in the community, and provided an update of the Continuum of Care.

OTHER BUSINESS

Chief Teague provided information about the upcoming BLAST (Bringing Law-Enforcement and Students Together) Camp and announced the retirement of Jeff Kuhns.

Community Development Director Nate Brown announced the last committee meeting of the Keizer Revitalization Plan Committee.

City Manager Chris Eppley noted that Officer Dan Kelley is retiring after 20 years of service.

Public Works Director Bill Lawyer shared information regarding the Spire (State Preparedness and Incident Response Equipment) Grant received by the city.

WRITTEN COMMUNICATIONS

Councilor Parsons read two emails from area businesses supporting the KeizerFest.

Mayor Clark urged citizens to participate in the upcoming census and commended Deputy City Recorder Debbie Lockhart for her persistence in making sure a letter from a disabled older member of the community was transmitted to Adult Protective Services.

AGENDA INPUT

June 10, 2019 - 6:00 p.m. – City Council Work Session

- Sidewalk Obstructions

June 17, 2019 - 7:00 p.m. – City Council Meeting

July 1, 2019 - 7:00 p.m. – City Council Meeting

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:58 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

~ Absent ~

Councilor #2 – Kim Freeman

Councilor #5 – Elizabeth Smith

Councilor #3 – Marlene Parsons

Councilor #6 – Daniel R. Kohler

Minutes approved: 06-17-19